

## **Southbourne Parish Council**

Minutes of the remote meeting held on 9 February 2021 at 7 p.m. held in accordance with the Coronavirus Act 2020.

Present: Mr Brown\* (Chairman), Mrs Bangert\*, Mr C Bulbeck, Mrs M Bulbeck, Mr Hayes, Mr G Hicks, Mrs L Hicks, Mr Jennings, Mr Redman, Miss Tait, Mr Taylor and Mrs Thorne.

\*Also District Councillors for Southbourne

### **The Late Mr Mark Everson**

256. The Chairman reported that Mr Mark Everson had recently passed away and invited Mr Bulbeck to say a few words, as a life-long friend, about him. Members noted the active involvement that Mark had had in parish life including as organist of St John's Church, Morris Men and as a Parish Councillor and Vice-Chairman of the Council.

### **Apologies for Absence**

257. None.

### **Declarations of Interest**

258. None.

### **Minutes**

259. Resolved – that the minutes of the meeting held on 12 January 2021 be approved as a correct record and signed by the Chairman subject to the deletion of the second sentence and amendment of minute 250 to read "The Chairman proposed that for all future Council meetings, the start time be brought forward to 7pm, with a 10-minute break at or shortly after 8pm and finishing by 9.10pm"

### **Chairman's Report and Council Update**

260. The Chairman's report and Council update was received and noted. The contractor for the test work would be requested to carry out the work in the week commencing 1 March 2021

### **Open Forum**

261. A representative of the 1<sup>st</sup> Southbourne Sea Scouts sought the support of the Parish Council for a grant from Chichester District Council to enable repairs to be carried out to the Scout Hut. Members were pleased to support the application.

262. Resolved – that the Clerk write to the 1<sup>st</sup> Southbourne Sea Scouts confirming the Parish Council's support for their grant application to Chichester District Council.

263. A member of the public expressed their disappointment regarding the District Council's permission for the Prinsted Care Home. Mr Brown and Mrs Bangert would speak to the resident in their capacity as District Councillors for Southbourne. The Parish Council's Planning Committee would be submitting comments about the proposed travel plan for the Prinsted Care Home.

264. A member of the public raised a question about providing more bins for dog waste and suggested locating a bin in Second Avenue by the footpath to Garsons Road and one by the Library. It was noted that general waste bins could now be used for this purpose but there were no current plans to provide more dog waste bins. Any new bins had to be located where it was easy to empty them.

265. Members of the public commented on their concerns regarding the impact on Inlands Road of the Neighbourhood Plan, in particular the lack of a transport study on the local roads and the capacity of the waste water treatment works at Thornham. It was noted that County Councillor Magill was requesting a transport study for the area.

266. Members received a presentation about proposals for the future development of Tuppeny Barn which included a community café and a shop. Mrs Bangert declared an interest as a trustee of Tuppeny Barn. The Clerk would circulate the presentation to Members for information.

### **County Councillor's Report**

267. The County Councillor's report was received and noted. Mr Magill said he would welcome the Parish Council's views on the transport study and also on the likely impact of the proposals for the ChEm Route. Members expressed concerns about Highways England proposals for shared pedestrian and cycle lanes which were considered unsafe.

### **Southbourne Parish Neighbourhood Plan 2019-2037 Submission Plan**

268. The Chairman introduced the near final draft of the Southbourne Parish Neighbourhood Plan 2019-2037 Submission Plan. He thanked all members of the Steering Group, which included all Parish Councillors, for their work in the development of the Plan. He explained that the Neighbourhood Plan would enable the master planning of development in the parish, which was important given the District Council's Local Plan was out of date. Policies 20 and 21 needed further updating in view of recent amendments to Government guidance. Subject to those changes and minor other minor corrections the Plan was recommended for submission to Chichester District Council. Members also

thanked the volunteers for all their hard work to bring the Plan to fruition.

269. Resolved - that the Neighbourhood Plan be approved subject to final minor amendments being delegated to the Neighbourhood Plan Steering Group before the Clerk following consultation with the Chairman submits the final version to Chichester District Council for consultation under Regulation 16.

