



Southbourne Parish Council

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**NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL
FINANCE AND POLICY COMMITTEE
8th MARCH 2023**

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council's Finance & Policy Committee on **Wednesday 8th MARCH 2023 at 6.30pm** at St Johns Church Hall, Main Road, Southbourne PO10 8JE for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

A handwritten signature in black ink, appearing to read "Sheila Hodgson".

Sheila Hodgson
Clerk to the Council

Date 2nd March 2023

AGENDA

1. Chairman's welcome and introduction
2. Apologies for absence
3. Minutes.
To approve and sign the Minutes of the Finance & Policy Committee Meeting held on 11th January 2023
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Public Open Forum
6. Clerks Update

7. Financial Reports - Month End
To receive and Note, the reports for the Months of January and February 2023 as follows:
 - To Note verification of bank reconciliations for the Councils Current Account and Active Saver Accounts for the month of January and February in line with the Councils Financial Regulations
 - To Note the Income & Expenditure for the period covering 1st April 2022 – 28th February 2023
 - To Note the Balance Sheet, Receipts and Payments report and EMR reports
8. To agree any pending payments and to ratify payments as previously circulated
9. Consideration of any budgetary requests or recommendations from other Committees including:
 - Recommendation from Greenspace and Community Services Committee (Min. 75.3.1 refers 31st January 2023) to fund repairs to playground gate from the Capital Budget at a cost of £1618.30+VAT
 - Recommendation from Greenspace and Community Services Committee (Min. 75.3.3 refers 31st January 2023) to identify a budget for urgent fund repairs to the trampoline at a cost of £413.32 + VAT
 - Recommendation from Greenspace & Community Services (Min. 75.5 refers 31st January 2023) to fund No Overnight Camping signs for Prinsted at a cost of £38.20 +VAT
 - Recommendation from Greenspace & Community Services Committee (Min.85 refers Extraordinary Greenspace & Community Services 21st February 2023) to fund the purchase of a ride on lawn mower up to the amount of £4750 +VAT
10. Update and further consideration of the branding arrangements including feedback from online meeting held 23rd February 2023 with potential designer, consideration of appointment and consideration of utilisation of associated budget for expenditure - Min. 64 refers.
11. Further consideration of proposal for a review of the Parish Council's Investments and to review the information received for opportunities and guidance on financial security for General Reserves – Min. 65 refers.
12. Consideration and update of CIL Infrastructure Business Plan for 2024/2029 and to Note responses to last year's IBP consultation
13. Consideration of contract renewal for IT Microsoft relicensing
14. To Note the Date and Time of next meeting.