

SOUTHBOURNE PARISH COUNCIL

Robin Davison
Clerk to the Council
e-mail: clerk@southbourne-pc.gov.uk

The Village Hall
First Avenue
Southbourne
Emsworth
PO10 8HN
Telephone (01243) 373667

8 October 2020

Dear Sir / Madam,

You are hereby summoned to a Meeting of Southbourne Parish Council on **Tuesday 13 October 2020 at 7.30 p.m.** The meeting is being held in accordance with the Coronavirus Act 2020*

Robin Davison
Clerk

AGENDA

1. **Apologies for Absence**
2. **Declarations of Disclosable Pecuniary Interests**
3. [Minutes](#) – of the meeting held on 8 September 2020.
4. [Chairman's Report & Council Update](#)

To receive the Chairman's report and the Council update.

5. **Open Forum**
6. **County Councillor's Report**
7. **Neighbourhood Plan**

- (a) The Regulation 14 consultation on the pre-submission Draft Southbourne Parish Neighbourhood Plan closes at 5 p.m. on Monday 12 October 2020.
- (b) To receive a report of the last meeting.

8. Finance

- (a) [New Homes Bonus 2020/21](#) – The Council was successful in its bid for NHB funding for adult fitness equipment at the Recreation Ground subject to the Council accepting Chichester District Council's standard terms and conditions for the grant.

Recommended – that the Clerk be authorised to sign the acceptance form for the grant.

- (b) [Grant Applications](#) – Two applications have been received from 4Sight and Southbourne Village Hall.
- (c) [Income and Expenditure](#) - To note the income and expenditure since the last meeting.

9. Residents' Survey – Prinsted

The residents' survey closed on 1 October 2020 and the results will be made available at the Council meeting in November.

10. [Prinsted Lane - Traffic Regulation Order \(TRO\)](#)

To consider a provisional response to West Sussex County Council from the Council Chairman regarding a TRO for Prinsted Lane.

11. [Village Signs](#)

The report seeks the Council's agreement to the location of the proposed village sign at Nutbourne.

12. [Bournes Forum](#)

To receive a report on the meeting of the Bournes Forum held on 30 September 2020.

13. Westbourne and Southbourne Joint Burial Committee (JBC)

(a) To note that the work on the cemetery extension at Westbourne Cemetery has started and is, subject to weather conditions, expected to be completed by the end of November.

(b) To receive the [unconfirmed minutes](#) of the JBC held on 3 September 2020 for information only.

14. [Community Connections](#)

To receive a report on the recent work of Community Connections.

15. [District Councillors' Report](#)

To receive the report of the District Councillors.

16. [ChEm Route](#)

To receive a report on the ChEm Route engagement document published by the Chichester and District Cycle Forum and the Bournes Forum on 28 September 2020.

17. Southbourne Environment Group

The SEG Chairmen will report on the litter pick on 19 September 2020. 900 tree whips will be arriving in February 2021 for distribution across the parish.

18. **Items for Future meetings**
19. **Date of Next Meeting** - Tuesday 10 November 2020.

TO: All Members of Southbourne Parish Council

***Coronavirus Act 2020**

The Coronavirus Act 2020 enables parish councils to meet 'remotely' (i.e. by video or teleconference or by live streaming amongst other means) and provides for the press and public to also attend the meeting 'remotely'. If you wish to do so, please e mail the Clerk at least 20 minutes before the meeting starts so that you can be sent a link to join the meeting. Members of the press and public are advised to email the Clerk as far in advance as possible as if technical issues prevent them from joining the meeting it will not be possible to provide technical support once the meeting has started. As with normal meetings, you will only be permitted to speak at the Chairman's discretion, and you are therefore requested to ensure your device is muted at all times unless invited to speak.

The Clerk's e mail address is clerk@southbourne-pc.gov.uk or scan this code:



Filming and use of social media

During this meeting, the public are permitted to film the Council or use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

For a copy of Council agendas and publicly available papers please scan this code:



Southbourne Parish Council

Minutes of the remote meeting held on 8 September 2020 at 7.30 p.m. held in accordance with the Coronavirus Act 2020.

Present: Mr Brown* (Chairman), Mrs Bangert*, Mr C Bulbeck, Mr Hayes, Mr G Hicks, Mrs L Hicks, Mr Jennings, Mr Redman, Miss Tait and Mr Taylor.

*Also District Councillors for Southbourne

County Councillor Magill and 6 members of the public.

Apologies for Absence

123. Apologies were received from Mr Brown, Mrs M Bulbeck and Mrs Thorne.

Declaration of Disposable Pecuniary Interest

124. None.

Minutes

125. Resolved – that the minutes of the meeting held on 11 August be approved as a correct record and signed by the Chairman.

Chairman's Report and Council Update

126. The Council received and noted the Chairman's report and Council update. With regard to the allotments the Clerk would ask the developer whether a further two bases and sheds could be provided to increase the number of allotments to 16.

127. Resolved – that the Clerk be authorised to complete the acquisition of the allotments at the Southbourne Fields development from Miller Homes.

Open Forum

128. A resident reported on the trial opening of his field, south of Prinsted Lane, for use as an overflow car park. He commented that the feedback he had received had been positive and there had been 1200 vehicles using the field in the 23 days it had been open.

County Councillor's Report

129. The report was received and taken as read. It was noted that the local land owner of the land behind Parham Place had been approached with regard to improving drainage for the benefit of Parham Place. They agreed that an Operation Watershed grant could be used to improve the drainage although a crop had just been planted. It was noted that Chichester District Council's engineer could find no problems with the as built drainage for the development.

130. Mr Magill advised that he had not yet seen an application for a Traffic Regulation Order (TRO) for Prinsted Lane. Members asked for information about applying for a TRO for a 20mph limit in Stein Road and Mr Magill would forward this.

Residents' Survey - Prinsted

131. The Council received the proposed survey for distribution to residents in Prinsted and thanked Mrs Thorne, Mr Taylor and Mrs Bangert for their work on it. The intention was to hand deliver the survey to residents and for it to also be available online. All parish residents could complete it if they so wished. The deadline for responses was 1 October 2020.

132. Resolved – That the survey be agreed for distribution.

Neighbourhood Plan

133. The draft pre-submission Neighbourhood Plan was out for consultation. Responses received so far had been broadly in favour although there had been a lot of questions about it. Volunteers were still needed to deliver the letter about the Plan to residents in a couple of neighbourhoods. The consultation would end at 5 p.m. on Monday 12 October 2020.

