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| **SOUTHBOURNE PARISH COUNCIL PLANNING COMMITTEE**  **TERMS OF REFERENCE**  **14th May 2024** | |
| **Members of the Authority = All Parish Councillors**  **Quorum = 3**  **Frequency of Meetings = 3 weekly** | |
| **Function of Committee** | **Delegation of Functions** | |
| To consider weekly planning lists from Principal Council Planning Authority. To consult and submit comments, observations and recommendations on applications, in line with any adopted Local Plan, Neighbourhood plan and NPPF prior to submitting approval/objection to Planning authority.  Making observations on amended planning applications and any other related consents previously granted or considered by any authority  To engage in pre application meetings with developers or their representatives in advance of a formal submission to the local planning authority.  To make observations and recommendations on Street Naming consultations as requested to do so by the local planning authority.  Making observations on planning application appeals as determined by the planning inspectorate. To consult and submit comments on an appeal by way of Written representation, Inquiry or Hearing as determined by the planning inspectorate  Making observations on highways consultations and on-road issues including on street parking, carparks, public rights of ways, street naming and Traffic Regulation Orders. Submitting comments and recommendations to relevant higher authority  To delegate authority to the Chair of the Planning Committee to attend local planning authority meetings or planning appeals as a representative of Southbourne Parish Council to comment in line with the SPC Neighbourhood Plan Policies or previously agreed decision or statements  To request to the secretary of state that a planning application be Called-In by making representation to any person(s) or authority required.  Streetlights\*  To oversee maintenance and supply of Parish owned lights  *Power but not the duty to light roads and public places. Maintenance & upgrading of Street lights. Parish Councils Act 1957 s 3:* | Committee  Operational management Parish Clerk & Officers  Committee  Operational management Parish Clerk & Officers  Committee  Operational management Parish Clerk & Officers  Committee  Operational management Parish Clerk & Officers  Committee  Operational management Parish Clerk & Officers  Committee for strategic overview  Operational management Parish Clerk  Chair of Planning Committee  Committee for strategic overview.  Operational management Parish Clerk and Officers.  Committee for strategic overview  Operational management Parish Clerk | |