
**NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL
TUESDAY 13th JUNE 2022**

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 13th June 2023** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.



Sheila Hodgson
Clerk to the Council

Date: 6th June 2023

AGENDA

1. Chairmans Introduction and Welcome
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 9th May 2023
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. To Note Cllr Philip Green will be absent from all meetings for the next two months due to ill health
6. Adjournment for Open Forum
7. Clerk's Update
8. To Receive and Note the following reports if available:
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - Monthly Inspectors report & PCC Forum
 - Stein Road Working Group

9. To Receive and Note the Minutes of the Planning Committee Meetings held on the 4th and 25th May 2023 including consideration of any recommendations
10. To Receive and Note the Minutes of the Greenspace and Community Services Meeting held on 30th May 2023 including consideration of any recommendations
11. To Receive and Note the Minutes of the Joint Burial Committee meeting held on the 5th June 2023 including consideration of any recommendations
12. To appoint an additional Member to represent SPC on the Bournes Forum
13. Annual Governance and Accountability Return (AGAR) for year ended 31st March 2023 including to Receive and Note the following reports:
 - To Note the Internal Auditors Report for year-end 31st March 2023 and to Recommend to the Finance & Policy Committee to review any comments/suggestions for 23/24
 - Annual Governance Statement 2022/23 Section 1 - to further Resolve to Approve that the Statement be signed by the Chair and Clerk of the Council
 - To Resolve to Approve the Financial Accounting Statements Section 2 for year ended 31st March 2023 and agree that these be signed by the Chairman of this meeting as presented and noting these were signed by the RFO prior to presentation
 - To Agree to submit the 2022/23 accounts and reports to the External Auditor
14. CIL including, update of CIL funds, further consideration of a proposal for soundproofing for the Village Hall (Min. 180 refers) and consideration of an application for a CIL contribution from the Chichester Harbour Trust
15. To Receive a presentation from Cllr.Riddoch and consideration of a motion to Review the Councillor Drop-in Surgeries
16. Consideration of continuance of the Outliers reports and allocation of areas
17. Consideration of Grant Applications received:
 - Southbourne FC for £1434.45 for equipment, football kits, weather wear and first aid kit.
 - A student from the Bourne Community College for a donation towards a 15 day volunteer trip to Ghana to help improve and restore facilities there
18. Further consideration of the 2023 Annual Parish Council Community Awards Min.189 Refers
19. Consideration of a proposal to hold a photo competition including consideration of criteria, any theme, number of categories, competition length, prizes and identification of any associated budget
20. Date and time of the next meeting