

Southbourne Parish Council

Minutes of the remote meeting held on 10 November 2020 at 7.30 p.m. held in accordance with the Coronavirus Act 2020.

Present: Mr Brown* (Chairman), Mrs Bangert*, Mr C Bulbeck, Mrs M Bulbeck, Mr Hayes, Mr G Hicks, Mrs L Hicks, Mr Jennings, Mr Redman, Miss Tait, Mr Taylor and Mrs Thorne.

*Also District Councillors for Southbourne

County Councillor Magill and 5 members of the public.

Apologies for Absence

181. None.

Declarations of Interest

182. None.

Minutes

183. Council agreed to defer approval of the minutes to the next meeting due to a problem with the version circulated with the agenda.

Council Etiquette

184. The Chairman reminded Members of the need to advise the Council of the reason for an apology for absence from any Council or Committee meeting. Only a limited number of reasons were normally considered acceptable. Some Councils delegated the acceptance of apologies to the Clerk where there were pre-agreed valid reasons for absence.

Resolved – That the Council delegate to the Clerk the acceptance of apologies for the following reasons:

- Bereavement
- Holiday
- Sickness/ill health
- Work event.

185. The Chairman also requested that, particularly while meetings were held online, that Members either let him know before hand or by chat or text message that they would be leaving a meeting early. It was important to know who was in the meeting when any votes were taken so that their absence could be recorded correctly.

Chairman's Report and Council Update

186. The report was received and noted. It was also noted that the County Council's Community Hub was still operational.

PCSO Report

187. The Chairman welcomed PCSO Baylee Reed to the meeting. PCSO Reed apologised for not being able to attend earlier meetings as access to online facilities had not been given until recently. He was on a rest day but attending meetings with parish councils was a priority for PCSOs.

188. There had been a spate of criminal damage to vehicles which he would be investigating shortly but currently he was self-isolating. He was discussing the matter with Mr Magill as the local County Councillor as Westbourne had also suffered from similar problems. Other than that there had not been a lot else. Mr Reed stressed the need for people to report incidents they saw to help build the evidence against perpetrators. He understood the frustration of people who reported incidents but then felt nothing was done about them.

189. Members noted that Mr Reed would be taking on the gypsy and traveller liaison role in the local area and would be acting both on behalf of the local community as the gypsy and traveller community.

190. Mr Reed said he would respond to Mr Taylor's reports of troublesome teenagers on his return to duty. Members noted that the Village Hall Management Committee would be installing CCTV at the Hall. Mr Reed could provide Sussex Police branded posters if required.

191. Members suggested some work with the Bourne Community College would be useful. There appeared to be a problem with drugs coming from the Emsworth area.

192. Mr Reed reported that people who had been driving on Prinsted Beach had been traced and spoken to but there was no criminal offence committed. They had driven over the beach to save time getting to water their horses. It was noted that they could have spoken to the owners of Marsh Farm to see if they could obtain access that way.

Open Forum

193. A member of the public commented that a number of councillors had put in a lot of work to deliver the Prinsted Survey leaflets and asked why volunteers had not been asked to assist. The Chairman advised that it would be inappropriate to do so because the Council did not want to be seen to be taking a view on the matter before the survey was completed and this might be construed from the people who volunteered to help.

194. The Council noted that the planning application for the Prinsted Care Home would be considered at the District Council's next Planning Committee and a resident expressed his concerns that the District Council was ignoring

the views of residents as the application was being recommended for approval. The Chairman agreed to speak to the resident outside of the meeting about the matter. It was noted that the Chairman of the Parish Council's Planning Committee would be attending that meeting to confirm its objections to the application.

County Councillor's Report

195. The County Councillor's report was received. It was noted that the Chichester District had a higher rate of Coronavirus than the South East partly due to high number in the 18-24 age group who were at university in Chichester.
196. The Prinsted Lane traffic regulation order proposal had not come in the top two choices for the South Chichester County Local Committee in 2021/22. If or when it was progressed it would need a formal public consultation on the proposal.
197. In response to a question about standing water on the A259 near the old Co-op site, Mr Magill asked for photographs to be sent to him and he would speak to Highways.
198. Mr Magill reported that there had been some suggestions of vigilantism in the area. Mr Reed said he was aware of the issues that had arisen and he did not want people getting hurt trying to respond to them as it caused more problems and potentially criminal offences. As he would now be able to spend more time in the area he hoped this would reduce the incidents.

