

SOUTHBOURNE PARISH COUNCIL

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5 March 2020

Dear Sir / Madam,

You are hereby summoned to a meeting of the Southbourne Parish Council at the **St John's Church, Main Road, Southbourne** on **Tuesday 10 March 2020** at **7.30 p.m.**

R A Davison
Clerk

AGENDA

1. **Apologies for Absence**
2. **Declarations of Disclosable Pecuniary Interests**
3. **Minutes** – of the meeting held on 11 February 2020.
4. **Open Forum**
5. **County Councillor Report**
6. **District Councillor Reports** (Mr Brown)
7. **Village Signs**

To receive a presentation from Mrs Thorne on proposals for new and replacement village signs in the Parish.
8. **Vision, business plan and Councillor skills**

Mrs L Hicks to report.
9. **Monthly Parish Council drop-in session**

To note the matters raised at the drop-in session on 7 March 2020.
10. **Finance**
 - a. To note the income and expenditure since the last meeting.
 - b. To note that the New Homes Bonus allocation for 2020/21 is £23,057.75. Members are requested to suggest projects that have community support to use this funding.

11. Notice of Motion

Southbourne Parish Council notes the ambition for the Chichester to Emsworth (CHEM) Cycle route has been ongoing for the last 10 years. In this time there have been several serious incidents involving cycle users on this road, mainly at junctions. Over that time a Climate Change Emergency has been declared, air pollution is increasing and it is an accepted fact that encouraging more cycle users onto the road is one positive action to mitigate these two very serious issues. To enable this to happen there must be a provision of safe cycle route that links into the Chichester City centre and beyond. Southbourne Parish Council therefore strongly supports the provision of the CHEM route and commits to lobby and campaign to ensure this vital route becomes a priority for Chichester District Council, West Sussex County Council and Highways England and a reality for all cycle users.

12. Welcome Pack

Further to minute 215/19, Mrs Hicks to report on the idea of a welcome pack for residents.

13. Review of Public Space Protection Order – Dog Control

Chichester District Council is reviewing the Public Space Protection Order (PSPO) for when the current Order ends on 16 October 2020.

The existing PSPO is available at <https://www.chichester.gov.uk/dogadviceandinformation>

Chichester District Council (CDC) seeks the Parish Council's views on the existing PSPO to feed into the review process. By way of a guide, CDC can only (in law) include issues in a PSPO that are persistent, unreasonable and evidenced.

CDC will carry out a full public consultation before adopting the revised PSPO when the Parish Council will have an opportunity to comment more formally on the then draft for consultation PSPO. Responses are requested by 1 April 2020.

14. Neighbourhood Plan Steering Group

To receive a report on the last meeting.

15. Southbourne Environment Group

To receive a report on the last meeting and recent activities.

16. Annual Parish Meeting (APM)

To note the APM will be held on Thursday 14 May 2020 at 7.30 p.m.

17. Items for Future Meetings

18.Date of Next Meeting

21 April 2020

TO: All Members of Southbourne Parish Council

Filming and use of social media

During this meeting the public are permitted to film the Council or use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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Southbourne Parish Council

Minutes of the meeting held on 11 February 2020 at the St John's Church Centre, Main Road, Southbourne at 7.30 p.m.

Present: Mr C Bulbeck (Chairman), Mrs Bangert*, Mr Brown*, Mrs M Bulbeck, Mr G Hicks, Mrs L Hicks, Mr Jennings, Mr Redman, Miss Tait and Mr Taylor.

* Also District Councillors for Southbourne

4 members of the public.

Apologies for Absence

255. Apologies were received from Mr Feltham and Mr Hayes.

Declarations of Pecuniary Interests

256. None

Minutes

257. Resolved – that the minutes of the meeting held on 10 December 2019 be approved as a correct record and that they be signed by the Chairman subject to the following:

- Minute 235 – after "...reference to the Council" add "and Members would assist in the collection of the data";
- Minute 243 – add Mr Brown after Mrs Bangert

Open Forum

258. A resident thanked the Clerk for his support regarding the problems previously reported at Parham Place (minutes 228-229/20 refer). Although Crayfern had submitted photographs of the flooding on the adjacent field, the problem was nowhere near as bad as it had been in December 2019 and despite what Crayfern suggested, the field had not been ploughed since then. On a walkabout with the District Council's drainage engineer, he had identified that the attenuation pond had coped with the rainfall on the site.

