

Clerk to the Council
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**NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL
TUESDAY 14th JUNE 2022**

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 14th June 2022** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.



Sheila Hodgson
Clerk to the Council

Date: 8th June 2022

AGENDA

1. Chairmans Introduction and Welcome
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 10th May 2022
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum
6. Clerk's Update to include Operation Watershed Parham Place, Southbourne Parish Council Website and items of correspondence
7. To Receive and Note the following reports if available:
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - PCSO's Report
 - PCC Focus Group
 - CDALC
 - Outliers Report
 - Annual Parish Meeting Report

8. Annual Governance and Accountability Return (AGAR) for year ended 31st March 2022 including to Receive and Note the following reports and to **AGREE** to **APPROVE** the Recommendations:
 - To consider the **RECOMMENDATION** from the Finance and General Purpose Committee relating to the Council's response to each Statement on the Annual Governance Statement for 2021/2022 (Section 1 of the AGAR) and **RESOLVE** to **APPROVE** the Annual Governance Statement for 2021/2022.
 - To further **RESOLVE** that Section 1 be signed by the Chairman of this meeting approving the Annual Governance Statement and by the Clerk
 - To **RESOLVE** to **APPROVE** the Financial Statements for year ended 31st March 2022 and agree that these be signed by the Chairman of this meeting approving the accounts and by the Clerk
 - To consider the **RECOMMENDATION** from the Finance & General Purpose Committee relating to the Accounting Statements for 2021/2022 (Section 2 of the AGAR) and **RESOLVE** to **APPROVE** the Accounting Statements for 2021/2022. To further **RESOLVE** that Section 2 be signed by the Chairman of this meeting approving the Accounting Statements and noting that these were previously signed by the RFO prior to presentation
 - Internal Audit year ended 31st March 2022 report
To Note and **RESOLVE** to **APPROVE** the report
9. To Receive and Note the Minutes of the Planning Committee Meeting held on the 12th May 2022 and the meeting held on the 9th June 2022 (if available) including consideration of any recommendations
10. To Receive and Note the Minutes of the JBC meeting held 7th May 2022 including consideration of any recommendations
11. To receive and Note the Minutes from the Greenspace and Community Services Committee meeting held 31st May 2022 including consideration of any recommendations
12. To Receive and Note the Minutes of the Extraordinary Allotment meeting held on the 31st May 2022 including consideration of any recommendations
13. Queen's Jubilee Big Lunch Event held on Sunday 5th June 2022 - including feedback and comments of the event, installation of the mosaic and unveiling events and to **AGREE** a suitable recipient for donation of profits generated from the sale of raffle tickets and refreshments
14. Consideration of Grant application received from AFC Southbourne for the sum of £800 towards kit
15. To formally Note and **APPROVE** the agreed wording for the new Parish Signs
16. Southbourne Parish Council Community Award and Chairmans Award, to Note the Recipients of each award and to further Note that the formal presentations will be held at the July Meeting
17. Consideration of response to an email from a member of public relating to the Prinsted Area and a Freedom of Information request
18. Staffing
19. To Note the Date and time of the next meeting, Tuesday 12th July 2022

Agenda Items 16 and 17 will contain confidential items and require a resolution to exclude public and press.