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SOUTHBOURNE PARISH COUNCIL
Meeting held 8th November 2022

Present: Cllrs: L. Hicks (Chairman), T. Bangert from Min. 109, P. Green, D. James, N. Redman, A. Tait, P. Riddoch, D. Riddoch and R. Taylor

Cllr. Meredith joined the meeting from Agenda Item 6 after signing her Acceptance of Office Form

In Attendance: S. Hodgson (Clerk and RFO)
M. Carvajal-Neal (Deputy Clerk)
7. Members of the Public
Cllr. Jonathan Brown – Chichester District Council
Cllr Andrew Kerry-Bedell West Sussex County Council

The meeting opened at 7.00pm

106. CHAIRMANS INTRODUCTION AND WELCOME

The Chair welcomed everyone and opened the meeting

107. APOLOGIES FOR ABSENCE

There were no apologies

108. TO APPROVE AND SIGN THE MINUTES OF THE SOUTHBOURNE PARISH COUNCIL COMMITTEE MEETING HELD ON 11th OCTOBER 2022

Members **AGREED** to **APPROVE** the Minutes of the Southbourne Parish Council Meeting held on the 11th October 2022 subject to minor typos. These amendments were made in accordance with procedures and they were duly signed by the Chairman

Cllr. Bangert joined the meeting and apologised for being late due to traffic.

109. DECLARATIONS OF INTEREST.

Cllr. Redman declared an Ordinary Interest in agenda item 15 and stated he would not take part in any discussion relating to Bosham FC.

Cllr. Bangert declared an Ordinary Interest in agenda item 6 as the proposer for the applicant for co-option and an Ordinary Interest in agenda item 12 as a Trustee for Tuppenny Barn and would not take part in any relative discussions

Cllr Hicks declared an Ordinary Interest in agenda item 6 as a seconder for the applicant for co-option and stated she would not take part in any relative discussion.

The Chairman adjourned the meeting at 7.10 pm for Public Open Forum

110. ADJOURNMENT FOR OPEN FORUM

Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed, in accordance with Standing Order 3e:-

- *Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.*

Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

The Chairman invited members of the public to speak on any items on the agenda

Statements were read out by Ruth Heelan, Curtis Harrison and Charlotte Horner relating to agenda item 15.

Andrew Probee also spoke in relation to agenda item 15

Mark Ringwood who attended the last SPC meeting gave an update on the Heritage Trail in relation to Agenda Item 12

Ms Lucy Meredith spoke in relation to agenda item 6

The Clerk advised that Members take all statements and comments into account when considering the relevant agenda items. She also advised that as some of the comments were contractual SPC had refrained from responding publicly. However, in light of some of the statements and comments raised during the open forum and emails received, Members would consider if they now wished to respond openly when discussing the issues under confidential business and whether it was in the interest of the public to do so.

The Chair thanked members of the public for attending.

The Chair reconvened the meeting at 19.28 pm

111.TO CONSIDER THE APPLICANT FOR THE ROLE OF CO-OPTED MEMBER TO SOUTHBOURNE PARISH COUNCIL AND FURTHER CONSIDERATION OF RECRUITMENT

Members considered the application for the role of co-opted Member and unanimously **AGREED** to appoint Lucy Meredith as co-opted Member.

The Chairman invited Ms. Meredith to sign her Declaration of Acceptance and join fellow Councillors for the remainder of the meeting.

112.CLERK'S UPDATE

Members received and **NOTED** updates from the Clerk as follows:

112.1 Winter Warm Space

St John's Church are giving consideration to opening the church centre lounge as a warm space from 8th November on Tuesdays to Thursdays with a soup and bread lunch at 12.00 noon. The lounge would be open from 9am to tie in with Coffee Connect. St Johns would like to invite Councillors to help out at these sessions if they wish and for any ideas. If you would like to get involved, please contact the church direct

112.3 NP3 Regulation 14 Consultation

Members may like to note that the Regulation 14 Consultation process for the Southbourne Parish Council Neighbourhood Plan (NP3) commenced on the 1st November 2022 and will run until the 16th December 2022. Posters, leaflets and information has/will be circulated and the website has been updated with all the relevant information. Drop-in sessions have also been arranged. Copies of the NP3 have been printed and are available for viewing at various locations.

112.4 Further Update

There were 34 attendees at first drop session. 24 completed feedback forms with 23 in support and 1 against who felt that the plan was too much of a compromise.

113.TO RECEIVE AND NOTE THE FOLLOWING REPORTS IF AVAILABLE:

- **WSCC COUNCILLOR'S BOURNE PARISHES REPORT**
- **CDC COUNCILLOR'S REPORT**
- **PCSO'S REPORT**
- **OUTLIERS REPORT**
- **CDALC Report**
- **Bournes Forum**

113.1 WSCC Councillors Bourne Parish Report

Members **NOTED** the report.

The Chair thanked Cllr. Kerry-Bedell for his report but felt it was rather long and requested a condensed more relative to Southbourne report going forward.

Cllr Taylor commented that although the wigs wags were up, they were not connected. He also mentioned that there were new 20 mph signs in Stein Road and a Patrol sign in New Road, but there is no patrol.