Finance

134. Members noted the expenditure since the last meeting:

Chichester DC	Invoice 100226539	£124.06
Elite Playground Inspections	Invoice EPI 21-19	£56.70
Viking	Invoice 739157	£253.00
RCOH	Invoice 894	£6,600.00
Staff	Aggregate pay, expenses & pension(DD)	£3,364.33
JPIMedia Publishing Ltd	NP Advert NMC6059364	£376.20
JDS	Invoice 3225	£322.00
JDS	Invoice 3224	£45.00
CPRE	Annual subscription	£36.00
Member Expenses	Draft SPNP printing	£1,650.00
Viking	Invoice 759992	£81.43
Viking	Invoice 764827	£82.04
West Sussex County Council	Invoice 8001477126	£540.00
	Total	£13,530.76

West Sussex Association of Local Councils (WSALC)

135. The Council received the communique from WSALC regarding its 'value for money' review of its membership of the Surrey and Sussex Association of Local Councils (SSALC). It was noted that a number of other parishes had questioned how and why the review was being undertaken at this time and some had submitted freedom of information requests on the matter to which responses were awaited. Members noted the Chairman would be attending a

briefing from the Chichester Association of Local Councils about the review.
The position was noted.

Staffing Committee – Terms of Reference

136. Members received the revised terms of reference.

137. Resolved – That the revised terms of reference be approved.

District Councillors’ Report

138. The report was received and taken as read.

Southbourne Environment Group

139. A litter pick would be held on 19 September 2020. A risk assessment had been completed for this taking into consideration the additional safety requirements regarding Covid-19.

140. A plan would be drawn up proposing improvements to the car park at Prinsted. The Clerk had taken the opportunity to ask the groundworks contractor at the Westbourne Cemetery extension for ideas about, and likely costs of, improving the car park surface and these were awaited.

Items for Future Meetings

141. Items for future meetings included
- Business plan
 - Allotments
 - Village signs
 - Improving neglected areas of Southbourne.

Date of Next Meeting

142. 13 October 2020.

Exclusion of the Press and Public

143. Resolved - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Part II

Westbourne and Southbourne Joint Burial Committee (JBC)

144. The Council received a report from the Clerk to the JBC regarding the additional costs for the new cremation plots at the Westbourne Cemetery extension. Members agreed that Southbourne Parish Council would meet its

share of the additional costs from its Community Infrastructure Levy and advise Chichester District Council accordingly.

Master Planning Workshop

145. Members agreed to fund the cost of two proposed Master Planning Workshops run by its consultant, for the Neighbourhood Plan Steering Group.

Triangle of Land at the Recreation Ground

146. Members agreed the lowest quote for works to improve the triangle of land at the Recreation Ground. Members also agreed to request a variation to the New Homes Bonus project for benches on Stein Road so that they could be used instead at the Recreation Ground. One bench would be located on the triangle and the other close to the pavilion. It was noted there would be an additional cost for the concrete pad for the bench at the pavilion.

Chairman

The meeting closed at 9.55 p.m.

8 October 2020

Chairman's Report and Council Update

Chairman's Report

SSALC Chairmen's Networking Event

On 10th September I took part in what is apparently a regular 'Chairmen's Networking Event' organised by SSALC that in practice (due to being held online) was more a series of updates and briefings on various subjects rather than networking, but it was interesting. It covered the Government Planning White Papers; Covid-19 (including the appropriateness of holding physical PC meetings); implications of the Government's Devolution White Paper (i.e. abolishing District and Borough Councils – with the possibility of the responsibility for service provision being pushed onto Parish Councils); the treatment of Parish Councillor absences and the accepting of apologies and Neighbourhood Plans.

Campsite on Lumley Road

Many residents contacted us regarding the establishing of a campsite on Lumley Road. There was some confusion initially as to whether this was allowed without planning permission (it might be), despite many concerns about the impact on residents and the proposed Lumley Wildlife Corridor.

As it was not a formal planning application and so couldn't come before the Planning Committee, Amanda and I (mainly Amanda) drafted the attached letter (Appendix A) of objection.

Parish Council Objection to proposed Changes to the Current Planning System consultation.

The tight deadline did not give us the opportunity to bring this to the Parish Council first, but the draft was circulated amongst Parish Councillors. For the public record therefore, I have submitted the objection below.

From: "jbrown@southbourne-pc.gov.uk" <jbrown@southbourne-pc.gov.uk>
Sent: Tuesday, 29 September, 2020 21:48
To: TechnicalPlanningConsultation@communities.gov.uk
Cc: clerk@southbourne-pc.gov.uk
Subject: Consultation on 'Changes to the Current Planning System' -
Southbourne Parish Council Objection

To whom it may concern at the Ministry of Housing, Communities and Local Government,

Objection to proposed 'Changes to the Current Planning System'

Southbourne Parish Council was among the first to produce a Neighbourhood Plan when legislation allowed. We are currently at Regulation 14 stage of our revised Plan. In all, we are planning for growth to the village of Southbourne of approximately 50%, so I hope you will understand that the community is 'doing its duty'.

With that said, we are dismayed by the proposals put forward in the Government's 'Changes of the Current Planning System' consultation.

1. The proposals will increase planning *permissions* but not house building, so failing to meet the government's objectives of creating more housing. We have seen for years (i.e. well before the Covid-19 induced slump) that developers will build no faster than they can sell into a market that is close to saturation. They will encourage land banking rather than incentivise completions.
2. They do not take into account significant factors such as the National Park and AONB which constrict the space we have in the Local Planning Authority area for housing delivery, as well as many other infrastructure factors including environmental pressures, waste water capacity, etc.
3. They will reduce or eliminate local input and democratic accountability into the planning system, meaning communities will completely lose control over their future growth.
4. They will lead to more subdivision of sites, piecemeal and unplanned development and less 'affordable' housing, even if the rate and number of houses built were to increase.
5. They work against communities who have put a lot of effort into producing their Neighbourhood Plans.

We therefore urge you to withdraw the proposals before further trust in the planning system is lost.

Best regards,

Cllr Jonathan Brown
Chairman, Southbourne Parish Council

WSALC Review of SSALC

The Chichester District Association of Local Councils (CDALC) is a member of the West Sussex Association of Local Councils (WSALC). The latter joined together

some years ago with East Sussex ALC and Surrey ALC to form the Sussex and Surrey Association of Local Councils (SSALC).

"Surrey and Sussex Associations of Local Councils (SSALC) represents the interests of its 316 member Local Councils across East and West Sussex and Surrey. Surrey and Sussex ALCs are affiliated to the National Association of Local Councils (NALC).

The role of the Associations is to encourage, represent, advise, train its member councils and ensure that the voice of the first tier of local government is heard across both counties, the South East Region and by the Government."

