



Southbourne Parish Council

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**NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL
FINANCE AND POLICY COMMITTEE
11th JANUARY 2023**

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council's Finance & Policy Committee on **Wednesday 11th January 2023 at 6.30pm** at St Johns Church Hall, Main Road, Southbourne PO10 8JE for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

A handwritten signature in black ink, appearing to read "Sheila Hodgson".

Sheila Hodgson
Clerk to the Council

Date 4th January 2023

AGENDA

1. Chairman's welcome and introduction
2. Apologies for absence
3. Minutes.
To approve and sign the Minutes of the Finance & Policy Committee Meeting the 2nd November 2022
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Public Open Forum
6. Clerks Update

7. Financial Reports - Month End
To receive and Note, the reports for the Months of November and December 2022 as follows:
 - To Note verification of bank reconciliations for the Councils Current Account and Active Saver Accounts for the month of November and December in line with the Councils Financial Regulations
 - To Note the Income & Expenditure for the period covering 1st April 2022 – 31st December 2022
 - To Note the Balance Sheet, Receipts and Payments report and EMR reports
8. To agree any pending payments and to ratify payments as previously circulated
9. Consideration of the Southbourne Parish Council Office Rental increase
10. Consideration of any budgetary requests or recommendations from other Committees:
 - Greenspace and Community Services Committee, 30th November - Min 59 refers, Recommendation to engage a local company to determine precise boundaries of the land held in trust by SPC with further recommendation for associated costs to be met from the Legal Fees budget.
 - Greenspace and Community Services Committee, 30th November - Min 60.5 refers, Recommendation to purchase a sit on lawn mower with maintenance and associated labour costs factored in
 - Greenspace and Community Services Committee 30th November - Min 61 refers, to receive the Recommend proposed budget for 2023/24
 - Greenspace and Community Services Committee 30th November - Min 63 refers, Recommendation for repairs to bus shelter 1 Bramley Gardens – cost to be met from General Reserves
11. To consider and Agree the Final Draft of the Southbourne Parish Council 2023/24 budget and make recommendation to Full Council for approval.
12. Update on Ear Marked Reserves Code 325 – Operation Watershed Extra Ordinary Meeting 5th October 2022 - Min. 36.2 refers.
13. Update and further consideration of the branding arrangements including feedback from designers and examples as requested.
14. Consideration of proposal for a review of the Parish Council's Investments and to seek advice on opportunities and guidance on financial security for General Reserves - Min. 37.5 refers.
15. To Note the Date and Time of next meeting.