



Southbourne Parish Council

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Clerk to the Council
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NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 11th JUNE 2024

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 11th June 2024** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson
Clerk to the Council

Date: 4th June 2024

AGENDA

1. Chairmans Introduction and Welcome
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 14th May 2024
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum
6. Clerk's Update
7. To Receive and Note the following reports if available:
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report

8. To Receive and Note the Minutes of the Planning Committee Meetings held 16th May and 6th June 2024 including consideration of any recommendations
9. To Receive and Note the Minutes of the JBC Meeting (if available) held on the 3rd June 2024 including consideration of any recommendations
10. To Receive and Note the Notes of the Operation Watershed Nutbourne meeting held on 21st May 2024 including consideration of any recommendations
11. To Ratify the appointments of Cllrs Bangert and Meredith to the Allotment Committee and Cllr. Bangert as the representative to the Henry Smith Foundation.
12. Insurance – Including: to Ratify the additional premium of £50 for the SPC general insurance policy to take advantage of a three year fixed term premium and consideration of renewal for Ill Health Liability Insurance for 2024
13. Annual Governance and Accountability Return (AGAR) for year ended 31st March 2024 including to Receive and Note the following reports:
 - To Note the Internal Auditors Report for year-end 31st March 2024 and to review any comments/suggestions
 - Annual Governance Statement 2023/24 Section 1 - to consider and approve the accounting statements and that the Statement be signed by the Chair and Clerk of the Council
 - To Resolve to Approve the Financial Accounting Statements Section 2 for year ended 31st March 2024 and agree that these be signed by the Chairman of this meeting as presented and noting these were signed by the RFO prior to presentation
 - To Agree to submit the 2023/24 accounts and reports to the External Auditor
14. Consideration of Grant Applications:
 - Tylers Trust for an amount of £250.00 for donation towards activity sessions for families
 - St Johns Ambulance for an amount of £500.00 for donation towards a Community Service Vehicle
15. Recreation Ground including:
 - enhancements to recreation ground including update on request of variation - Min 150.1 refers
 - To note Playground Quarterly inspection
 - Review of licence fee and agreement for the football pitch and pavilion for 2024/25 season including consideration of associated income and expenditure
 - Consideration of arrangements for allowing other users to use the facilities in conjunction with the main licence holder and associated fees
16. Update on Prinstead Area including response from latest correspondence to the Sea Scouts
17. Projects – including:
 - update and review of all ongoing activities
 - Review of Bench Policy including possible replacement of broken benches at Prinstead
18. Further consideration of request for additional streetlighting Min 174. refers
19. To note the new proposal from the existing Website provider to migrate the hosting service to a new provider and to agree for Officers to lead on the process
20. Date and Time of next meeting