(www.sussexalc.org.uk)

The three member ALCs decided last year to review the cost effectiveness of the SSALC arrangements, but this review stalled and the representatives of ESALC and SALC resigned. The board of WSALC chose to proceed alone with "an independent review of the way in which money provided by the Councils which are Members of WSALC is spent on services provided by SSALC. [Noting that...] SSALC Ltd is conducting its own internal strategy review that would cover training, staff costs, travel, accommodation and technical support, appropriateness of legal, financial and HR support; the staffing structure; governance and constitution and generation of their income."

This WSALC review will obviously costs money. Members of WSALC (i.e. Parishes) have raised concerns about why this review was being undertaken (given general satisfaction with SSALC) and how the decision was taken (i.e. in a seemingly untransparent way).

On 22nd September Mike Beal of WSALC ran a Q&A session for members. I must admit to being not very familiar with how all the setup works (though from comments received after the event it seems I wasn't the only one). Learning the ins and outs doesn't seem like a priority to me right now, given everything else we have going on, especially now that the decision to conduct the review has been taken.

My important take homes from it were:

- The board believe it is quite likely that substantial money can be saved by WSALC withdrawing from SSALC and commissioning services on its own – while retaining the existing high quality of services.
- There would be benefits in bringing WSALC closer to the member Parishes (i.e. to Chichester).
- The review should provide evidence for a decision one way or another, but that decision will then be taken by the member Parishes, not members of the board.

Council Update

Bus Shelters

The damaged bus shelter westbound on the A259 opposite St John's Church has now been replaced and the smashed pane of glass in the bus shelter eastbound at Bramley Gardens has also been replaced.

Allotments

The allotments at Southbourne Fields have now been acquired by the Parish Council. Miller Homes is being approached about providing two additional sheds and bases for two further plots on site, for which no further planning permission is required. The allotments need to be measured and then clearly marked out, probably with timber edging. Quotes for this work will be obtained.

Miss Tait, the Clerk and the Office Administrator have received training on allotment management. The trainer advised that it was preferable to establish an Allotments Association from the outset to which all tenants would be expected to join as part of their tenancy agreement. The association would either be in the form of a trust or preferably a limited company which would then manage the allotments. Either way the Council will need further legal advice and assistance to set up one or other option. The costs of this are not yet known but will be reported at the earliest opportunity. The trainer also advised that the rent needed to reflect square metres of the allotments and not be set too low.

Appendix A

To: Freedom Camping Club C/O

info@freedomcampingclub.org

Dear Mr.,

We write to express our very serious concerns about the proposed operation of a camping / caravanning site at North Orchard, Lumley, in Southbourne Parish. While we will of course consider all the evidence before coming to a formal view in the event that a Planning Application is made, we must register our strong objection to the proposals as they stand. Given the sensitive nature of the site we think it highly unlikely that operating such a business would be covered by permitted development rights.

There are number of reasons for this objection:

- 1) The site, in part, enjoys a designation by Natural England as a Traditional Heritage Orchard.
- 2) It is surrounded by listed buildings including the Grade2* Lumley Mill Heritage Asset site.

- 3) Its proximity to the Ems River and streams which are very rare, protected chalk streams.
- 4) It is in very close proximity to Brook Meadow Local Nature Reserve and the Peter Pond nature area and sits within the District Council's proposed Lumley Wildlife Corridor. The streams immediately across from its entrance and indeed running along Lumley Road are home to endangered and protected Water Voles.
- 5) The whole area, including this site is also a highly active bat transit and roosting area. Adding lights/noise and disturbance in the area would be damaging to both bats and residents.

Letters sent out to some of the neighbouring residents' state that the Freedom Camping Club holds an exemption certificate which would appear to allow such change of use to an area to happen without planning permission. However, we have grave concerns about the complete lack of any information as to sewage, water and amenity provisions for the campers that might be on the site. Lumley Road is a single track without turning places or much room to pass as residents also park on the roadside. There is only one way in or out and a possible secondary access is privately owned and is a dirt track which would make additional use untenable. The additional traffic caused by an unknown number of transiting visitors is not acceptable and certainly could not cope with camper van / towed trailer sized traffic.

While the surrounding area can certainly be seen as an attraction to potential campers, it is also a fragile and protected asset that would potentially be severely damaged by such added human/pet activity on the scale proposed by this application.

We urge you not to proceed with the proposals.

Kind Regards,

Jonathan Brown

Chair Southbourne Parish Council, Co- Chair Southbourne Environment Group

Amanda Tait

Chair Southbourne Parish Council Planning Committee, Co-Chair Southbourne Environment Group.

County Councillor Update – Bourne Division**8th October 2020****COVID –**

Figures continue to rise across West Sussex with 407 people tested positive in the 14 day period leading to the 3rd of October which is a 73% rise from the previous period. The 7-day incidence rate which is per 100,000 residents is at 28 in West Sussex and slightly lower at 27.2 in Chichester. This is compared against an average of 90.9 across England, so we are experiencing a lower level of cases in relation to the rest of the country. The 10-29 age bracket shows the highest incidence figures and it is unsurprising that there have been a number of cases at University halls of residence so please remain vigilant in your social distancing and mask wearing.

Bourne Community College –

I met with Yvonne Watkins earlier in the month to discuss the traffic problems that the school are encountering and actually got involved in traffic management whilst there as it got so bad. This has been escalated within WSCC that a solution needs to be reached as the situation at the moment is untenable. The school will be contacted directly to explain the issues from their side so they can conduct a full review of the situation and put in place some measures to reduce the problem.

Additionally on schools, I have been chasing the officers for a response on their stance of a new school in Southbourne in response to the increasing number of housing expected. There have been discussions about a new Primary School but please be aware that this is a number of years away still. I have made it clear that increase the capacity of current schools is not viable as the infrastructure in place cannot currently cope. The first measure will be to reduce the intake of children who are not with the catchment area to give local families priority of places. I am told that the reduction of intake of those out of catchment does provide us with some capacity. I need to understand where these children are from as it may just push the problem elsewhere in the area and a new school is the only long term solution.

Chem Route –

There is a meeting on the 9th of October with the Officers at WSCC which I am hoping to attend but it clashes with other meetings I have that day. If I miss it I will speak independently to the Officers about the meeting as well as Lyn who has been invited.

Prinsted Lane

The TRO application has been submitted and I have been in conversations with the Officers at WSCC to ensure that it has scored as highly as possible to give it the best chance of being selected. I have a meeting on the 26th of October where the TROs will be considered and a decision made as to which two to progress. We are one of four under consideration with ours being the joint lowest scoring with one other.

