



Southbourne Parish Council

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NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL ALLOTMENT COMMITTEE 16th FEBRUARY 2023

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council Allotment Committee on **Thursday 16th February 2023 at 10:00 am** at St John's Church Centre for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

A handwritten signature in black ink, appearing to read "Sheila Hodgson".

Sheila Hodgson
Clerk to the Council

Date 09.02.2023

AGENDA

1. Chairman's welcome and introduction.
2. Apologies for absence.
3. To approve and sign the Minutes of the Allotment Committee Meeting held on 15th December 2022.
4. Declarations of Interest
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.
5. Adjournment for Public Open Forum.
6. To **NOTE** any income and expenditure.
7. To **NOTE** the 2023-24 budget as set by F&P.
8. To receive a verbal update from the Deputy Clerk regarding the Flanders Close allotments including;
 - 8.1 Completion date
 - 8.2 Tenancies & waiting list

8.3 Water Butt installation and costs

8.4 To **NOTE** that officers have written to Paul Barnett & the CDC Tree Officer regarding the decision to withdraw the tree application.

8.5 Consideration of the purchase of two bolts and coded padlocks for the gates.

9. To **NOTE** any update regarding the provision of the communal plots. To consider the allocation of the plots following the meeting with Southbourne Sea Scouts on 14th February.

10. To **NOTE** any updates regarding Southbourne Fields. Including:

10.1 Consideration of a communal greenhouse.

10.2 Consideration of repair to the water pipes. Including an update from Cllrs James and Riddoch regarding their inspection.

10.3 Consideration of the installation of fruit trees.

10.4 Update on the ownership of the hedgerow and ditch.

10.5 Consideration of the taking of meter readings for accurate water billing.

11. To **NOTE** the current tenancies and waiting lists for both sites.

12. Site inspections, consideration of the February inspection.

13. Consideration of the tenancy agreement for financial year 2023-24.

14. Consideration of the rental charges for financial year 2023-24.

15. Consideration of committee dates for financial year 2023-24.

16. Consideration of inspection dates for financial year 2023-24.

17. To **NOTE** the date and time of Next Meeting.