



**Southbourne Parish Council**

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**NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL  
ALLOTMENT COMMITTEE  
31st March 2022**

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council Allotment Committee on **31st March 2022 at 12:00 pm at Southbourne Village Hall, The Sutcliffe Room** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

*(Whilst the wearing of masks is no longer mandatory the Government is still advising people to wear masks in enclosed or crowded spaces and be respectful of people's personal space)*

A handwritten signature in black ink, appearing to read 'Sheila Hodgson'.

Sheila Hodgson  
Clerk to the Council

Date 25.03.2022

**AGENDA**

1. Chairman's welcome and introduction.
2. Apologies for absence.
3. To approve and sign the Minutes of the Allotment Committee Meeting held on 9th November 2021.
4. Declarations of Interest.  
*Any changes in interests should be reported to the Clerk as soon as possible.*
5. Adjournment for Public Open Forum.
6. To NOTE NHB funding for 2019/20. To AGREE whether to pursue with the funding of £15,226.00 under the terms of the agreement.
7. To NOTE the update regarding Flanders Close allotments and to consider a number of matters.

Including:

SAC Agenda

31<sup>st</sup> March 2022

- Parking matters.
- Japanese knotweed.
- Feedback from neighbours.
- The size and number of plots.
- The Annual fees?
- Land adjacent.
- Water source.

8. To NOTE that officers and Cllr Bangert are meeting with CDC regarding the provision of trees for the easterly boundary.

9. Consideration of the quote received from Longmeadows for landscaping at Flanders Close.

10. To AGREE to pursue the purchase of the Flanders Close allotments for the use of allotment plots.

11. To NOTE the inclusion of Flanders Close to the TOR as agreed by council 8<sup>th</sup> Feb 2022 Min.244 refers.

12. To NOTE any updates regarding Southbourne Fields. Including that the carparking sign and noticeboard has been ordered under NHB. Consideration to the location of the noticeboard.

13. To NOTE the renewal notices for the 2022/23 allotment plots to be issued in line with the agreed 2022/23 budget. To consider the payment terms and arrangements for any future rent reviews.

14. Review of committee budget for the financial year and to NOTE any over/under spend and to AGREE any virements to earmark reserves for the next financial year.

15. To NOTE the current allotment waiting list for both sites.

16. To NOTE date and time of Next Meeting and to organise the schedule for the remaining annual meetings.