If the Prinsted Lane TRO is not selected then it will be rolled on to next year to be discussed at the meeting next year.

Parham Place

A survey has been conducted on the field behind Parham Place to see what can be done to solve the problem there. I met with the CDC Officers who were undertaking the survey who then met with Jonathan & Tracie to discuss solutions. I have passed all this on to the land owner to ensure they are content with the suggestions and process at present. I have made it clear this is all investigative work at present.

If you have any queries about this or anything else, please feel free to contact me at any time and I will of course be more than happy to help.

Mike

13 October 2020**Parish Council Grant Applications 2020/21**

The annual budget for grants in 2020/21 is £7,500 of which £2639.50 remains available.

Two applications for grants have been received as follows:

Organisation	£ applied for	Purpose and Comments
4Sight	196	to support four of the members living in Southbourne Parish (this service costs £49 per person for a year) See Appendix A
Southbourne Village Hall Management Committee	1000	Updating fire alarm system to bring it up to date in line with recommendations.

Recommended – That the Council considers the above applications for a Southbourne Parish Council grant.

Robin Davison
Clerk and RFO

Appendix A

Revenue Funding (Running Costs)	
Organisation	4Sight Vision Support
Total Annual Budget	£294 to fund our Outreach Service for the six members in your parish
Funding Requested	£196 to support four of the members living in Southbourne Parish (this service costs £49 per person for a year)
What other source(s) of funding are you applying to in order to meet the budget?*	<p>We have an active fundraising team that applies to Trusts, Foundations, Town and Parish Councils across West Sussex.</p> <p>The events and street collections that our fundraising team usually organise throughout the year have been unable to take place due to Covid-19.</p>
£ applied for from the other source(s)	<p>£0 No other funding has been applied for to provide our Outreach Service in this specific geographic area.</p> <p>Successful? Yes/No/ Awaited</p>
How much is your organisation contributing?	£98 to fund our Outreach Service for the other two members living in Southbourne Parish
Why does the organisation require Revenue funding? Please state to what extent the organisation benefits the residents of Southbourne parish. Give details of how many will benefit	
<p>We do not charge our members for subscription or for our services as we do not want there to be a financial barrier to anyone receiving our help and support. At this time of uncertainty our members need our support more than ever and with your help we can be there for people living with visual impairment at a time when it matters most.</p> <p>Our Outreach Support is available to anyone living with sight loss, as well as their family and carers. There are currently six 4Sight Vision Support members residing in the Parish of Southbourne who will benefit directly from this funding, but we hope to reach out to more people affected by visual impairment, who may need our services.</p> <p>Please see attached letter for more details about our Outreach Service.</p>	
Date(s) of any previous Revenue funding applications:	
£ Awarded: We last received any funding from Southbourne Parish Council in 2012, when we received a grant of £250.	

Robin Davison, Clerk to the Council
Southbourne Parish Council
The Village Hall
Southbourne
Emsworth
PO10 8HN

**Bognor Regis Vision Support
Centre**
36 Victoria Drive,
Bognor Regis,
West Sussex

7 September 2020

Dear Robin Davison

I would like to ask if the members of Southbourne Parish Council would consider supporting us with a grant. As a small charity, any donation is always greatly received and makes an immediate impact on our members' lives.

"I had been self-isolating for 15 years until 4Sight Vision Support came along" Brenda, 4SVS Member

Very few of us have lived through a situation of this magnitude. At this time of uncertainty our visually impaired members need our support more than ever before. **With your support we can be there, for the people of West Sussex living with sight loss, at the time when it matters most.** A donation, however great or small, will have an immediate and beneficial impact to the health and well-being of our members.

The impact of Covid-19:

The Covid-19 pandemic has caused us to shut down our 36 social/activity clubs, drop-in clinics, Support Centres and Sight Care Advisor Service in the local hospitals. Our Outreach Team can no longer offer face-to-face support or Low Vision Assessments in members' homes and other community settings.

The 1,947 visually impaired people we support, who are already very socially isolated because of sight loss, have now been facing even more severe isolation. In addition, 80% of our members are elderly and in the 'vulnerable' category at this time.

Without the support and equipment to help members manage and make best use of their remaining sight, they may find it even more challenging to undertake daily tasks, which may put them at greater risk of falls. Members may be unable to enjoy things that may otherwise occupy their time in isolation, such as reading, sewing, puzzles and games, putting them at greater risk of developing associated mental health problems, such as anxiety and depression. **Without our support this could place greater strain on an already overburdened NHS.**

How we have adapted our services in the face of adversity:

We have adapted our existing services and introduced new ones, to ensure people with sight loss can continue to access the specialist support they need to live as independently and as well as possible, as follows:

Telephone & Email Support – Members may continue to contact one of our 4 Outreach Workers for advice, information, guidance and signposting, including specific Low Vision advice to help members maximise their remaining vision and in turn maintain some independence.

Talk & Support – We have introduced this service for those people who may feel especially anxious and lonely at this time, offering them regular chats with one of our team.

Daily Living Aids – Members may still purchase a variety of daily living aids such as large button phones, talking watches and large print materials, to help them remain safe and independent in their own homes.

Accessible Technology Advice – To help members keep in touch with friends, family and the wider community, we are providing telephone support to answer any queries and questions regarding accessible technology devices (smartphones, iPads and tablets, Alexa, Amazon Echo, laptops, etc). For most of our members using these devices is unfamiliar, therefore support with this is crucial in helping them to feel connected with the outside world.

Can you help us be there for vulnerable visually impaired people at this time of crisis?

We rely solely on voluntary donations to enable us to deliver our services **free of charge** to members. Funds we had hoped to raise through events, from businesses and street collections has been severely impacted, putting our services at risk.

It costs just £49 to provide Outreach Support to one member for a whole year. There are 6 4Sight Vision Support members living in your Parish of Southbourne and I am writing to ask if you would consider supporting us with a donation of £196 towards delivering front-line Outreach Support to 4 of these members at this time of crisis.

Your gift, of any size, will enable us to:

- Be there for our members with specialist Low Vision advice to help them make best use of their remaining sight.
- Advise on, and coordinate, delivery of specialist pieces of equipment to maintain independence.
- Be a listening ear and source of support to ensure members do not feel isolated and alone.
- Keep members informed of developments via communication methods accessible to them e.g. Large Print, Audio or Braille.

"The people who run 4Sight Vision Support I feel are doing an amazing service because they will bring you back from the brink and show you that there is life after losing your sight." 4Sight Vision Support Member

Thank you very much for taking the time to consider our request in these unprecedented times. Please do not hesitate to contact us if you require any further information. With very best wishes to you and those closest to you.

