

Southbourne Parish Council

Minutes of the remote Extraordinary Meeting held on 9 March 2021 at 7.00 p.m. held in accordance with the Coronavirus Act 2020.

Present: Mr Brown* (Chairman), Mrs Bangert*, Mr C Bulbeck, Mrs M Bulbeck, Mr Hayes, Mr G Hicks, Mrs L Hicks, Mr Jennings, Mr Redman, Miss Tait, Mr Taylor and Mrs Thorne.

*Also District Councillors for Southbourne

Apologies for Absence

291. Mr Feltham and Mr Hayes.

Declarations of Interest

292. None

Minutes

293. Resolved - The minutes of the meeting held on 9 February 2021 be approved as a correct records subject to Minute 268/21 - deletion of the second "minor" and 279/21, delete "not".

294. Resolved - The minutes of the extraordinary meeting held on 23 February 2021 be approved as a correct record.

Chairman's Report and Council Update

295. Members noted that Stein Road would be closed from 9-13 April 2021 for roadworks between Lodgebury Close and New Road. Access would be maintained for residents and emergency vehicles.

296. The PCSO had reported a number of incidents of vehicle tampering but there had been a lack evidence to be able to prosecute anyone. Hampshire Police had made an arreOpst recently for a similar incident.

297. The PCSO would be patrolling the Recreation Ground at regular intervals given the recent incidents of anti-social behaviour.

298. The Clerk would write to the PCSO requesting his attendance at a future meeting.

Open Forum

299. It was noted that a recent meeting of the Bournes Forum Roads Working Group had discussed the problem of speeding on the A259.

Southbourne Parish Neighbourhood Plan (SPNP) Review 2019-2037 Submission Plan

300. The Chairman was pleased to report that the Submission Plan had been sent to Chichester District Council. There was some work to finalise on the Submission Plan web page and this would be completed and published in the next few days. The Chairman thanked everyone who had been involved in the development of the Submission Plan.

Model Code of Conduct

301. It was noted that Chichester District Council's Monitoring Officer was recommending that parish councils in the District adopt the new Model Code of Conduct prepared by the Local Government Association and the National Association of Local Councils and which the District Council was itself adopting. This would replace the current Code of Conduct.

302. Resolved – that Southbourne Parish Council adopt the model Code of Conduct.

WSALC AGM

303. The Chairman thanked Mrs Bangert and Miss Tait for their attendance at the AGM. Following that meeting, Miss Tait had attended a meeting regarding the future direction of WSALC. It was noted that there was momentum for change to be made to WSALC and the Chairman advised caution about leaving WSALC as some parishes had done. Miss Tait commented that the CDALC was rewriting its constitution and Members suggested that the representative who was appointed to the Chichester Harbour Conservancy should report back to CDALC on the work of the Conservancy on a regular basis.

Recording of Virtual Parish Council Meetings

304. The Council considered whether to record future virtual meetings of the Parish Council. It was noted there was no requirement to do so or indeed to 'webcast' meetings. However, Members agreed that it may be beneficial to record meetings and many parish councils were already doing so. Webcasting of meetings may need further investigation into the practicalities of doing so.

305. Resolved – (i) that future virtual meetings of the Parish Council be recorded and
(ii) that in principle the webcasting of meetings be supported.

Proposal for Southbourne Parish Council Outliers Initiative

306. The Council received and considered the report on the outliers initiative.

307. Resolved – that the initiative be supported and reports be made for Council on 13 May 2021.

County Councillor's Report

308. The report was received and noted. In addition the Council noted that events run Highways England would not be held in March 2021 as its staff had to meet contract deadlines for the next round of funding. Work however was ongoing with ChEm route proposals so that residents could understand what was being planned. A decision by the Cabinet Member for Highways was expected this week on whether a TRO for Prinsted would be promoted. Mr Magill encouraged everyone to respond to the consultation on Early Help.

ChEm Route

309. Work was ongoing on the proposals for the ChEm Route and this was supported by the Council. It was noted that there would need to be some compromises along the route. However, members expressed concerns that cyclists and pedestrians did not mix.

The meeting adjourned for five minutes and resumed at 8.10 p.m.

Children and Vulnerable Adults Policy

310. The Council received the proposed policy for adoption. Mrs Bangert said she had attended a meeting of the Chichester District Youth Cabinet and had been impressed by the range of issues covered, including mental health.

311. Resolved – that the Children and Vulnerable Adults Policy be adopted.

Project Plan

312. The project plan was received and noted. Miss Tait, Mr Redman and the Clerk would discuss planting for the triangle of land at the Recreation Ground.

Postal Address

313. The Council received the proposed letter to send to the Post Office regarding the removal of Emsworth from the postal addresses for Southbourne.

314. Resolved – that the Clerk send the letter to the Post Office.

Finance

315. Expenditure - The expenditure since the last meeting was noted as follows:

Expenditure		
Vision ICT	Invoice 12567	£60.00
Vision ICT	Invoice 12581	£21.60
Vision ICT	Invoice 12677	£270.00
JDS	Invoice 3256	£952.30
RCOH Ltd	Invoice 951	£3,300.00
Royal Haskoning	Invoice 1078347	£2,358.00
Emsworth Corp Planning	Invoice 1555	£180.00
Elite Playground Inspections	Invoice EPI 21-21	£56.70
Surrey Hills Solicitors	Invoice 4755	£630.00
Gale.0.00 Tree Consultancy	Invoice 4925	£385.00
Staff	Salary, Expenses & Pension (DD)	£3,914.72
Viking	Invoice 771004	37.13
	Total	£12,165.45
Transfer from Savings Account	For current payments	£12,165.45

316. Licence with the Village Hall Management Committee – the Village Hall Management Committee had requested the Parish Council to agree a licence for the occupation of the office. The Clerk would circulate a copy to members.

317. Resolved - that the Clerk be authorised to sign the licence.

District Councillors' Report

318. The report was received and noted. Members thanked Mrs Bangert for her report on the Baker Barracks.

Southbourne Environment Group (SEG)

319. The report was received and noted. The Clerk would discuss the proposed new terms of reference with the Chairman and the Chairman of SEG. A working party was planned to cut back the overgrowth around the Inlands Road signs on Main Road. A full risk assessment had been undertaken and volunteers would be wearing masks and gloves.

Date of Next Meeting

320. The next meeting would be on 13 April 2021.

321. The Annual Parish Meeting of electors would be held virtually on 18 May 2021 unless Government regulations changed requiring meetings to be held in public and in which case the meeting might need to be moved to a later date.

Exclusion of the Press and Public

322. Resolved - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Payments for Council Services

323. The Council received the report by the RFO regarding payments for Council services.

324. Resolved – that the recommendations contained therein be approved.

Legal Support

325. The Council received the report by the Clerk regarding legal support.

326. Resolved – that the recommendations contained therein be approved.

Chairman

The meeting closed at 9.30 p.m.