259. Mrs Bangert would contact Mr Holman at the District Council about the winterbourne. Mr Frost was putting together the site application history for Mrs Bangert. The Clerk would forward the photographs to Flood Risk Management at the County Council and Mr Magill.

County Councillor Report

260. Mr Magill advised the Council that his working situation had changed since the by-election in November 2020 that required him to work away. For the next year only he now expected to be able attend Parish Council meetings every

other month. He said it would be helpful if Members could let him know the Friday before a meeting any concerns about the County Council's services so he could investigate them before a meeting. The Saturday following a meeting he would hold a surgery for residents.

261. Two weeks after Mr Magill had been elected the report on Children's Services had been presented to the County Council and subsequently a new Chief Executive and a new Director Children's Services had both been appointed.

262. Mr Magill also reported on the following matters:

- A feasibility study on 'ChEm Route' was expected shortly from Highways England. He would forward the notice of motion agreed by Southbourne Parish Council about the ChEm Route. Monthly cycle rides from Fishbourne to Bosham had started and it was hoped that they would eventually cover the whole route
- West Sussex Highways would match the cost of trees being planted on highway land
- He had spoken to the Leader of the Council regarding reviewing current highway policies
- He had spoken to PCSO Baylee Reed and suggested to him that he needed to visit the Parish Councils. It was noted that Southbourne Parish Council had previously held six-weekly meetings with a PCSO and he was trying to establish a meeting with all Parishes in the Division
- He had spoken to Ms Goldsmith about getting the speed limit changed to 30 mph along the whole length of the A259 from Chichester to Emsworth.

District Councillor Report

263. Mr Brown reported on several matters including:

- A lot of work had taken place on the Local Plan but this was still confidential, so he was unable to report further on it
- Mrs Bangert had written to the landowner behind Parham Place
- Seawards had cut down the trees along Inlands Road and this had been reported to Planning Enforcement
- The District Council had committed £50,000 to supporting wildlife corridors in the District over 5 years with so that a bid could be submitted for £1m of Government funding to develop the corridors from the Harbour to the National Park.
- From April 2020, Havant Borough Council would be charging non-residents to use its recycling centre. Discussions were ongoing about cross-border use of these centres. It was noted that some Southbourne residents were unhappy with this as it would mean them travelling 15 miles return, to the Westhampnett Centre.
- Parish Councils could bid for £250 from the District Council to support VE Day commemorations. No beacons were being lit on this occasion.

- Mrs Bangert was one of only 8 civil-military champions

264. At the recent All Parishes Meeting there had been an excellent presentation about rough sleepers in the District. It had been suggested that they should not be given food or money directly but encouraged to attend the homeless hostels instead.

Telephone Kiosk at Junction of Main Road and Thorney Road

265. The Council noted that BT had consulted the District Council about the removal of the kiosk at the junction of Main Road and Thorney Road as it had only been used twice in the last year.

266. Resolved – that the Parish Council advises the District Council that it agrees to the removal of the telephone kiosk at the junction of Main Road and Thorney Road.

Vision, Business Skills and Councillor Training

267. Mrs Hicks had received further feedback on a proposed vision as follows:

“Southbourne Parish Council is committed to enhancing our quality of place by understanding and supporting our community”.

268. Mrs Hicks would circulate both versions to Members.

269. Business plan training would be provided by a consultant on 16 May 2020 from 09.30 – 16:00 and would cost £350 plus travel expenses and room hire. Training on council procedures and employment law would be held on 18 February 2020 at 19:30.

Allotments – Southbourne Fields

270. The Council received the report of the Clerk. Members agreed that an Allotments Committee should be formed to consider the work necessary to take on the allotments. Miss Tait would speak to a member of the Southbourne Environment Group (SEG) who had experience with allotments to see if she would be willing to be co-opted.

271. Resolved – (i) That an Allotments Committee be established comprising Mr Redman, Miss Tait and one co-opted member from SEG

(ii) that residents be invited to write in with expressions of interest about taking on an allotment at Southbourne Fields.