Yours sincerely,



Jessica Passmore

Marketing and Communications Officer / Community Fundraiser

jessica.passmore@4sight.org.uk

01243 828 555

Appendix B

Capital Projects or Equipment			
Organisation	Southbourne Village Hall		
Project Title and/or Equipment Required	Updating fire alarm system to bring it up to date in line with recommendations.		
Total Project Cost	£6000	Is Planning Permission Required? N/A /Applied*/Received* None	
Funding Requested	£1000		
What other source(s) of funding are you applying to for this project?**	None		
£ applied for from the other source(s)?	£ Successful? Yes/No/ Awaited	How much is your organisation contributing?	£ 5000
Please state to what extent the organisation benefits the residents of Southbourne parish. Give details of how many will benefit			
<p>Local residents use the hall for a number of activities, for example, Brownies, Keep fit groups, Art groups, Bing, sewing groups.</p> <p>This will ensure that the local residents who use the hall on a day to day basis, in the event of a fire are not put at risk in the event of a fire. .</p>			
Start Date	October 2020		
Finish Date	November 2020		

13 October 2020

Prinsted Lane TRO

Provisional Response – to be confirmed (or challenged) at Parish Council on 13th October 2020.

Councillors will know that a private submission for a Traffic Regulation Order (TRO) was submitted by Prinstded residents for road markings to assist with better managing the parking. This is being supported and taken through the process by our County Councillor, Mike Magill. The TRO is due to be considered by the (WS) South Chichester County Local Committee in October. For reasons that are not entirely clear to me, the details of the TRO have not been published on the WSCC website (www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/live-consultations-for-traffic-regulation-orders/chichester-south-live-tro-consultations/) and although the SCCLC October meeting is cancelled (<https://westsussex.moderngov.co.uk/mgCommitteeDetails.aspx?ID=176>) somehow a decision is being made this month on which TROs to progress. I think a new date will be chosen?

The TRO application accrues more 'points' with Parish Council support, but I learned at the end of September that there was not time to wait until the next Parish Council meeting to agree upon a statement. To my knowledge there is still no official documentation in the public domain being consulted. It seems that only if the application is selected will it be taken forward for proper design consideration – at which point there will be a formal consultation process.

So it seemed that the best thing for me to do was write in support of the general principle, knowing that we would have an opportunity to provide more specific comments in the future. I did not want to miss the opportunity for this to be given proper consideration by WSCC, especially as we had not completed our own survey of residents' views on parking issues in Prinstded.

Please find below a copy of the email I submitted along with the officer's response.

There is nothing more than this for the Parish Council to comment on at this time, but if Councillors wish to make any additional comments (or indeed to request the withdrawal of the support I have expressed) then it is right that Councillors have the opportunity to do so.

Jonathan Brown

From: jbrown@southbourne-pc.gov.uk <jbrown@southbourne-pc.gov.uk>
Sent: 30 September 2020 13:12
To: Rob Torrance <rob.torrance@westsussex.gov.uk>
Cc: Mike Magill <Mike.Magill@westsussex.gov.uk>; lhicks@southbourne-pc.gov.uk; Parish Clerk (Southbourne) <clerk@southbourne-pc.gov.uk>; Tracie Bangert <tbangert@chichester.gov.uk>; Jonathan Brown <jbrown@chichester.gov.uk>
Subject: TRO Application for Prinsted, Southbourne

Dear Rob,

I write with regards to the application for a TRO for Prinsted in Southbourne Parish that I know that Chichester South Local Committee will be considering at their next meeting.

The Parish Council has been conducting a residents' survey following a well-organised series of site visits by Parish Councillors over the summer. These were prompted by the various issues at Prinsted - at the foreshore and on the road approaching it - which have been getting steadily worse for years and which got really bad during the COVID-19 lockdown. While lockdown and the weather are not so powerful drivers of congestion now as they were in June, July and August, clearly these problems are not going to go away.

We have not completed analysing our survey yet, so there may be things that the Parish Council can do - alone or in partnership with the Chichester Harbour Conservancy - small things in the short run and perhaps more major things in the longer run. We are not however anticipating any easy solutions or 'silver bullets'.

As such, I would like to make a few points in support of the TRO, which we hope might provide some considerable benefit to the local community, visitors and indeed to the wildlife.

While restrictions to parking on the road won't solve all problems, they would allow for a better and safer management of traffic in the area. They would make formal enforcement much easier and - far more significantly - would very likely encourage voluntary compliance leading to many fewer problems with parking on or in front of residents' properties.

They would help keep dangerous parts of the road clear. That might sound counterintuitive when the goal is safety, but the danger is more from vehicles trying to manoeuvre around others while pedestrians and cyclists are moving through the area and users of the sea and manoeuvring paddle boards, etc. There is a lot of scope for people to be hit by drivers struggling to process so many different distractions.

Most visitors to Prinsted are doing absolutely nothing wrong; they are not breaking any laws and are not trying to cause problems. Nevertheless, the sheer volume of unmanaged traffic is causing real problems for residents. If road markings can help manage parking, scope for misunderstandings and confrontation would be deminished. That would be of benefit for everyone.

There is also the fact that Prinsted is an environmentally sensitive area within Chichester Harbour. Unmanaged parking is putting greater pressure on the natural assets we have and driving 'urbanisation' in what is supposed to be a protected area.

Prinsted is 'on the map' in a way that it hasn't been previously. With the greater interest in and need for people to get out and exercise that has been created by Covid-19, we know that these problems are not going to go away. We take pride in doing our best to manage this asset for residents and visitors. Things are however only likely to get worse unless we take actions that are available to us.

I would therefore urge members to give very strong consideration to supporting this TRO, helping us improve safety and quality of life for residents, managing traffic to reduce the impact on the local environment and to help prevent problems becoming worse and worse in future.

Many thanks,

Jonathan

Cllr Jonathan Brown
Chairman, Southbourne Parish Council
Tel: 07890 595 450

From: "Rob Torrance"
Sent: Wednesday, 30 September, 2020 14:48
To: "jbrown@southbourne-pc.gov.uk" <jbrown@southbourne-pc.gov.uk>
Cc: "Mike Magill" <Mike.Magill@westsussex.gov.uk>, "Parish Clerk (Southbourne)" <clerk@southbourne-pc.gov.uk>
Subject: RE: TRO Application for Prinsted, Southbourne

Dear Jonathan,

Thank you for your message concerning the traffic conditions and application for waiting restrictions in Prinsted Lane. I will add your comments to my file for the TRO application.

