



## Southbourne Parish Council

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### NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 10<sup>th</sup> October 2023

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 10<sup>th</sup> October 2023** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson  
Clerk to the Council

Date: 4<sup>th</sup> October 2023

### AGENDA

1. Chairmans Welcome and Introduction
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 12<sup>th</sup> September 2023
4. Declarations of Interest.  
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum
6. To consider any applications for the role of Co-opted Member to Southbourne Parish Council and further consideration of recruitment
7. Clerk's Update
8. To Note the External Auditors report for the Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March 2023 and to further that Note the Notice of Conclusion has been published.

9. To Receive and Note the following reports if available including consideration of any recommendations :
  - WSCC Councillor's Bourne Parishes Report
  - CDC Councillor's Report
  - Councillor Drop-in Surgery
  - West Sussex County Council Electric Vehicle Strategy
  - Bournes Forum Report
10. To Receive and Note the Minutes of the Planning Committee Meetings held on the 28<sup>th</sup> September 2023 including consideration of any recommendations
11. To Receive and Note the Minutes of the Joint Burial Committee meeting held on 11<sup>th</sup> September 2023, including consideration of any recommendations
12. To Receive and Note the Minutes of the Allotments Committee meeting held on 21<sup>st</sup> September 2023, including consideration of any recommendations
13. Consideration of re-alignment of representation to the Joint Burial Committee
14. Consideration of West Sussex County Council Winter Offer including to **NOTE** the decision of Council on 14<sup>th</sup> February 2023, Min 166 Refers, relating to grit boxes and supply
15. Consultation on the draft Chichester Infrastructure Business Plan (IBP) including review of SPC projects and spending plan
16. Recreation Ground including:
  - To Note the quarterly playground inspection report and consideration of recommendations
  - Update on Southbourne FC meeting held 5<sup>th</sup> September 2023
  - Further consideration of possible projects/enhancements in relation to utilisation of Section 106 funding including update of questionnaire responses
  - Consideration of replacement water heater
  - Consideration of door shutter maintenance renewal
  - Update on Contract/Caretaker activities
  - Consideration of additional CCTV cameras following incidents of vandalism including consideration of quotes
17. Update on Prinsted area including:
  - Response from the Sea Scouts Committee following letter from SPC on Adverse Possession Claim
  - Update of legal advice regarding Change of Permissions, Adverse Possession Claim and independent assessment for boundaries including consideration of response to latest correspondence as circulated
18. Update on any outstanding projects
19. Consideration of Grant Applications from St Johns Ambulance for a donation of £500 towards a community support vehicle and to further to consider an application from Home Start for a donation of any amount to provide ongoing support to families in Southbourne.
20. Update on arrangements for the D-Day Commemorative Event
21. Date and time of the next meeting