

SNP Study of COMMUNITY CENTRES & VILLAGE HALLS RS/21.06.19 Policy SB3 Protecting and Supporting Community Facilities and Local Shops SB3.EV2

Facilities	Bosham	Fishbourne	Lavant	Tangmere
Address	Village Hall: Walton Lane, Bosham PO18 8QF	Fishbourne Centre: Blackboy Lane, Fishbourne, Chichester PO18 8BE	Lavant Memorial Hall: Pook Lane, East Lavant Chichester PO18 0AH	Village Centre: Malcolm Road Tangmere, PO20 2HS
Contact phone no.	Liz Taverner 01243 572873 email bvhbookings@hotmail.com	Janine Eales 01243 788368 www.fishbournecentre.org.uk	Tony Bleach, Ashdean, Midhurst Rd, Lavant, Chichester PO18 0DE 01243 527439 bookingsecretary@lavantmemorialhall.org.uk	07858 842687 Mrs Natalie Atherton http://www.tangmere-online.co.uk:bookings@tangmere-online.co.uk
Opened	1992			1984 + 2003 youth hall
Car parking	15 spaces inc. 1 disabled	yes	wheelchair access	Yes + disabled access
Rooms	*Main Hall 54'x30' inc. stage & spotlight (high enough for badminton) + seated cap. 145 @ 6' tables or dancing/close-seated cap. 200 *Carpeted function room 24'x36' seated cap 56 or closed seated 80 + own access *Large modern kitchen 150 pple * Changing rooms and toilets	*Main Hall inc. stage Small Hall *2 Meeting Rooms *2 Bars *Kitchen Facilities *16 acres of Playing Field with space for marquees * Conference Facilities * Changing room	*Main Hall inc stage close seated 200/100 at tables Comfortable 120/80 at tables *Green Room 120/60 at tables Comfortable 80/40 at tables adjoins 60% addition. inc. space, with catering area + bar counter *modern Kitchen inc. serving hatch to the Main Hall *Committee Room:small nos.	Main Hall inc stage Smaller Hall access to Parish's recreation field *recently refurbished kitchen
Hire charges	£15/hour each hall for residents £25/hour each hall for non-resid. Inc. crockery and glassware Sound systems renewed in 2014		Sun-Thu.am/after Parish £22 Outside £24 +extra Green Room £14 or alone £20 Evening:£31/£43/£16/£24 etc	
Not allowed	Teenage parties No licence to sell liquor (temp. event licence needed for each TEN which are limited)			

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Facilities	Bracklesham Bay
Address	Bracklesham Barn, Beech Avenue, Bracklesham Bay, Chichester, West Sussex, PO20 8HU
Contact	bracklesham.barn@eastwitteringbrackleshampc.org.uk
phone no.	(01243) 673588 + 07842.664723 (M-F 9-5pm) Sam or Leah
Opened	10 years ago
Car parking	About 50 cars
Rooms	<p>Large, attractive main hall inc. stage</p> <p>Large carpeted community room / subdivides into 2 rooms with acoustic wall</p> <p><i>The small hall has an overhead projection, smart board, flip chart easels/free wifi</i></p> <p>Commercial kitchen</p> <p>Extensive changing facilities</p> <p>Outdoor gym 14+</p>
Hire charges	Licensed to hold weddings - tables, chairs, hot water for refreshments

Bosham Village Hall (*visit 9.7.19 RS/SS*) Mrs Ann Myers – Chair Bosham Village Hall + Liz Tavener: bookings secretary

Select Trustees carefully (ask AIRS (see below) to help)

Age of building: 1929 – significantly refurbished/extended – flat roof leaking and recently lead stolen off roof.

Village Hall not staffed for most of the day and no CCTV or external lighting. Opening hours caretaker opened up to clean at 0730 – 11 pm (little used over weekend for regular commitments. In the past on Sunday: a church operated for a while)

Finance: Grants for rebuild: (i) Parish Council (loan on hall's behalf which they pay back (ii) Lottery funding (iii) Sports Grant (badminton to increase height of ceiling) (iv) CDC Precept 106 money.

Hall insured for £1.8 million. Self-financing with no help from annual subsidies. Turnover £27,000/year

£900 from Parish as their bins used for Parish litter picking

Certificates on internal noticeboard: PRS Music licence covering electronic music played during events/classes; public liability;

Rooms:

- Main Hall with stage and sound loop system + pull down screen for projectors
- Community Room (next to Kitchen) – no dishwasher (on purpose)
- Kitchen: special non-slip flooring: glasses & crockery (no cutlery as it walks) no dishwasher on purpose
- Storage room (folding chairs on portable racks) with broom cupboard

Lots of lockable storage cupboards which were rented out at £4/month.

Main income activities: badminton, short tennis, 5-day Montessori nursery (didn't do many weddings or functions) (see attached photo "What's on" list)

Outside: Playing fields, recreational ground, changing facilities and parish office were all separate entities from the Village Hall.

The Bosham Village Hall concern was totally separate from the Parish Council.