The support of the parish council does add to the assessment score that is presented to CLC members to assist decision making when approving the annual TRO programme and I have adjust the scoring accordingly. The next round of formal CLC meetings has been cancelled, however informal meetings are being

arranged for the County Councillors to enable a collective assessment of the TRO prioritisation – as well as an opportunity to discuss issues of local importance.

The TRO priorities report will be shared with the relevant town/parish councils, and CLC members will also be asked to share the report with any other relevant local stakeholders. Any additional feedback or comments should be directed to your local member for his consideration at the informal meeting, so, if you want to provide any additional information to support this TRO application, you should therefore send it direct to Mike Magill. If you copy me in, I will ensure the information is added to my file.

You can view the decisions made following those informal meetings on [the County Council website](#).

Yours sincerely,

Rob Torrance

13 October 2020

Village Signage update

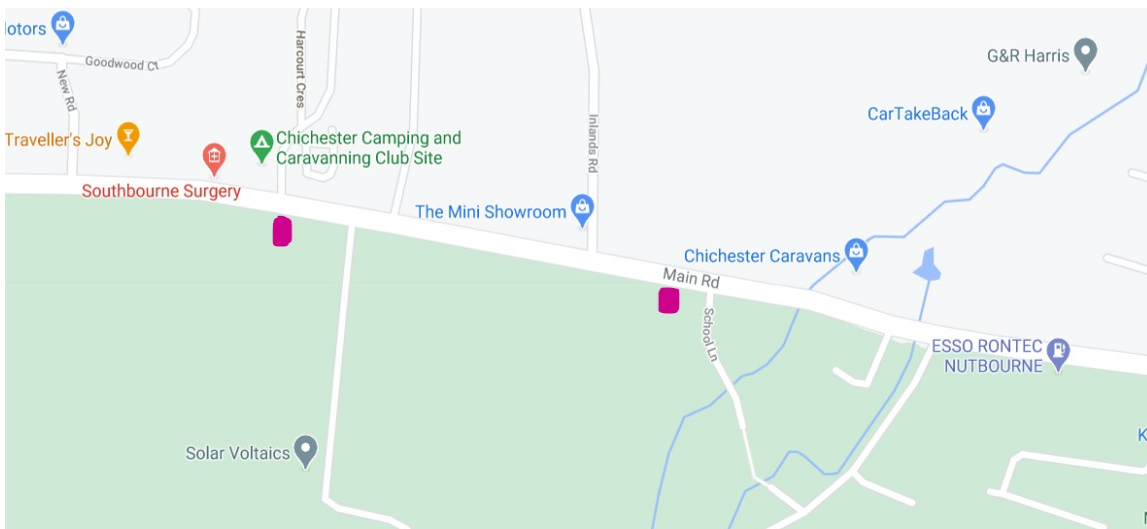
Following my meeting with WSCC highways on 22 September, our proposed locations have all been agreed except one.

Southbourne/Nutbourne West

Option 1 – same location with Nutbourne west added the other side. Opposite Chichester Camping Site

Option 2 – Just past school lane, on the south side of A259. There is currently hedging blocking the sight of Nutbourne west sign and other highway signs.

Parish to decide which location on 13th October 2020



- Hedging opposite mini garage and inlands road

Phillippa Thorne

13 October 2020

Bournes Forum

A Zoom meeting of the Bournes Forum was held on Wednesday, 30 September, attended by 13 Parish, District and County Councillors. The vision statement for the group was agreed:

“To promote, develop and support initiatives that deliver economic, social and environmental benefits to the Bournes Forum community.”

The group discussed the draft Terms of Reference and agreed these would be redrafted in line with members’ views and recirculated for comment. Lyn Hicks was elected as Chair and the position of Vice Chair was left open until the next meeting.

A report from the ChEm Route Consultation Working Group had been circulated, HE has responded positively to the Engagement Document and meetings are being arranged with key people from WSCC and CDC. A report from the Access to Chichester Harbour Working Group had also been circulated and contact was being made with CHC and other key players so that plans for the future could be made during the anticipated quieter autumn/winter season. As yet the Working Groups relating to Traffic on the A259 and Local Roads, and Effect of Covid-19 on Local Businesses and Communities had not convened. The possibility of setting up Working Groups on Community Transport and/or Planning was discussed and it was decided that both should be left on the back burner for now. However, although Parish Councils will be responding to the White Paper individually it was agreed that ideas would be shared.

Lyn Hicks

13 October 2020

**MINUTES OF THE MEETING OF WESTBOURNE & SOUTHBOURNE
JOINT BURIAL COMMITTEE (JBC)**

This Meeting was held on Thursday 3rd September at 7.30pm. It was held remotely in accordance with the Coronavirus Act 2020*

Present: Southbourne Committee Members – Cllrs Amanda Tait, Marjorie and Chris Bulbeck
Westbourne Committee Members – Cllrs Richard Hitchcock, Ann Pearcey, Mike Magill and Nigel Ricketts

Absent: Cllr Robert Hayes

Also present: Mrs Caroline Davison – Clerk to the Committee
Mr Guy Schofield – Tree Warden for Westbourne Parish

This Meeting was held using Zoom instead of Microsoft Teams for the first-time. The decision to switch forums was made following complaints received from one of the Members that Microsoft Teams wasn't working for them. As it transpired not all Members were able to access Zoom from their home addresses for the start of this Meeting and after several abortive attempts it was necessary for these Members to relocate in another Member's home thus delaying the official start of the Meeting by almost an hour. This was unsatisfactory for everyone and resulted in all Southbourne Parish Council Members missing the report on Tree Planting in Cemetery Extension including Cllr Amanda Tait, who was the co-presenter of the report. Whilst those Members who experienced the problems are accessing technical support before the next meeting to hopefully alleviate the difficulties they experienced with Zoom it may be necessary to find a different solution to the choice of forum before the next JBC Meeting is held in November.

013/20 Tree Planting in Cemetery Extension

(This Agenda Item commenced at 7.38pm in the absence of all the Southbourne Parish Council JBC Members)

Mr Guy Schofield, Tree Warden for Westbourne Parish reported that he had met with Cllr Amanda Tait, Tree Warden and Parish Councillor for Southbourne, JBC Member, Chair of Planning Committee and Co-Chair of Southbourne Environment Group, to discuss tree planting in the Cemetery Extension at the Cemetery. A plan had been circulated to Members indicating the initial thoughts on location for tree planting prior to the Meeting. Members examined this in conjunction with Mr Schofield who gave more details about the types of tree that he would like to see planted. He advised that there was a slight difference in opinion between himself

and Cllr Tait as to the preferred choice of tree with Cllr Tait generally favouring trees that were more native to the UK. Mr Schofield indicated that he felt this was a perfect opportunity to undertake a programme of planting of trees which would look wonderful in 100 years.

