
**NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL
TUESDAY 9th MAY 2022**

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 9th May 2022** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.



Sheila Hodgson
Clerk to the Council

Date: 28th April 2023

AGENDA

1. Appointment of Chairman - to nominate and elect a Chairman for Southbourne Parish Council
2. Chairmans acceptance of Office
3. Appointment of Vice Chairman - to nominate and elect a Vice Chairman for Southbourne Parish Council
4. Chairmans Introduction and Welcome
5. Report from the Clerk on the completion of the Declaration of Acceptance by Members and Register of Interest Forms
6. Apologies for absence.
7. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 10th April 2023
8. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
9. Adjournment for Open Forum

10. Clerk's Update
11. To Receive and Note the following reports if available:
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - Bournes Forum Report
 - Monthly Inspectors report
 - Stein Road Working Group
12. To Receive and Note the Minutes of the JBC meeting held 27th March 2023 including consideration of any recommendations
13. To Receive and Note the Minutes of the Planning Committee Meeting held on the 13th April 2023 including consideration of any recommendations
14. To Receive and Note the Minutes of the Finance & Policy Committee meeting held on the 3rd May 2022 including consideration of any recommendations
15. To Note and Approve the Schedule of Meetings for 2023/24
16. Bank Account Signatories and Authorisation To review and appoint signatories and authorisers for the Council's bank accounts
17. To appoint Members (and Chair/Vice-Chair) to serve on the following Committees.
 - Allotments
 - Finance & Policy
 - Greenspace and Community Services
 - Planning
 - Joint Burial Committee
 - Staffing Consultative Group
18. To appoint Members to sit on the Parish Council's Steering Groups, Working Groups and outside bodies including
 - Southbourne Neighbourhood Plan Steering Group,
 - Southbourne Environment Group
 - CDALC
 - WSALC
 - Bournes Forum
 - PCC Forum and Inspectors Monthly Meetings
 - Henry Smith Charity
19. To review the Terms of Reference and any delegation arrangements for the Committees
20. Consideration of proposal by WSCC to form a "Bournes on Water" Group to address flood areas and issues including appointment of representative
21. Further consideration on the arrangements for the Annual Parish Council Meeting
22. To review and approve the Grant Application Form and Criteria for 2023/24
23. Consideration of proposal to write to WSCC regarding the state of the pavements in particular outside the Tesco Shop in Stein Road and to Note the update from WSCC on Exceptional Highway Demands
24. Update and further consideration of Sussex Day Fete
25. Date and time of the next meeting