Finance

Expenditure - The Council noted the following expenditure since the last meeting:

Armashield	Invoice 102893	£246.00
Armashield	Invoice 103301	£619.20
VisionICT	Invoice 10659	£345.60
VisionICT	Invoice 10726	£66.00
Elite Playground Inspections	Quarterly inspection	£56.70
SSALC	Invoice 13923	£900.00
SSALC	Invoice 14008	£108.00
Burleys	Invoice 601	£463.20
PSM Ltd	Invoice 0047	£3,192.00
Surrey Hills Solicitors	Invoice 3064	£120.00
ECP	Invoice 43 Dec19	£180.00
ECP	Invoice 43 Sep19	£180.00
BTGroup	Phone & internet	£301.99
Defibshop (Imperative Training Ltd)	Invoice 81356	£1,740.00
Glasdon UK Ltd	Invoice SI792101	£1,222.05
Age Concern S/brne & Dist	Invoice 0040	£20.00
Age Concern S/brne & Dist	Invoice 0041	£20.00
JDS	Invoice3197	£252.00
JDS	Invoice 3200	£510.00
Staff	Salaries & pension (DD)	£3,136.38
	Total	£13,679.12
Transfer from Savings Account	For current payments	£13,679.12

272. It was noted that an invoice had been submitted for the clearance of the area by the former Signal Box in preparation for the placing of a bench as previously agreed and for which New Homes Bonus funding had been awarded by the District Council. Members requested that the provision of cycle racks be investigated at this location before the bench was installed.

Monthly Parish Council Drop-in Session

273. Nine residents had attended the session on 1 February 2020. All matters had been resolved other than ongoing concerns about a vehicle parked in the layby adjacent to Jubilee Mews and Mrs Bangert and Mrs Thorne would discuss this with the resident.

Village Signs

274. Work was progressing on the proposals and it was anticipated that they could be presented to the Council's next meeting.

Visit to the Bourne Community College

275. The Council noted that Mrs Bangert and Mrs Hicks had visited the Bourne Community College in January 2020. Amongst other things, the Council noted that the College currently had 760 students from as faraway as Portsmouth and Selsey and 65 of the students were from the Baker Barracks. It had teacher

training links with the USA and Spain. Closer to home its library worked with the Southbourne Library. The Governing Body valued the work Mr Hayes carried out on its behalf. An Ofsted inspection was expected this year

276. Members noted that the tree whips that had originally been planted on the College grounds had been vandalised. More whips were being donated and these would be planted within the enclosed courtyard of the College. The College would be asked whether the new 5-a-side artificial pitch would be made available to the public.

War Memorial Update

277. The War Memorial Trust had advised that the proposal to cover the concrete base of the War Memorial to protect it was considered disrespectful to those who originally funded it. A further suggestion therefore was to provide two stones either side of the Cross with a 'pilgrimage' route to the Memorial and an illuminated sculpture of a soldier. The Diocese had given its approval for these ideas. Mrs Bangert had spoken to Col. McPherson at Baker Barracks who suggested funding might be available through the Military Covenant when grant applications became available later in the year.

Neighbourhood Plan Steering Group

278. The Steering Group had gone through the list of items outstanding. Members were pleased to note the 30 percent response rate to the housing needs survey of the Parish.

Southbourne Environment Group (SEG)

279. Clearance of the ditch adjacent to Footpath 21 had filled eight bags with rubbish. There were signs water voles were returning to area. Miss Tait reported that there were still 400 tree whips to distribute to those who wanted them. The next litter pick would be on 20 March 2020.

280. The last meeting of SEG had discussed the ChEm Route and obtaining support from the Ramblers Association for footpath working parties and from landowners about their responsibilities for ditches and footpaths. Rather than repeating last year's 'Bio Blitz' due to the limited public support for the event, this year the SEG would be focussing on environmental data gathering rather than a public event.

Items for Future Meetings

281. Items for future meetings included:

- Village signs
- ChEmRoute
- Welcome pack
- Summer party

Date of Next Meeting

282. 10 March 2020

Exclusion of the Press and Public

283. Resolved - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Part II

Quotes for Play Equipment

284. Members considered three quotes for a new goalmouth for the Recreation Ground and on the recommendation of the Recreation Committee, selected the option that provided additional roundels and cricket stumps on the side panels.

Chairman