Residents' Survey - Prinsted

199. Members received the results of the residents' survey. The Parish Council agreed the following actions arising from the survey:
- Q1 – The Chairman would contact Richard Austen at Chichester Harbour Conservancy about the signage for the foreshore.
 - Q5 – The Clerk would contact CDC Parking Team re risk assessment for possible use at the Prinsted car park.
 - Q16 – Mr Magill to explore the possibility of a 20mph TRO for Prinsted with WSCC Highways

Members noted that there was no action for the Council to take arising from the remaining questions. It was noted that individuals were not permitted to put cones or obstructions on the highway to prevent parking. Cones placed within their own driveways were permissible. The survey results would be put up on the Council's website.

Business Plan

200. The Council considered a draft business plan for 2021/22 and future years covering both long and short term projects. The Staffing Committee would be considering the need for additional staff at its meeting on 17 October 2020. The Finance and General Purposes would need to consider the level of funding required to carry out the work either through the precept, and/or the Community Infrastructure Levy and/or other sources when considering the overall budget for 2021/22.
201. Resolved – that the business plan be approved.

Infrastructure Business Plan 2021/22

202. Members considered the District Council's proposed infrastructure business plan for 2021/22 and agreed the following amendments were required:
- Reference IBP/662 – bridge location should not be specified – remove reference to West
 - IBP/694 Remove reference to £30
 - IBP 692 & 866 consolidate into Recreation Ground and Pavilion Improvements
 - Remove Bramley Gardens Bus shelter

The Clerk would advise the District Council of the required changes and also advise that the Parish Council supported the proposals for proposed wildlife corridors.

Finance

203. Budget for Legal Fees - Members considered the Clerk's proposal that there should be a budget for legal fees.
204. Resolved – that £1500 be included in the budget for legal fees
205. Expenditure - The expenditure since the last meeting was noted as follows:

Member Expenses	Printing & survey costs	£166.50
Ace Shelters	Invoice 1117	£4,260.00
Viking	Invoice 164303	£147.28
Castle Water	Pavilion water	£100.92
JDS	Invoice 3240	£408.00
White Horse Contractors	Invoice 2651	£60,084.56
Elite Playground Inspections	Invoice EPI 21-20	£56.70
W/bourne & S/bourne JBC	Second Instalment	£10,607.50
G Burley & Sons	Invoice 007876	£463.20
Staff	Aggregate salary, pension	£3,690.64
	Total	£79,985.30

It was agreed that grant payments would also be reflected in the expenditure.

206. Village Signs - Indicative costs for the village signs were around £800 for the signs but the firms contacted have requested specific details of the sizes permitted for each sign at each location and whether new posts were required before formal quotes can be given. Some firms however had also indicated that they did not install the signs.

207. Resolved – (a) That the wording for the signs only include the village name.

(b) That the Clerk in consultation be with the Chairman be delegated to agree the best price for the signs and installation.

Community Connections

208. Community Connections was still running with seven people currently supported. Information was on the website and Facebook and in the Village Magazine. It was noted that the rules had changed and anyone over 60 was now considered at risk. Members agreed that all volunteers should be advised of this change so they could assess their own individual risk of volunteering.

WSALC Value for Money Review and AGM

209. The report of the Clerk was received and noted.

210. Resolved – that Mrs Bangert and Miss Tait attend the AGM, listen to the debate and vote accordingly.

Chichester District Association of Local Councils (CDALC)

211. The Council received a copy of the revised CDALC constitution. Members commented that they had been unaware of its existence and were surprised that it nominated a member to sit on the Chichester Harbour Conservancy.

212. Resolved – (a) That the Council agrees to the amended constitution
(b) That Mrs Hicks and Mrs Tait be appointed the Council's representatives on CDALC.

Westbourne and Southbourne Joint Burial Committee (JBC)

213. The Council received and noted the report on progress with the cemetery extension.

Letter from Chidham and Hambrook Parish Council

214. The Council noted the letter from Chidham and Hambrook Parish Council. Members supported the approach and the Chairman would write a letter of support to Chidham and Hambrook Parish Council.

District Councillors' Report

215. The District Councillors' report was received and noted.

Neighbourhood Plan Steering Group

216. The Steering Group had met on 20 October and 3 November 2020 to consider the responses to the Regulation 14 consultation and on master planning.

Southbourne Environment Group

217. The Group was working on a newsletter and looking at dates for litter picks in 2021; dividing the parish up for volunteers to carry out tree surveys and considering applying for the urban tree fund.

Items for Future Meetings

218. None.

Date of Next Meeting

219. 8 December 2020

Chairman

The meeting closed at 10.15 p.m.