***Minutes of the meeting of Southbourne Parish Council held at 7pm
on Tuesday 9th November 2021***

**Present:**

**Parish Cllrs**:

L. Hicks (Chairman) T. Bangert \*(vice-chairman) J. Brown, D. James, J. Jennings, A. Tait and B. Taylor

\*Also District Councillors.

**In attendance**: S. Hodgson (Clerk), M. Carvajal-Neal (Deputy Clerk), 6 Members of the Public.

21/22

**The Meeting opened at 7.00pm**

The Chairman welcomed everyone to the meeting and introduced the new Clerk and Responsible Finance Officer. She invited Members to introduce themselves.

On behalf of the Council, the Chairman congratulated Cllr. Andrew Kerry Bedell, who was present at the meeting, on being elected to West Sussex County Council. She further read a statement on behalf of Cllr. Robert Hayes who wished to personally congratulate Cllr Kerry Bedell and was very much looking forward to working with him.

1. **Apologies for Absence:**

Apologies for absence had been received from Cllrs: Phillippa Thorne, Neil Redman and Robert Hayes due to personal circumstances and Cllr. Chris Bulbeck

**141.** **Declarations of Interests**:

There were no Declarations of Interest

1. **Minutes of the meeting held 12th October 2021**

Cllr. Brown asked for the following amendments:

Min. 131 - It should read E. Medler not Medley.

Min. 136 - Reports: c.v., recommendation 4iii (p6)

Currently:

It was noted that the Steering Group reports to Parish Council provide regular updates to Council and that intricate detail had been excluded in recent months to keep the information away from developers. Noted that confidential Neighbourhood Plan matters could, if needed, be considered under PART II.

To read:

It was noted that regular updates to Council had been provided and that certain details had been excluded from reports to parish Council to avoid confidential information being used by developers against the Parish and the Neighbourhood Plan process. However, recent reports have been provided in far greater detail.

Members **AGREED** to this amendment and the Minutes will be altered accordingly

Members **AGREED** to **APPROVE** the minutes of the held on the 12th October 2021

**The Chairman adjourned the meeting @ 7.10pm**

1. **Open Forum**A member of the public referred to Agenda Item 10 and read out a statement relating to the proposed TRO. She asked that Members consider objecting to the proposed TRO when considering.

Other members of the public raised the following points:

That the landmark tree opposite Pears Grove to not appear on the map relating to the TPO

Is there any update on the Prinsted Signpost reported missing in July?

Is there any progress on the issue relating to 3 footpaths that need registration?

Is there any update on the request for a seat to be installed in Stein Road north of the Railway?

Would Members object to the proposal within the TRO for yellow lines to be installed as it would just push parking problems to the north of the Square

Members were asked for an update on the replacement on the Nutbourne Village sign

Noting the changes that have developed since the Neighbourhood Plan was submitted, how can it be in the best interests of residents to press on with the Plan when issues such as brown field sites, funding for A27 at Fishbourne, challenges from the inspector and challenge regarding the 1250 housing allocation, were not settled. Do Members not think that committing to high levels of housing is just “sealing the fate” for Southbourne?

***The Chairman re-adjourned the meeting at 7.32***

1. **Co-option of new Councillor**

 No applications had been received

1. **Delegation of Powers to the Clerk/Deputy Clerk**

Following discussion Members **AGREED** to continue Delegate Powers to the Clerk to assist the functioning of Committees

1. **Finance**

Cllr. Taylor queried the allotment budget as he thought the total should be £1,600. It was suggested that some expenditure has been previously agreed. Members **AGREED** that the Clerk would investigate and report back.

Cllr. James referred to the amount of funds in one of the accounts and asked if any projects had been identified for the utilisation of these monies. The Clerk advised that within the reserve’s funds would be earmarked for specific purposes and she would be able to provide details for the next meeting. The CIL money is a separate budget but once Members had decided on individual projects this to would be budgeted accordingly. The Clerk also reminded Members that it was a requirement to hold a percentage of reserves for contingency purposes.

**147. To Note the Income & Expenditure, approve payments made and due and to note the bank balances at 31.10.21**

The reports were **NOTED**

1. **District Councillor Report**

The report referred to the following:

Bourne Community College have had their OFSTED inspection and are awaiting the outcome.