Cllr. Bangert wanted to thank Cllr. Hicks for her passion and for driving this initiative.

Cllr. Green commented on the lack of enforcement in New Road with people parking on yellow roads. It was reported that enforcement lies with Chichester District Council who do carry out regular patrols but this does seem to deter offenders.

WSCC Cllr. Kerry Bedell updated possible changes on Mill Road but these were not likely to be straightforward and more information would follow in due course.

Cllr Hicks referred to the Heritage Trail and queried the request for further funding £1,000 at a later stage.

Cllr. Kerry-Bedell responded that it was proposed that the initial cost be split between the Parishes and for the second stage for funding to be sought from the National Lottery.

113.2 CDC Councillor Report

Members **NOTED** the report.

The Chair thanked Cllrs Bangert and Brown for their report and asked Members if they had any comments.

A Member asked about the Local Plan review timetable says and asked if it was realistic to expect the draft plan to be ready for Cabinet by mid-January.

Cllr. Brown responded that if the processes ran smoothly and nothing unexpected came up it was feasible but acknowledged it may not happen.

Cllr. Hicks highlighted an error relating to the consultation dates as reported under Southbourne Parish Neighbourhood Plan Steering Group & Implementation Group, and confirmed the consultation began on the 1st November not the 2nd.

Cllr. Bangert reported concerns regarding Think Family and the importance of retaining funding. Recent meetings had revealed that some children in the area are being exploited and there is currently only one appropriate adult in the role.

113.3 PCSO's report

The Clerk reported that she had received late apologies from Sgt Coles and read out the following:

"With regret we will not be in attendance at your meeting this week. There is nothing significant to report in relation to Police incidents in the Southbourne area.

I hope your last meeting was productive with the PCC and Ch/Insp Bowman.

Insp Dan Burt is temporarily covering Insp Ross Wickings (who is away from the office at this time). I am aware the plan going forward is for the neighbourhood Policing Inspector to hold monthly online meetings with the parish councils. Hopefully this will improve communications and provide a platform to discuss any concerns or issues that may be present."

113.4 Outliers report

There were no reports.

113.5 CDALC Report

Members **NOTED** the report as previously circulated and Cllr. Tait's comments relating to subscriptions and benefits of remaining as members.

Following discussion members **AGREED** to await the outcome of any proposal to raise subscriptions and would then make a decision as to whether to remain as members.

Bournes Forum

Members **NOTED** that the Bournes Forum report contained sensitive information and would be available for Members to view via the office.

Following the Bournes Forum meeting an email has been received relating to the Southern Gateway Masterplan and a presentation that was presented to several members of the Bournes Forum parishes in August. The email requested that each Bourne Parish Council formally write to Chichester District Council expressing their concerns at the critical inactivity of CDC with regard to the Southern Gateway Masterplan.

Some of the comments during discussion included:

- What are the benefits how do we get involved
- The document is important and covers a lot of issues
- Should CDC re-evaluate the document in light of substantial changes involving for example the courtrooms, post office, bus station etc
- Chichester is our local city and decisions impact its neighbouring parishes
- This was adopted by CDC in 2017, shouldn't we be reconsulted based on a snapshot of how things are now as there are bound to have been changes

Following discussion, Members **AGREED** that a letter be written to CDC to say that SPC are aware of several changes and whilst generally supportive of the plan can the Council be made aware of any intended changes going forward.

114. TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON THE 27th OCTOBER 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members **NOTED** the Minutes of the Planning Committee meeting held on the 27th October 2022

There were no recommendations to consider.

Cllr. Hicks asked that the very useful spreadsheet produced by Cllr. Tait listing planning permissions granted or pending be circulated to all Councillors.
This was **AGREED**.

115. TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE AND POLICY MEETING HELD ON THE 2nd NOVEMBER 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members **NOTED** the Minutes of the Finance & Policy Committee meeting held on the 2nd November 2022

There were no recommendations to consider.

116. TO RECEIVE AND NOTE THE MINUTES OF THE EXTRAORDINARY ALLOTMENTS COMMITTEE MEETING HELD ON THE 2nd NOVEMBER 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members **NOTED** the Minutes of the Extraordinary Allotments Committee meeting held on the 2nd November 2022.

There were no recommendations to consider.

117. CONSIDERATION OF GRANT APPLICATIONS FROM: TUPPENNY BARN FOR THE AMOUNT OF £1,000 TO SET UP A SOCIAL THERAPEUTIC HORTICULTURAL GROUP FOR VETERANS; CONSIDERATION OF APPLICATION FROM EMSWORTH RESIDENTS FOR £1,000 TOWARDS WEBSITE SET UP AND SIGNS FOR BOURNE HERITAGE TRAIL PROJECT; FURTHER CONSIDERATION OF THE APPLICATION FROM AGE CONCERN (MIN.92.3 REFERS) AND THE SEA SCOUTS (MIN. 92.4 REFERS)

Members **NOTED** the Clerk's Report along with all the application forms and relevant supporting information as previously circulated.

