



## Southbourne Parish Council

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### NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 10<sup>th</sup> SEPTEMBER 2024

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 10<sup>th</sup> September 2024** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson  
Clerk to the Council

Date: 3<sup>rd</sup> September 2024

### AGENDA

1. Chairmans Introduction and Welcome including to observe a Minutes Silence in remembrance of Cllr Richard Hitchcock
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 9<sup>th</sup> July 2024
4. Declarations of Interest.  
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum including presentation of donation to the Army Benevolent Fund.
6. To Note the Resignation of Cllr. Robinson-Kyle due to changes in circumstances
7. To consider two applications for the role of Co-opted Member to Southbourne Parish Council

8. Clerk's Update:
  - To Note the updates within the Clerks report as circulated
  - Update on benches and bike rack and consideration of any additional actions regarding the placement of benches
9. Update on Village Signs including to Note the comments received and reported under Open Forum including written statements and consideration of any further action
10. To Receive and Note the following reports if available including consideration of any recommendations:
  - WSCC Councillor's Bourne Parishes Report
  - CDC Councillor's Report
  - Road Safety Group
11. To Receive and Note the Minutes of the Planning Committee Meetings held 18<sup>th</sup> July 2024, 8<sup>th</sup> August 2024 and 29<sup>th</sup> August 2024 including consideration of any recommendations
12. To Receive and Note the minutes from the Staffing Committee meeting held on the 15<sup>th</sup> July 2024 including consideration of any recommendations
13. To receive and Notes the minutes from the Operation Watershed Nutbourne Working Group held on 29<sup>th</sup> July 2024 including consideration of any recommendations
14. Financial Reports - Month End  
To receive and Note, the reports for the Months of July 2024 and August 2024 as follows:
  - To Note verification of bank reconciliations for the Councils Current Account, Premium Business Account, CCLA Account, Nationwide Account and Redwood Account for the months of July and August in line with the Councils Financial Regulations
  - To Note the Income & Expenditure for the period covering 1<sup>st</sup> April 2024 – 31<sup>st</sup> August 2024
  - To Note the Balance Sheet, Receipts and Payments report and EMR report
  - To Note receipt of the VAT, reclaim for the amount of £12638.99 and to further Note the JBC element of £2296.38 which will be transferred to the JBC accounts
15. To Approve any pending payments and to ratify payments as previously circulated
16. Consideration of notification from the Southbourne Village Hall Trustees of their intention to implement a rent increase for the next financial year
17. Consideration of an approach from Southbourne School regarding "On Our Doorstep Project"
18. Update on Prinsted Area including
  - Response from latest correspondence to the Sea Scouts
  - Consideration of arrangements quotes for hedge maintenance and to Note the complaint from Mrs Moss as circulated

19. Update on Website Migration including to Approve the Privacy Policy and Accessibility Statement
20. Consideration of the nominations for the Community Awards including to Agree the selection panel and arrangements for the award presentations.
21. Consideration of the Chichester District Council Statement of Policy 2025 -2028 consultation in respect of the Gambling Act 2005
22. Consideration of recent events and correspondence relating to the use of the recreation ground by AFC Southbourne, including responses to Council regarding invoices issued and emails to the Clerk
23. Date and Time of next meeting

*(Agenda Items 11 & 18 - members of the public may be required to leave the meeting temporarily for this item should Members Resolve to move to Confidential Business (S.O. 3d) legal and staffing)*