



## Southbourne Parish Council

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### NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 9<sup>th</sup> JULY 2024

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 9<sup>th</sup> July 2024** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson  
Clerk to the Council

Date: 2<sup>nd</sup> July 2024

### AGENDA

1. Chairmans Introduction and Welcome
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 11<sup>th</sup> June 2024
4. Declarations of Interest.  
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum
6. Clerk's Update including; update on website migration, repair to bus shelter, to Note thank you letters, report on General Power of Competence regarding expenditure and regulations and consideration of repairs to bike rack including identification of budget for associated costs.

7. To Receive and Note the following reports if available including consideration of any recommendations:
  - WSCC Councillor's Bourne Parishes Report
  - CDC Councillor's Report
  - CDALC
  - Inspector Bi-Monthly online meeting
8. To Receive and Note the Minutes of the Planning Committee Meetings held 6<sup>th</sup> June 2024 and 27<sup>th</sup> June 2024 including consideration of any recommendations
9. To Receive and Note the Minutes of the JBC Meeting held on the 3<sup>rd</sup> June 2024 including consideration of any recommendations
10. To Receive and Note the Minutes of the Allotment Committee Meeting held 13<sup>th</sup> June 2024 including consideration of any recommendations
11. To Receive and Note the minutes form the Southbourne Environment Group meetings held on the 9<sup>th</sup> May 2024 and 13<sup>th</sup> June 2024 including consideration of any recommendations
12. Financial Reports - Month End  
To receive and Note, the reports for the Months of May 2024 and June 2024 as follows:
  - To Note verification of bank reconciliations for the Councils Current Account, Premium Business Account, CCLA Account, Nationwide Account and Redwood Account for the months of May and June in line with the Councils Financial Regulations
  - To Note the Income & Expenditure for the period covering 1<sup>st</sup> April 2024 - 30<sup>th</sup> June 2024
  - To Note the Balance Sheet, Receipts and Payments report and EMR report
13. To Approve any pending payments and to ratify payments as previously circulated
14. Consideration of Grant Applications from Southbourne Infant School for a donation towards fencing to secure the quiet area
15. Recreation Ground including:
  - Update and further consideration of the review of licence fee and agreement for the football pitch and pavilion for 2024/25 season including to Note the outcome of the meeting held with Southbourne FC on the 25<sup>th</sup> June 2024
  - Consideration a proposal to purchase a hand propelled lawnmower for the play area, Prinsted and other areas
  - Consideration of some additional hours for the Contract Caretaker due to the increased workload
16. Update on Prinsted Area including
  - Response from latest correspondence to the Sea Scouts
  - Consideration of arrangements for hedge maintenance at Prinsted to be undertaken in September/October and identification of budget for associated costs
17. To Note correspondence form Lyons Davidson Solicitors in respect of a claim for a personal injury compensation including to Note advice from the Parish Councils insurance company and Solicitors and consideration of how to proceed.
18. Consideration of proposal for a Bournes Parish meeting to resolve footpath repair in Thorney, Southbourne, Nutbourne and Bosham including appointment of a representative from SPC to attend.

19. Consideration of additional representation at the Bournes Forum Meetings
20. Consideration of a proposal to install a flagpole on the land outside Boots as referred from SPC meeting 11<sup>th</sup> June 2024 Min. 26.3 refers
21. Consideration of a proposal to support the planting of a tree in Priors Close as per WSCC Tree Planting application Form and referred from SPC meeting 11<sup>th</sup> June 2024 Min. 26.4 refers and further consideration of proposal to plant a tree in commemoration of the D-Day 80<sup>th</sup> Anniversary.
22. Consideration of quotations for installation of Village signs as previous approved contractor has not been to complete the project.
23. D-Day Event including:
  - Wash up of the event
  - To Note the final raffle receipt and consideration of rounding up
  - Consideration of holding a similar event in 2025
24. Date and Time of next meeting