The most immediate concern expressed was that the extent of the planting seemed more suitable for that of an arboretum rather than a burial ground with almost 100 trees in total proposed in the planting scheme. Mr Schofield agreed that he had not considered the effect the root system might have on the burials rather how the mature trees would look like above ground. Members were reminded that the reason for planting new trees in this area was to soften and enhance the look and feel of the Cemetery for the family and friends of the deceased visiting the Cemetery for many years to come using planting that would support wildlife yet still maintain the practical functioning of the burial ground. The Exclusive Right of Burial for a plot is granted for seventy-five years and new burials can be made at any time until the plot is at full capacity and buried remains must not be disturbed.

It was agreed that further research would be undertaken by contacting the ICCM and other relevant organisations regarding optimum density and type of tree planting for the area.

(It was agreed after the meeting that Cllr Amanda Tait would lead this research on behalf of the JBC.)

Mr Schofield commented he felt that there was also potentially space at the western end of the existing Cemetery to plant additional trees. Again it was advised that this could only take place if there were no historic graves in the proposed area of planting.

(Since the Meeting the Arbutus Unedo, or strawberry tree, that was planted in the middle of the current turning circle has been removed and relocated to close to the Chapel.)

Mr Schofield offered to cost out and give availability and advice on optimum planting conditions and maintenance for any new trees. He also advised that he knew suppliers of some of the less commonplace trees that had been included in his planting scheme. He emphasised that importance of regularly watering of the newly planted trees and the correct time of year to plant them.

Members agreed that plans for the new planting scheme were still in their infancy and work needed to be done before a final scheme was agreed. Once the scheme had been agreed then Members would need to consider possible sources of funding for the same and to budget accordingly. The possibility of planting memorial or sponsored trees was raised.

(Cllrs Amanda Tait, Chris Bulbeck and Marjorie Bulbeck joined the Meeting at 8.20pm. Mr Guy Schofield left the meeting at 8.30pm.)

014/20 Apologies for Absence

Apologies for absence had been received from Cllr Robert Hayes.

015/20 **Declaration of Personal and Pecuniary Interest**

No declarations of Personal or Pecuniary Interest were received in respect of any of the items on the Agenda.

016/20 **Minutes** of the Meeting held on 3rd July 2020

- i) **Resolved that** the Minutes be approved as a correct record and be signed by the Chairman.
- ii) The Chairman advised that the Members request at the last meeting for the insurance quotations to be made available 2-3 months in advance was unrealistic as most quotations are only valid for 28 days.

017/20 **Cemetery Management System**

It was noted that the new Cemetery Management System has been purchased and installed and the training received.

018/20 **Cemetery Lodge and Chapel**

It was agreed that a further 12 months tenancy agreement would be offered to the existing tenants if they wished to stay at the Cottage. It was determined that in the present climate of uncertainty it was not deemed appropriate to levy any increase in rental for this period even if advised to the contrary by the rental agents.

019/20 **Cemetery Upkeep and Maintenance**

- i) It was noted that the new noticeboard had been installed at the eastern end of the Cemetery.
- ii) It was advised that competitive prices were still being obtained for the installation of the two standpipes to replace the existing water troughs.
- iii) It was agreed that options for a new sign at the main gate on the Western side of the Cemetery would be considered at the next JBC Meeting.

020/20 **Cemetery Chapel**

It was decided to postpone this Agenda Item to the next JBC Meeting however opinion was voiced that in order to effectively utilise the Chapel in the future it would be necessary to consider the installation of heating and lighting.

021/20 **Income and Expenditure**

- i) The income and expenditure since last JBC Meeting were noted.

- ii) It was noted that at the next JBC Meeting the budget for the following financial year would be set. No considerations for discussion at this budget meeting were put forward.

022/20 **Memorial Mason Registration**

A report by Cllrs Ann Pearcey and Richard Hitchcock was noted as having been received and read. It was advised that all the main memorial masons who carry out memorial works at Westbourne Cemetery are registered through either of the two memorial registration schemes or both and there was no need to vary the existing advices issued by the JBC.

023/20 **Date of Next Meeting**

It was agreed that the next meeting would be held virtually on 5th November 2020.

Items for next Meeting:

- **Budget for 2021- 2022**
Approval of Budget proposals for Financial Year 2021-2022
- **Cemetery Extension**
Update on progress
- **Tree Planting Report for Cemetery Extension**
Update report from Cllr Amanda Tait
- **Cemetery Chapel**
Initial discussions as to the future use of Cemetery Chapel and what would be needed in terms of resources to facilitate this.
- **Memorial Stability Testing**

024/20 **Exclusion of the Press and Public**

Resolved that under the Public Bodies (Admissions to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the next Agenda item was publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Part Two

025/20 **Cemetery Extension**

- i) Members received an update report in respect of progress with the Cemetery Extension Project since the last JBC Meeting.
- ii) Members examined the costings for Phase One of the project and the budget for this phase.

- iii) The additional funding requirements for the delivery of Phase Two of this project were considered. It was agreed that a report would be prepared for the September Parish Council Meetings for Westbourne and Southbourne Parish Council Meetings.

It was determined that the Chairman and Vice-Chairman in conjunction with the Clerk to the JBC would continue to represent the JBC, and thereby on behalf of both Parish Councils, in discussions with the consultant, contractors and other relevant parties relating to the Cemetery Extension Project. The Clerk to Southbourne Parish Council to sign contracts on behalf of both Parish Council as per the constitution of JBC and to attend relevant meetings. Key documentation to be shared as and when appropriate with other members of the JBC.

Chairman

Meeting ended 9.50pm

13 October 2020

Community Connections

As it now appears that we are in for the long haul as far as Covid-19 is concerned we have recently contacted the "Guardians" of vulnerable residents who in the early summer had indicated that they no longer needed help and support. We have asked if they would like to reconsider having a volunteer and if they do we will allocate one. We have also contacted all the volunteers and asked them to confirm whether or not they are able to continue as members of our Community Connections Group.

We have recently commissioned a volunteer to prepare a proposal on how the Parish Council might set up a new Volunteer Group, building on the foundations of the Community Connections, and how this group would interact with the Parish Council to help implement the Business Plan in the future.

Lyn Hicks

Southbourne Parish Council – Tue 13th October 2020

District Councillors' Report
Tracie Bangert & Jonathan Brown

Economic Recovery

High streets across our district are in general, holding up. Some of this is in part due to people starting to return to their offices, which is in turn helping support our local businesses. In July, we also saw 80 new businesses start up in the district – this is 11 more than pre-lockdown (February 2020) and 10 more than in July last year. CDC's pop-up shop scheme in Crane Street is now back up and running and there will soon be a new round of vacancies. The scheme aims to support local entrepreneurs and give them the opportunity to trial business concepts and trade in a high street location without the normal costs.

