

**Southbourne Parish Council**

The Village Hall

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**NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL**

**RECREATION COMMITTEE**

**19th JANUARY 2022**

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Wednesday 19th January 2022** at **7.00pm** at St Johns Church Hall, Main Road, Southbourne PO10 8JE for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson

Clerk to the Council Date

**AGENDA**

1. Chairman’s welcome and introduction

2. Apologies for absence.

3. Minutes.

 To approve and sign the Minutes of the Finance & General Purpose Committee Meetings held on 23rd November 20231

4. Declarations of Interest.

 *Any changes in interests should be reported to the Clerk as soon as possible.*

**Recommendation: -** To receive any Declarations of Interest from Members of the Committee

5. To receive the Notes of the Project Working Group held on the 12th November 2021 and to consider any recommendations

 **Recommendation: -** To consider the recommendations made by the Project Working Group

6. To consider the Terms of Reference as recommended by the Project Working Party

 **Recommendation:** To consider and approve the Terms of Reference for the Project Working Groups

7. **Financial Reports**

 To receive and Note the reports for Income & Expenditure for the Month of October 2021 and Month to date for November 2021

To Note verification of bank reconciliations for the Councils Current Account and Active Saver Accounts for the months of September and October in line with the Councils Financial Regulations

To Note the VAT analysis to 31st October 2021

To Note the Income, Expenditure and Reserves for the period covering 1st April 2021 - 31st October 2021

8. **Finance & Administration Forecast for 2021/22 and Budget for 2022/23**

 **Recommendation:** To consider the proposed budget for 2022/23 and make Recommendation to Full Council