



Southbourne Parish Council

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Clerk to the Council
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NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 8th OCTOBER 2024

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 8th October 2024** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson
Clerk to the Council

Date: 2nd September 2024

AGENDA

1. Chairmans Introduction and Welcome
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 10th September 2024
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. To Note the Resignation of Cllrs Bangert and Rosenberg
6. Adjournment for Open Forum
7. To appoint a representative to the Joint Burial Committee and to appoint a Vice Chair for the Planning Committee
8. Clerk's Update
9. To Receive and Note the following reports if available including consideration of any recommendations:
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - CDALC
 - Inspectors Bi-Monthly Meeting
 - All Parish Meeting
 - Parham Place Meeting

10. To Note the Postponement of the Allotments Committee scheduled for the 5th September 2024 due to Committee being non-quorate and to further Note rescheduled date of the 24th October 2024
11. To Receive and Note the Minutes of the Planning Committee meetings held 19th September 2024 including consideration of any recommendations
12. To Receive and Note the Minutes from the Joint Burial Committee meeting held on the 23rd September 2024 including consideration of any recommendations
13. To Note the external auditors Report and Certificate for the Annual Governance and Accountability Return for the year ending 31st March 2024 including; Notice of Conclusion of Audit, invoice and consideration of any comments
14. To Note Internal Audit report 1st October 2024 (if available) including to Note and review any comments
15. To Note receipt of 2nd instalment of precept of £127,531.00
16. To consider the first draft of the budget for 2025/26 including review of income against expenditure for first 6 months of 2024/25 and estimated total costs for the year.
17. Consideration of grant application from 4Sight for the amount of £455.00 to fund seven clients from the parish of Southbourne
18. Recreation Ground including:
 - To Note the quarterly inspection reports and consideration of quotation for any required maintenance
 - Consideration of proposal to install kissing gates at entrances to prevent quad bikes entering the ground including, style and type of gate and identification of budget
 - Further consideration of recent events and correspondence relating to the use of the recreation ground by AFC Southbourne/Southbourne FC including responses from Sussex FA and consideration of pursuing outstanding invoices.
19. Consideration of the draft Chichester Infrastructure Business Plan Consultation including review of the Southbourne Parish Council's projects and consideration of additional projects
20. Consideration of a request for support for the installation of a noticeboard at Peter Pond
21. Consideration of attendance at the Home Start Annual Meeting on Thursday 17th October 2024 at the Assembly Rooms Chichester
22. Consideration of proposal to add footpaths to the PROW Register
23. To agree date and time for November's Councillor Drop-in Surgery and approve the proposed location of Mamawu's Cafe
24. Update on the SPC Chairmans and Community Award for 2024
25. Date and Time of next meeting