117.1 Tuppenny Barn

During the discussion that followed some of the comments included:

- SPC have already supported Tuppenny Barn and contributed £33k and have agreed further funding
- The 33k is from CIL Money this is a completely different project and situation
- This is a smaller project and any contribution will be from Parish funds
- This is a much needed facility and would support

Following discussion Members **AGREED** to **APPROVE** the application to fund the cost of supporting the set-up of a Social Therapeutic Horticultural Group for veterans to the tune of £1,000.

117.2 Emsworth Residents

Cllr. Bangert Declared and Ordinary Interest and would not take part in the discussion.

Comments included:

- Think this is a wonderful and exciting project
- Good that all neighbouring parishes will be involved
- Would like to thank the project representative for taking the time to attend the SPC meeting twice now and keeping Members updated and fully briefed

Following discussion, Members **AGREED** to **APPROVE** the application to fund the cost of supporting the setup of a website and signs for the Heritage Trail in relation to Southbourne to the tune of £1,000

117.3 Age Concern

Background.

As Age Concern do not have any reserves for the project it is not possible for SPC to match fund their contribution to the project as previously agreed. Therefore, Members were asked to consider how they wished to proceed.

During discussion comments included:

- There are already a number of defibrillators nearby
- If Age Concern do not have any reserves or disposable income, how will they be able to maintain the defibrillator
- Any defibrillator has to be available to all not just Age Concern which means it could be used anywhere local so it was vital that it was fully maintained
- The last update from Age Concern would indicate that there was still quite a lot of fundraising needed would it be better to wait until next year's funding tranche?
- There are other funding streams available for defibrillators

Following discussion, it was proposed that Age Concern be made aware of other available funding streams and if they were not successful to reapply to SPC next year.

This was **AGREED**.

117.4 Sea Scouts

As this application had been previously agreed but had not been realised due to outstanding paperwork, Members unanimously **AGREED** to support the application to the tune of £1,000 towards funding Sea Scouts' attendance at the World Scouting Jamboree.

118. CONSIDERATION OF A REQUEST FROM WSCC FOR MEMBERS TO CONSIDER WORKING IN PARTNERSHIP TO DELIVER POTENTIAL SCHEMES/PROJECTS USING MONEY RECEIVED THROUGH THE COMMUNITY INFRASTRUCTURE LEVY (CIL)

Members **NOTED** the Clerk's report and the letter from WSCC as previously circulated.

During discussions the following comments included:

- WSCC are already receiving an allocation for the Chem route project
- The SPC Business plan includes working projects that CIL money is already earmarked for
- Parish projects should be a priority
- Is there is specific scheme/project relating to Southbourne that WSCC have in mind?

Following discussion, it was proposed for a reply to be sent to WSCC to advise that SPC may be willing to support projects relative to Southbourne and would be keen to discuss these on an individual basis. This was **AGREED**.

119. CONSIDERATION OF THE BUSINESS PLAN FOR SPC AS PRODUCED BY FINANCE & POLICY (MIN. 38 F&P 5th OCT REFERS)

Members **NOTED** the Business Plan as previously circulated

The Chair thanked Cllrs. Thorne and James for their work on the Business Plan. Cllr. Thorne thanked Cllr. Brown for starting the process whilst he was in Office at Southbourne Parish Council.

Members **AGREED** to adopt the Business Plan for Southbourne Parish Council as proposed.

120. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (S.O. 3.d) - (Contractual)

The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it was advisable in the public interest that the public be temporarily excluded and were instructed to withdraw.

Members of the public were asked to leave the meeting

121.FURTHER CONSIDERATION OF THE SITUATION RELATING TO AFC SOUTHBOURNE FOLLOWING FURTHER CORRESPONDENCE RECEIVED

Members **NOTED** the confidential reports previously circulated by the Clerk.

Members were required to consider an additional refund of fees to AFC Southbourne. The previous refund was based on dates provided by AFC Southbourne that have now been revised by them.

Members **AGREED** to refund an additional amount based on the updated information. The Clerk will make the necessary arrangements.

Members were asked to respond to a number of queries and allegations levelled at the Council regarding the situation pertaining to Southbourne AFC including:

- Use of the pitch including priority bookings
- Cancellation of AFC bookings
- Use of the pitch by neighbouring teams
- Complaint to the league
- Cllr. Redman's position as a member of Bosham FC
- Use of the kitchen facilities
- Waiving of pitch fees
- Licence agreement
- Response to emails from the Clerk

Members **AGREED** that Southbourne Parish Council would prepare a position statement and offer to meet with the Southbourne AFC Managers, Team Coaches, Club Secretary and Treasurer to propose a way forward.

Members further **AGREED** that the Clerk would respond immediately to some of the items listed above. As AFC Southbourne had publicly requested information relating to financial arrangements SPC were now willing to respond.

122. TO NOTE THE DATE AND TIME OF THE NEXT MEETING

The next meeting is scheduled to be held on Tuesday 13th December 2022 at 7.00pm and will be held at St Johns Church Meeting Room

The meeting closed at 9.15pm