Recovery Plan Working Groups

I brought my research on allotments and their wellbeing benefits. This is now going to DPIIP with a proposal to buy allotments from Hyde for the Parishes. (Thanks to Lyn Davies for her help and advice.) (TB)

The Planning, Health and Environment group has only met once and has focussed on smoothing the use of the planning system (for everyone: applicants and officers). (JB)

Health and Social Care (HASC)

I attended HASC, which was the first time we met since lockdown, and wished to share with you the list of Covid-19 impacts which were discussed: Social isolation, distress anxiety, fear of contagion, uncertainty, chronic stress, economic difficulties, substance misuse, psychiatric disorder, uncertainty over future, significant impact on health services, focus on wellbeing services, social connections. (TB)

Overview and Scrutiny Committee: Review of Social Housing Conditions

Overall Southbourne's housing is in good condition with a few exceptions in the private sector. The main issue with housing here is that there have been a high concentration of hazards resulting in accidents. This is caused by inappropriate housing – people who won't, or are unable to, downsize. Sadly, for those wishing to downsize, there are few options as it is difficult to influence the private sector. After Lyn brought this to All Parishes Meeting, I brought it to full council together with a question on the provision for care leavers, and some action in this area. (TB).

Decarbonising Transport / Joining WSCC EVCP Strategy

In August WSCC put out a press release declaring that every District and Borough Council in the County was partnering with them to secure a supplier who would plan, fund, install, market and operate a publically accessible electric vehicle chargepoint network across the County. Except for Chichester – and it appears that members were not consulted. Although CDC operates 18 chargepoints across the District (more than any other), it appears that officers were not keen on joining the County Council's more ambitious strategy. I proposed at the Environment Panel that the Cabinet urgently consider asking to join as a 'Key Delivery Authority' if it is not too late. The Cabinet Member, Penny Plant, supported my proposal and we won the vote. Things appear to have stalled again so I will be pressing for this to be taken seriously. (JB)

Solare Together Scheme

CDC is participating in Solar Together, a Sussex wide scheme to offer householders and small businesses a cheaper and easy route to install electricity-generating solar panels and batteries. Parties can register their interest here: www.solartogether.co.uk/chichester/home. Demand is bundled together by the scheme operator iChoosr and then auctioned off to panel installers with the aim of securing a more competitive price through this bulk buy approach. All installers are checked for their ability to deliver the number of installations and the quality of their work.

Government Planning Consultations

The District Council's response to the Government's 'Proposed changes to the current planning system' can be found here: <https://chichester.gov.uk/governmentconsultations>. The draft response was considered by DPiP, but a great many of my proposed amendments were accepted to toughen it up. These included calling for greater local discretion over the composition of 'affordable' homes; arguing against the removal of a local connections requirement for First Homes (on the grounds that either there is local need or there is not – and if there is not, the whole justification for building so many houses here disappears); proposing alternative ways of supporting SME builders to removing public oversight of the planning system (e.g. retrofitting existing properties, improving environmental standards and reducing fuel poverty at the same time); objecting to the extension of 'Permission in Principle' to large scale development (and the removal of local accountability). Tracie and I have submitted an independent objection as Ward Councillors too. (JB)

Cllr Simon Oakley (Tangmere) proposed a motion at Full Council objecting to the Government's planning proposals. My amendment which called for the Government to stop undermining Local Authorities, Local Plans and Neighbourhood Plans and to actively support them – through Ministerial interventions if necessary – was accepted unanimously. (JB)

Prinsted Foreshore

Survey is now in and Phillippa Thorne, Bob Taylor and I will be analysing the survey and comments. There have been 182 responses, which is an excellent outcome, and we shall be presenting the findings to the November PC meeting. (TB)

Flooding at Parham Place (Operation Watershed)

We both met with CDC officers Dominic Heaney and Paul Cann (drainage experts) who are now looking at the feasibility of different solutions to the flooding at Parham Place. They are in touch with a contractor with experience of working in this type of problem at the moment, although it is unlikely work could commence until 2021. (TB)

Civilian Military Partnership

I have been asked by Col .Moore to look into loneliness on Thorney Island. I have had the conversation with the civil servant (Jon Robinson) on the Island on this meeting and we have set up a future meeting with Trevor Leggo. Jon is also now a convert to community gardens as he saw their value during the Covid-19 crisis. Amanda and I will be visiting in November. (TB)

Bourne Community College

The College would still appreciate the grant from the PC as more computers are needed for Year 7, so that they can work at home. The College is coping with all its Covid-19 restrictions, with pupils learning in their bubbles. (TB)

Voluntary Action Arun & Chichester (VAAC)

Lyn Hicks and I attended the AGM and have a future Zoom meeting with a member of staff to explain how we could utilise their help and advice.

Tuppenny Barn / Course at Brinsbury College

Maggie Haynes and I had a meeting with the Principal and Vice-Principal of the College. We discussed:

- Linking up the College with the Tiny Eco Homes project
- Maggie spoke of her plans to set up a Level One City and Guilds in Horticulture and the possibility of establishing two apprenticeships at Tuppenny Barn

All suggestions were received with enthusiasm, and a visit from Brinsbury has already gone ahead. (TB)

Residents' Newsletter

At the time of writing we have nearly completed delivering our 'Focus' newsletter throughout the Parish. This included a reminder to view the draft Neighbourhood Plan and to submit comments by the 12th October deadline.

13 October 2020

ChEm Route

An [engagement document](#) was published on 28 September, 2020, produced by the Chichester and District Cycle Forum and the Bournes Forum Working Group on ChEm Route Consultation. The purpose of the document was:

- To engage with Highways England (HE) as a foundation for on-going consultation in relation to the A259NMU development project
- To respond to the HE/WSP Feasibility Study
- To propose an alternative approach to the project.

HE have already responded positively, they are in the process of procuring the Supplier for the project, they will review the Feasibility Study in the light of LTN1/20, and they will be conducting a series of early engagement meetings where they will be liaising with a wide range of stakeholders from the local authorities (parish, district and county) as well as local cycling organizations to understand any concerns or aspirations they may have.

In the meantime the Bournes Forum Working Group and the C&DCF are setting up meetings with WSCC and CDC to gain their support for the alternative proposal.

It would be appreciated if the Southbourne Parish Council could give its support for the Engagement Document.

Lyn Hicks