**SOUTHBOURNE PARISH COUNCIL**

|  |  |
| --- | --- |
| Kate Bain  Locum Clerk to the Council  e-mail: clerk@southbourne-pc.gov.uk | The Village Hall  First Avenue  Southbourne  PO10 8HN  Telephone (01243) 373667 |

Notice is given that the next meeting of the **Finance and General Purposes Advisory Committee** will be held on **Tuesday 21 September a**t **7pm** on Microsoft Teams

AGENDA

1. Apologies:
2. Declarations of Interests:
3. Minutes of the meeting held on 24.08.21: Attached
4. Action List:
5. – SIDs review  
   - workshop with Rialtias & JBC   
   - PC Zoom Licence  
   - Portaloo project  
    - Wine & cheese event – budget
6. - Agree contractor for Parish maintenance
7. Agreement to task Pavilion quotes to Maria.
8. Payments to be approved August/September: To follow.
9. I & E report for August 21: Attached
10. Decision on Parish Council IT company: Attached
11. Approval of Project funding requests template: - Attached
12. Set up of project sub committee
13. Consideration of Council savings account; *thoughts on Unity bank/Barclays savings - approve percept to be in current account, reserves for SPC savings (precept money not used), NHB, 106 & CIL to be in another savings account.*

13. Date of next meeting

**To: Mr Brown, Mr Bulbeck, Mr Hayes, Mrs Hicks, Miss Tait, Mr Taylor and Mrs Thorne**

*SPC FG & P Advisory Committee Tuesday 21 September* ***Agenda item 3***

**Minutes of the meeting of the Finance and General Purposes Advisory Committee held remotely on Tuesday 24 August 2021 at 7.00 p.m.**

Present: P. Thorne (Chairman) L. Hicks, A. Tait, J. Brown, R. Hayes, B. Taylor.  
In attendance: K. Bain) Locum Clerk).

**Apologies: None**

**Declarations of Interests:** T. Bangert noted an interest as a trustee of Tuppenny Barn and has worked on the bus project. J. Brown has stood in for T. Bangert at Bourne Community College on bus discussions. R. Hayes noted an interest as trustee of the village hall.

**Action List** from 20 July 2021:

**Feedback on IT systems:**L. Hicks – Cloudy IT: Positive feedback was received from from Faringdon Town Council.   
The Councillors have access to the basic package which allows them to view only required information. The officers have access to the full package which has an excellent tasks system. All users are able to contact Cloudy IT directly with any queries and have found them quick to respond.  
J. Brown reported the feedback from Midhurst: 365 is not really used and the Clerk does not recommend Modern.Gov, but she is a new user.

R. Hayes reported that he had not received a response from the SDNPA. It was agreed that enough feedback had been received and the next steps would be considered at the Business Plan meeting.

**Approval of Payments:**The payments were noted and approved with the exception of the defibrillator moving reimbursement; as concern was raised over when this had been authorised, agreed that J. Brown will look through emails to check if t was authorised and will report back.

It was also noted that the invoice from JDS is for moving the SIDS over a 3-month period and was considered to be quite expensive; A. Tait & B. Taylor will discuss this with the contractor.

would be paid. All other payments approved.  
It was agreed that a line marker and paint would be purchased for use by the football club.

**Update on applicant(s) for role of Deputy Clerk:**P. Thorne reported that an applicant had been selected for the role of Deputy Clerk and would be offered the position**.**

**Feedback from Locum Clerk & RFO:** K. Bain confirmed that, if required she will stay on for a handover.

**Income and Expenditure against Budget – July 2021:** Noted.

**Bank Balances as at 19.08.21: Noted.**

**Cheque Signatories:** A Proposal will be put to full Council.

**Bourne Bus Project:**

Agreed that this is a worthwhile project, but concern raised over the extra £500 requested from Southbourne. It was Proposed by P. Thorne and seconded by B. Taylor that it would be proposed to full Council to agree to £11k over 5 years from CIL monies. Recorded that R. Hayes voted against the proposal.

**Tuppenny Barn:**

Noted that this a valuable asset to the Community and should be supported. The proposal is to create a community cafe project, which includes space for other activities.

It was agreed to propose to full Council that an initial £33,000 is donated as seed funding to get the project off the ground. Followed by a second instalment of £33,000 for the foundations of the project. These donations will come from CIL monies.

**Village Hall improvements**:Agreed that the Hall will be asked to provide more information.   
  
 **Auditor update**: Noted that so far only Mulberry & Co had replied with an estimated cost of £360 per annum.

***SPC FG & P Advisory Committee Tuesday 21 September Agenda item 8***

Next meeting: 21.09.21

*SPC FG & P Advisory Committee Tuesday 21 September* ***Agenda item 5***

Agreed quote to be accepted

Graphical user interface, text, application

Description automatically generated

*SPC FG & P Advisory Committee Tuesday 21 September* ***Agenda item 8***



***SPC Finance and General Purposes Advisory Committee Tuesday 21 September Agenda item 9***

Reminder of IT quotes & video presentations

A picture containing graphical user interface

Description automatically generated

Reminder of video presentations:

<https://we.tl/t-Ido9AXQaZb>

<https://www.youtube.com/watch?v=gV2a5H0kOmQ>

Graphical user interface, text, application

Description automatically generated

Graphical user interface, application

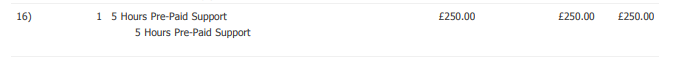
Description automatically generated

Graphical user interface, application

Description automatically generated

Text

Description automatically generated with medium confidence



Graphical user interface, text, application, email

Description automatically generated

*SPC FG & P Advisory Committee Tuesday 21 September* ***Agenda item 11***

Table

Description automatically generated