Car park: 15 cars far too small – overspill: chaotic parking on narrow road (Walton Lane) upsets neighbours

Staffing: caretaker shared with next door Primary School but cleaning done by contractors

Parish Population: approx.. 2,500

Used **(AIRS) Action in Rural Sussex** – excellent for support and ideas General enquiries: info@ruralsussex.org.uk (01273) 473422

Equipment/services: Would recommend: movement sensors for saving lighting costs (Chidham Hall installed sensor lighting and excellent loos)
Automatic turnoff taps to save water = recommend **Dyson Airblade V hand dryers** (not the horizontal air wiping Dyson)
Don't have wooden skirting board - Very difficult access to hall (ceiling) lighting for main hall (scaffolding tower) – recommended lowerable bar system
External wood was maintenance problem e.g. pillars at door entrance (rotting at bottom)
Warned against having flat roofs – repairs in GRP
Accident report book + First Aid kit
stopcocks on loos
Red light flashes if a door in the building is left open
Don't have outside tap problems with (travellers) + bin for cigarette butts by entrance
Repair book for caretaker
No solar panels
Book for signing out stipulated by insurance company – need to know the last person out
Electrical checks 3-yearly £1,500
Lost property locked drawer – waste bin put new bag under lid
Debricator: CDC contributed £700 – need a dedicated fuse for it
no cinema

Attachments: photo of outside Bosham Village Hall from carpark + What's On list + Financial Statement + Income Analysis

The Fishbourne Centre (visit 12.7.19 RS/SS) met Geoff Hand (Chair) + Toni

Staff: One full time and one half time manager, a semi-permanent cook depending on functions, cleaners were employed locally. + an estate manager who duties also included the large 16-acre recreation ground included bowls, croquet, tennis (grand & artificial) courts, cricket and football. There was also an outside gym and children's play area. Turnover currently £300,000 p.a.

Generous car parking: mostly height controlled but with limited parking outside for trade vehicles outside the centre itself. The building was fitted with security lighting, burglar alarm and CCTV : solar panels fitted. Own scaffolding tower for hall lighting.

After initial establishment with Lottery, local funding, the centre is now is self-funding

The 16-acre recreation ground and activities were administered separately by separate charity (FPA)..

Large Main Hall with high ceiling, inc. stage with corridor leading from the back of the stage but regrettably not long enough for very popular carpet bowls; Small hall with a meeting room (conference facilities) all interconnected by removable folding doors with access to the bar but no direct access to the kitchen.

There is a large commercial kitchen with 2 microwaves, allergen fryer, freezer, dishwasher and functions form a significant part of their income. There was great emphasis on the need for lots of storage as currently much furniture for functions etc. was stored a huge outside container - Catering was up to 200 "covers".

There is also a sports lounge and a games room with separate access to the bar.

The Parish office is located in the building but takes no part in the administration.

The usual facilities i.e. inside toilets, boiler room etc. include outside toilets and general administrative office.

The hall and bar had a large patio and awning which was ideal for large functions.

The bar (with added sound deadening tiles and Sky television) and games room operated every day from 17:30-23:00 and open for Saturday and Sunday lunch.

The adjacent pre-school rented some of their facilities.

No youth club no cinema.

Attachments: one folder inc. plan with measurements, "What's on", typical weekly bookings

Bracklesham Barn (visit 4.7.19 RS/SS planning app. 10/04298)

Rooms:

- (i) Main Hall with sprung wooden floor inc. stage, with storage rooms for excellent stacking comfortable chairs, tables, sports equipment, rolls of carpeting for bowling etc. and high roof long just long enough for carpet bowls and access to extensive changing facilities. Stage badly designed and not used (plan to take it out and have folding temporary stage).
 - (ii) Large community room with sprung wooden floor which subdivides into 2 rooms with acoustic wall and mirrors on one wall for ballet/dance classes.
 - (iii) Commercial kitchen (electric oven would have been preferred to gas).
 - (iv) Parish clerk and assistant's office (Parish Clerk (Leah) is full-time and undertakes caretaker's duties with part-time assistant).
 - (v) Small meeting room (clerk's files + tables/chair)
 - (vi) External access storage for football goal posts etc.
- Heat-pump installation (a disaster) under capacity and has to be supplemented with gas boiler.
No solar panels or heating.

Outside:

Very extensive field (open grass).

Children's' playground close to centre.

"Teen" and open-air 14+ gym at opposite end of field (too far away for lights and CCTV)

A single hard court area for basketball/netball and occasional motorbike training etc. surrounded by very high, see-through, lockable wire fencing – popular free access after school.

Car-parking about 50 cars with restricted height entry.

Parish population : approx. 5,000; additional sports ground and facilities close by in East Wittering (not seen)

Self-financing since caretaker duties incorporated into parish clerk's duties (recently). This year, £9,000 surplus.

Excellent design: who were the architects??

No youth club, no nursery, no snack bar, no skate park

Thriving/profitable activities: cinema club, table tennis, school holiday activities

Attached: Weekly events: "What's on in Bracklesham Barn"

Sewage to Sidlesham Pumping Station

Attachments: plan of layout, What's on at Bracklesham Barn A4 list, Free Family Cinema on Sundays