



Southbourne Parish Council

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Clerk to the Council
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NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 12th SEPTEMBER 2023

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 12th September 2023** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson
Clerk to the Council

Date: 5th September 2023

AGENDA

1. Chairmans Opening Statement and Welcome
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 11th July 2023
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. To Note the resignation of Councillor Phillippa Riddoch including, appointment to the Joint Burial Committee, Staffing Consultative Group, arrangements for Road Safety Group and Councillor Drop-in Surgeries
6. Adjournment for Open Forum
7. Clerk's Update

8. To Receive and Note the following reports if available including consideration of any recommendations :
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - Monthly Inspectors report
 - Bourne Flood Prevention Group
 - Road Safety Group
 - Councillor Drop-in Surgery
9. To review and Approve the amended Terms of Reference following the disbandment of the Finance & Policy Committee and the Greenspace and Community Services Committee.
10. To Receive and Note the Minutes of the Planning Committee Meetings held on the 27th July, 17th August and 7th September 2023 including consideration of any recommendations
11. To Receive and Note the Minutes of the Greenspace and Community Services Committee Meeting held on the 25th July 2023 including consideration of any recommendations.
12. To Receive and Note the Minutes of the Extraordinary Joint Burial Committee meeting held on the 24th July 2023 and the Joint Burial Committee meeting held on the 11th September 2023, if available, including consideration of any recommendations
13. Financial Reports - Month End
To receive and Note, the reports for the Months of July and August 2023 as follows:
 - To Note verification of bank reconciliations for the Councils Current Account and Active Saver Accounts for the month of July and August in line with the Councils Financial Regulations
 - To Note the Income & Expenditure for the period covering 1st April 2022 – 31st August 2023
 - To Note the Balance Sheet, Receipts and Payments report and EMR reports
14. To Approve any pending payments and to ratify payments as previously circulated
15. Investment - including update on investment with CCLA Public Sector Deposit Fund, and to consider an additional deposit of £50k
16. Internal Auditor arrangements including consideration of 3 year fixed rate agreement and to note the date of the interim audit.
17. Budget for 2024/25 – initial consideration of first draft
18. Grant Funding – consideration of the following applications:
 - 4Sight for £400.00 to fund the cost for eight Southbourne residents for one year membership
 - Citizens Advice Bureau for an amount of £450.00 as a contribution towards ongoing costs as a result of the cost of living crises and increased demand on the services
 - Tylers Trust for £200 to provide gift bags for children in hospital and ongoing support for the family
19. Date and time of the next meeting including consideration of change of date for the December Council meeting.