

**Southbourne Parish Council**

The Village Hall

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**NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL**

**FINANCE AND GENERAL PURPOSE COMMITTEE**

**4th MAY 2022**

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council’s Finance & General Purpose Committee on **Wednesday 4th May 2022** at **7.00pm** at St Johns Church Hall, Main Road, Southbourne PO10 8JE for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.



Sheila Hodgson

Clerk to the Council Date 26th April 2022

**AGENDA**

1. Chairman’s welcome and introduction

2. Apologies for absence.

3. Minutes.

To approve and sign the Minutes of the Finance & General Purpose Committee Meeting held on 2nd March 2022

4. Declarations of Interest.

Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days

1. Adjournment for Open Forum
2. Clerks Update

7. Financial Reports – Month End

To receive and Note, the reports for the Months of March and April 2022 as follows:

* To Note verification of bank reconciliations for the Councils Current Account and Active Saver Accounts for the month of March in line with the Councils Financial Regulations
* To Note the Income, Expenditure and Reserves for the period covering 1st April 2021 – 31st March 2022
* To Note the Balance Sheet, Receipts and Payments report and EMR reports

8. Financial Reports - Year End

To receive and Note the Year End Reports including

* Annual Governance Statement 202122 (AGAR Section 1) To consider the questions and agree Councils response to each statement and questions and recommend approval to Council
* To Note Income & Expenditure against budget for financial year 1st April 2021- 31st March 2022.
* To note the Statement of Accounts
* Annual Review of the Council’s Internal Control Procedures and Practices and approve Risk Assessment for 202/23
* To Note the Summary from P. Burdick, regarding the work undertaken on Rialtas in relation to year-end and JBC

9. To agree any pending payments and to ratify payments as previously circulated

10. Consideration of the Southbourne Parish Councils Insurance Policy renewal due June 2022

11. Consideration of wi-fi arrangements for users of the Village Hall including any additional boosters and associated costs

12. Update on projects including Pavilion, NHB Village signs

13. To Note Councils decision to make recommendation to JBC to transfer the hosting of the Joint Burial Committee to Westbourne PC and to agree to make the necessary adjustments to the Rialtas system should the proposal be approved.

14. To Note the process for the transferring of the Website hosting from Vision ICT to Cloudy IT

15. To Note the Date and Time of next meeting