There will be a remembrance service at St John’s Church on 14th November.

Bourne Community college will be holding a Friends of Bourne PTA quiz night on 18th November.

A new market, Market and More, was held in Chichester in conjunction with the University and College, it was well attended and very successful and further market days are being proposed.

The Report was **NOTED**

***PCSO Baylee Reed joined the meeting @ 7.34***

1. The Chairman welcomed PCSO Reed to the meeting and invited him to verbally present his report to Council.

PCSO Reed referred to the issue of car theft and following liaison with Hampshire Police and an increase police presence there had been a significant reduction in incidents. Signage has been erected in known beauty spots and Operation Mini is still operating in rural car parks.

The use of electric sooters by young people is still causing issues. They are illegal but the approach is not to criminalise but to advise and inform. If necessary, the police have two powers available to them Sections 59 and Sections 165. Liaison with the school youth officer and parents will be undertaken especially in the run up to Christmas.

Cllr Taylor asked if there was any chance of Speed cameras being in operation again. The PCSO will push for this to happen.

The Chairman asked for some clarification regarding the PCSO presence and was advised that PCSO Matthews also patrols alongside PCSO Reed but is also deployed to the Wittering throughout the summer months.

1. **Parish Council Reports – Finance and General-Purpose Committee**

The report was **NOTED.**

1. **Storage of Batteries for SiDs**

 Following discussion, it was **AGREED** that going forward the batteries would be stored and charged at the office. Officers would administer this. It was further **AGREED** that Officers would make some enquiries regarding the dataand initiate a process for downloading and sharing the stats.

1. **Recreation Ground Advisory Committee**

 Members felt that a meeting should be convened as soon as possible to identify, prioritise and resolve the outstanding issues.

1. **Allotments**

 No written report had been received. However, the Chairman verbally reported that the Sub-Committee would recommend that the allotments become a Committee and for the Terms of Reference to reflect this. He further reported that the website needed updating.

1. **Neighbourhood Plan**

 No written report had been received. However, the Chairman gave a verbal report

Cllr Brown will circulate report prior to next meeting.

1. **Southbourne Environment Group**

The report was **NOTED**

1. **CDALC, WSALC and JBC Committee and Working Group.**

No reports had been received.

1. **Wine & Cheese Party**

The report was **NOTED**

1. Drop-in Session

There was only one member of the public who attended who had recently moved to Southbourne. The resident found Southbourne to be a lovely place and with a good sense of community.

1. **Outliers Report**

The Chairman had walked round Hermitage and reported that the broken finger sign in slipper lane has been repaired.

Cllr. James reported that the Priors Orchard development had now been completed and the storage area was now empty. He suggested that he compile a list of residents who may be in support of creating a community orchard.

Cllr. Taylor referred to speeding in certain areas and asked if would be possible to move one SiD to Stein Road north of the railway.

***The Chairman adjourned the meeting at 8.17pm for a short break.***

***The Chairman reconvened the meeting at 8.23pm***

1. **Correspondence**

 Items 1 & 2 were **NOTED**

**Item 3 Prinsted TRO**

Cllr. Tait advised that TRO was on highways land and would have been initiated by a resident.

The TRO consultation was in relation to the following proposal:

* 20 Mile per hour zone
* No Overnight Parking Sign
* Double yellow lines South of the square

Following discussion Members **AGREED** to object to the TRO as presented as it was not supported by a survey undertaken by residents and would just move the problem to other areas.

Members further **AGREED** to make recommendation to reduce the speed limit to make the area safer.

1. Queens Platinum Jubilee Celebration – Beacon Lighting

Members **AGREED** in principle to support this event pending further investigation by the Clerk

1. **Planning Application**

This was **NOTED**

1. **Date of next meeting**

Members were asked to note the date of the next meeting which will be, Tuesday 14th December. Members were further asked to note that the meeting will be face to face and the 2022/23 budget will need to be agreed.

1. **To Resolve to move to Confidential Business (S.O. 3d)** (Staffing)

The Committee **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw, (S.O. 3.d) Agenda 13 (staffing).

The Chairman thanked Members and Officer for their attendance.

***Meeting closed at 8.40pm***