



Southbourne Parish Council

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Clerk to the Council
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NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 14th NOVEMBER 2023

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 14th November 2023** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson
Clerk to the Council

Date: 7th October 2023

AGENDA

1. Chairmans Welcome, Introduction and Opening Statement
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 10th October 2023
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum
6. To consider any applications for the role of Co-opted Member to Southbourne Parish Council and further consideration of recruitment
7. Clerk's Update
8. To Note the Internal Auditors report for the Interim Audit held on the 5th October 2023

9. To Receive and Note the following reports if available including consideration of any recommendations :
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - Road Safety and ChEmroute Group including consideration of appointment of a non-councillor representative to the groups
10. To Receive and Note the Minutes of the Planning Committee Meetings held on the 26th October and 9th November 2023 including consideration of any recommendations
11. To Receive and Note the Minutes of the Joint Burial Committee meeting held on 6th November 2023, including consideration of any recommendations
12. Staffing - Confidential
To receive the Notes and Recommendations of the Consultative Staffing Group Meeting held on 26th October 2023 and to consider approval of payment for back pay following the agreement on rates from the National Joint Council for Local Government Services from 1st April 2023- 31st March 2024
13. Financial Reports - Month End
To receive and Note, the reports for the Months of September and October 2023 as follows:
 - To Note verification of bank reconciliations for the Councils Current Account, Premium Business Account and CCLA Account for the month of September and October in line with the Councils Financial Regulations
 - To Note the Income & Expenditure for the period covering 1st April 2022 – 31st October 2023
 - To Note the Balance Sheet, Receipts and Payments report and EMR report
14. To Approve any pending payments and to Ratify payments as previously circulated and to Note the receipt of 2nd Precept instalment and CIL payment.
15. Further consideration of the Southbourne Parish Council Budget for 2024/25
16. Consideration of Grant Applications from 1st Southbourne Brownies for an amount of £323.00 to enable 30 girls and 8 volunteers to attend a production of the Jungle Book. The donation will make it possible for every Brownie to attend as given the cost of living crises some Brownies may not have the opportunity.
17. Consideration of a strategy for Southbourne Parish Council on how to mitigate flood risk to identified areas within the Parish. Including, management of any agreed strategy, revision of Emergency Resilience Policy if required, to receive a report from Cllr. Jonathan Money, as representative of the Bourne Flooding Group and consideration of any recommendations.
18. Date and time of the next meeting **WEDNESDAY** 13th December 2023

(Agenda Item 12 - members of the public may be required to leave the meeting temporarily for this item should Members Resolve to move to Confidential Business (S.O. 3d) Staffing)