



## Southbourne Parish Council

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### NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL FINANCE AND POLICY COMMITTEE 6<sup>th</sup> JULY 2022

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council's Finance & Policy Committee on **Wednesday 6<sup>th</sup> July 2022** at **6.30pm** at St Johns Church Hall, Main Road, Southbourne PO10 8JE for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

A handwritten signature in black ink, appearing to read "Sheila Hodgson".

Sheila Hodgson  
Clerk to the Council

Date 29<sup>th</sup> June 2022

### AGENDA

1. Appointment of Chairman and Vice Chair
2. Chairman's welcome and introduction
3. Apologies for absence
4. Consideration of any outstanding action points or issues arising from the Finance and General Purpose Committee meeting held on 4<sup>th</sup> May 2022 and to note these minutes were presented to Council on 14<sup>th</sup> May 2022
5. Declarations of Interest.  
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
6. Adjournment for Open Forum
7. Clerks Update

8. To agree the Terms of Reference as adopted by Full Council at their meeting 10<sup>th</sup> May 2022 for consideration and to make recommendation back to Council of proposed changes
9. Financial Reports - Month End  
To receive and Note, the reports for the Months of May and June 2022 as follows:
  - To Note verification of bank reconciliations for the Councils Current Account and Active Saver Accounts for the month of March in line with the Councils Financial Regulations
  - To Note the Income, Expenditure for the period covering 1<sup>st</sup> April 2021 – 31<sup>st</sup> June 2022
  - To Note the Balance Sheet, Receipts and Payments report and EMR reports
10. To agree any pending payments and to ratify payments as previously circulated
11. Consideration of any recommendations as a result of the internal auditor's report
12. Consideration of any budgetary requests or recommendations from other Committees
13. To receive and Note the notes from the Staffing Consultative Group meeting held on 30<sup>th</sup> June 2022 including consideration of any recommendations
14. Review of the new website including: to note the progress of the migration and any comments or feedback
15. To consider a proposal to rebrand Southbourne Parish Council
16. To Note the Date and Time of next meeting