### **WSALC AGM**

270. Members received the Clerk's report. The Chairman commented that following the WSALC Board's decision to carry out a value for money review of SSALC, around 40 parish councils in West Sussex had either left WSALC or indicated they would do so due to the lack of consultation over the proposals to obtain services from Hampshire ALC without any consultation. A number of parish and town councils had submitted special resolutions to the WSALC AGM. For the special resolutions to be passed 75% of the members present and voting needed to vote for them.

271. Resolved – that the Council's representatives at the WSALC AGM be required to vote for the Special Resolutions at the WSALC AGM.

### **Nitrate Neutral House Building Policy**

272. Chidham and Hambrook Parish Council had sought support for its letter to Chichester District Council regarding its nitrate neutral house building policy. Members supported the letter in principle although it was considered too detailed.

Resolved - that Chidham and Hambrook Parish Council be advised that Southbourne Parish Council support in principle the letter to Chichester District Council about the nitrate neutral house building policy but propose that it be simplified.

### **Finance**

273. Expenditure - The expenditure since the last meeting was noted as follows:

Income		
W/bourne & S/bourne JBC	Cemetery Extension	£30,000.00
W/bourne & S/bourne JBC	Cemetery Extension	£30,867.20
	Total	£60,867.20
Expenditure		
White Horse Contractors	Invoice 2786	£73,032.31
SSE Southern Electric	Q3 Unmetered Electric	£2,352.22
SSEContracting	Invoice 065221	£335.50
Staff	Pay & Pension (DD)	£3,114.79
JDS	Invoice 3249	£10,172.00
Creative Play	Invoice 22324	£38,982.02

Creative Play	Invoice 22325	£7,734.00
RBS Rialtas	Invoice 28484	£240.00
JDS	Invoice 3252	£160.00
JDS	Invoice 3253	£80.00
VisionICT	Invoice 12400	£345.60
	Total	£136,548.44

274. Members commented how pleased they were with the adult fitness equipment installation. It was noted that unfortunately due to the Government restrictions arising from the pandemic it was not possible for it to be used.

275. The Clerk reported that there had been damage to the Recreation Ground caused by a motorcyclist riding over it. Burleys would be asked to advise on what was required to rectify it and if needed quote for repair. Members were disappointed to note how quickly the case had been closed by the police until further information had been forthcoming and the case re-opened.

### **Bournes Forum**

276. The report on the last meeting was received and noted. Members were requested to let Mrs Hick have any questions they wanted to put to Mr Carter by 12 February 2021.

### **Westbourne and Southbourne Joint Burial Committee – Westbourne Cemetery Conservation Area**

277. The Clerk reported that the JBC had been approached by the Conservation and Design Office at Chichester District Council about establishing a conservation area for Westbourne Cemetery. Members noted that the JBC at its meeting on 4 February 2021 had supported the proposal.

278. Resolved – That Southbourne Parish Council support the proposed conservation area for Westbourne Cemetery.

### **ChEm Route**

279. A presentation from Highways England on 4 and 5 February to parish councils and interest groups had not been very poor. There were real issues for residents along the A259 about how this was being progressed. Highways England had rejected one proposal put forward by the Bournes Forum. Instead it was promoting a scheme where over 50 percent of the route was being proposed as a combined pedestrian and cycle path. Those present at the events had expressed concerns about the safety of such a scheme. It would be essential to work with West Sussex County Council to progress an alternative that was acceptable to Highways England in order to obtain funding for a scheme.

## **Project Updates**

280. The report was noted. The Prinsted Car park would be included in future updates.

## **District Councillors' Report**

281. The District Councillors report was received and noted. The letter from the Chichester District Council's Chairman to OFWAT would be circulated after the meeting.

## **Southbourne Environment Group**

282. 900 tree whips had been delivered for distribution to residents around the parish. Six requests had been received for a tree to be planted in verges around the village as part of the business plan. A garden wildlife survey was being developed along the lines of one carried out in Steyning

## **Items for Future Meetings**

283. The following items were suggested:

- Code of Conduct
- Recording of meetings
- Support for the 'outlying' areas of the Parish
- Police update

## **Date of Next Meeting**

284. 9 March 2021

## **Exclusion of the Press and Public**

285. Resolved - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

## **Quote**

286. The Council agreed a quote for the reconnection of the electricity supply to a parish light in the sum of £2565.79. The Clerk would check whether the cost could be covered by insurance.

Chairman

The meeting closed at 9.20 pm.