

Southbourne Parish Council

Minutes of the remote meeting held on 13 October 2020 at 7.30 p.m. held in accordance with the Coronavirus Act 2020.

Present: Mr Brown* (Chairman), Mrs Bangert*, Mr C Bulbeck, Mrs M Bulbeck, Mr Hayes, Mr G Hicks, Mrs L Hicks, Mr Jennings, Mr Redman, Miss Tait, Mr Taylor and Mrs Thorne.

*Also District Councillors for Southbourne

County Councillor Magill and 5 members of the public.

Apologies for Absence

146. Apologies were received from Mr Feltham.

Declaration of Disposable Pecuniary Interest

147. Mr C Bulbeck, Mrs M Bulbeck and Mr Hayes as Trustees of the Southbourne Village Hall and Mr Hayes as a Trustee of 4 Sight.

Minutes

148. Resolved – that the minutes of the meeting held on 8 September 2020 be approved as a correct record and signed by the Chairman subject to showing Mr Brown as absent and Mrs L Hicks as Chairman.

Chairman's Report and Council Update

149. The report was received and noted. Regarding the campsite at Lumley, although a letter about it from the Chairman had been acknowledged no formal response had been received.

Open Forum

150. A resident asked about a risk assessment for the Council's car park at Prinsted. The Chairman advised that would consider it at the next opportunity.

151. A resident asked about progress with the Neighbourhood Plan. The Chairman replied that the Regulation 14 had closed on 12 October 2020 and at this stage there was not much to report.

152. A resident reported that he was awaiting an ecological report on the area of land south of Prinsted Lane that had been used as a temporary car park before submitting a planning application. As and when the application was submitted the Council's Planning Committee would consider it.

153. A member of the Southbourne Village Hall Management Committee (SHVMC) reported that it had received permission to use the S106 funds for improvements to the Hall including a new roof. Over the last 10 years it had careful with its finances but the current situation meant there was little money coming in and what had been received had been used for ongoing

running costs. It also required a new fire alarm and asked the Council to consider approving the SHVMC request for £1000 grant towards the £12000 cost.

County Councillor's Report

154. The report was received and taken as read. Mr Magill had requested a review of the speed limit on Stein Road and the area near the Junior School.

Neighbourhood Plan

155. Regulation 14 Consultation - The eight-week Regulation14 consultation on the Draft Pre-submission Neighbourhood Plan had closed on 12 October 2020. 145 responses had been received including 15 from statutory consultees and four developers.

156. Overall there was a positive response to the Neighbourhood Plan and its policies. Responses were evenly split regarding the need for a road bridge over the railway line.

157. Report of Last Meeting – The Chairman reported that Mr Hayes had stood down as Chairman of the Neighbourhood Plan Steering Group. He thanked Mr Hayes for the considerable time and effort he had invested in the development of both the previous and the current Neighbourhood Plans.

158. Members noted that the Steering Group had appointed Mr Brown as the interim Chairman to take the Plan to the submission stage, following which the Chairmanship would be reviewed.

159. The consultation responses would be reviewed by the Steering Group and if required modifications would be made to the Plan prior to submission to Chichester District Council.

Finance

160. New Homes Bonus 2020/21 – Members were pleased to note the grant for the adult fitness equipment had been agreed by Chichester District Council.

161. Resolved – that the Clerk be authorised to sign the terms and conditions for the New Homes Bonus 2020/21 grant from Chichester District Council.

162. Grants Applications – Mr C Bulbeck and Mrs M Bulbeck left the meeting during consideration of the grant application from SVHMC. Mr Hayes left the meeting during consideration of the grant applications from SVHMC and from 4Sight.

163. Resolved – that the application from the SVHMC for £1000 towards the cost of a new fire alarm be approved.

164. Mr C Bulbeck and Mrs M Bulbeck returned to the meeting. Members considered the grant application from 4Sight for outreach work for residents

in Southbourne parish.

165. Resolved – that the application from 4Sight for £196 for outreach work for residents in Southbourne parish be approved.

166. Mr Hayes returned to the meeting.

167. Income and Expenditure - Members noted the income and expenditure since the last meeting:

Income		
CDC	Half year precept	£82,482.00
Groundwork UK	NP Grant NPG-11689	£10,000.00
	Total	£92,482.00
Expenditure		
Elite Playground Inspections	EPI 21-19A	£419.52
Southbourne VHMCC	Half year office rental	£1,000.00
ACE Shelters	Invoice 1118	£300.00
SSE Southern Electric	Q2 Unmetered electric	£2,302.33
O'Neill Homer	Invoice 912	£10,890.00
Rialtas	Invoice 28027	£672.00
JDS	Invoice 3228	£195.00
SSE Southern Electric	Pavilion electric (DD)	£66.08
Burleys	Invoice 007114	£463.20
Burleys	Invoice 005126	£463.20
Burleys	Invoice 005613	£463.20
Burleys	Invoice 006451	£463.20
ECP	Invoice QINV1403	£180.00
Staff	Aggregate salary, pension (DD)	£3,605.19
Groundwork UK	Unspent NP grant NPG-11689	£373.00
	Total	£21,855.92

Residents' Survey - Prinsted

168. The residents' survey had closed on 1 October 2020 and the results would be presented to the Parish Council at its meeting in November 2020.

Prinsted Lane – Traffic Regulation Order

169. A request for Traffic Regulation Order (TRO) had been submitted for consideration by the South Chichester County Local Committee (CLC). The Parish Council supported the Chairman's informal comments about a TRO for Prinsted, but it was noted that there would be an opportunity for formal comments if the TRO was approved by the CLC for statutory consultation.

Village Signs

170. The locations had been agreed with the County Council Highways department. Members thanked Mr Magill for his assistance. The Council was asked to confirm their preferred location for the for the Nutbourne West sign on Inlands Road.

171. Resolved – that the Nutbourne West sign be located adjacent to School Lane.

Bournes Forum

172. The report on the Bournes Forum was received and taken as read.

Westbourne and Southbourne Joint Burial Committee

173. Members were pleased to note work had started on the cemetery extension and was expected to be completed in mid-December. A decision on the trees for the extension would be made at a later date and the Clerk was seeking advice on suitable species for a cemetery from the Institute of Cemetery and Crematorium Management. The Council thanked the JBC and its Clerk for the work on the extension.

Community Connections

174. The report was received and taken as read.

ChEm Route

175. The Council received the report on the engagement document for the proposed Chichester-Emsworth (ChEm Route). Members noted its purpose was to enable work to continue with Highways England (HE). Members agreed that it was essential to keep cyclist and pedestrian paths separated.

176. Members supported the engagement document.

Southbourne Environment Group (SEG)

177. The litter pick on 19 October 2020 had gone ahead with 11 volunteers who had collected 15 bags of rubbish around the parish. Members were disappointed to note that three trees at Garsons Road had been felled. It was hoped that new trees would be planted in their place, but no response had been received to a request to do so from Hyde Housing who owned the land.

Items for Future Meetings

178. Prinsted Survey, Signage quotes, proposal for 2 football pitches on the Recreation Ground

179. A Finance and General Purposes Committee would be held on 21 October to consider the draft business plan.

Date of Next Meeting

180. 10 November 2020

Chairman

The meeting closed at 9.40 p.m.