



Southbourne Parish Council

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NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL ALLOTMENT COMMITTEE 30th JUNE 2022

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council Allotment Committee on 30th June 2022 at 12:00 pm at Southbourne Village Hall, The Sutcliffe Room for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

(Whilst the wearing of masks is no longer mandatory the Government is still advising people to wear masks in enclosed or crowded spaces and to be respectful of people's personal space)

A handwritten signature in black ink, appearing to read "Sheila Hodgson".

Sheila Hodgson
Clerk to the Council

Date 23.06.2022

AGENDA

1. To elect Chair and Vice Chair for the Allotment Committee.
2. To elect two non-Councillor members to the Allotment Committee.
3. Chairman's welcome and introduction.
4. Apologies for absence.
5. To approve and sign the Minutes of the Allotment Committee Meeting held on 31st March 2022 and to approve and sign the Minutes of the Extraordinary Allotment Committee Meeting held on 31st May 2022.
6. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.
7. Adjournment for Public Open Forum.
8. To NOTE the TOR as agreed by council 10th May 2022 Min.21.1 refers

9. To NOTE the updates regarding Flanders Close allotments and to AGREE on any considerations;
 - 9.1 To NOTE the response from the contractor regarding the final plan of works ref min 5.1. of extraordinary meeting.
 - 9.2 To NOTE the update on the purchase of the land.
 - 9.3 To AGREE to the method of composting.
 - 9.4 To note that residents have been contacted regarding the works.
 - 9.5 To AGREE to a plan of action with regards to managing the site, including distribution of the plots and to consider a proposal from Southbourne Junior School and Southbourne Sea Scouts to work together to establish a communal space at the Flanders Close site following the 'Grow it, Cook it' approach.
 - 9.6 To NOTE any other applications to the communal allotment and to AGREE on other participants to invite. E.g., Brownies/Rainbows/Other Community groups to consider advertising the community plots on social media.
 - 9.7 To consider the applications received to Flanders Close.
 - 9.8 To AGREE to apply for trees under the CDC orchard scheme and to further consider what types of fruit trees, including nut trees. To consider if the eastern boundary gap should be filled with a fruit tree.
 - 9.9 To NOTE the update regarding the land adjacent.
 - 9.10 To consider tenancy fees.
 - 9.11 To NOTE contact from neighbour regarding rat problem and maintenance issues.
10. To NOTE that officers have contacted CDC for an extension of the NHB funding.
11. To NOTE any updates regarding Southbourne Fields. Including:
 - 11.1 The carparking sign and noticeboard.
 - 11.2 To consider a request from a tenant to weather-proof their shed and to AGREE whether to permit this request and AGREE to the terms.
 - 11.3 To receive quotes for works for the matting as per Min 18.
 - 11.4 To AGREE to the terms of site inspection.
 - 11.5 To NOTE that a tenant has raised an issue that the gate does not close sufficiently.
 - 11.6 To NOTE grass cutting arrangements.
 - 11.7 To NOTE that officers have reported the fly tipping and broken fence as per action from meeting 31st March and to further NOTE that officers have also reported the broken fencing adjacent to the railway line.
 - 11.8 To NOTE the update regarding the water provision.
12. To NOTE the renewal notices and payments for the 2022/23 allotment plots at Southbourne Fields.
13. To NOTE the current allotment waiting list for both sites.
14. To consider creating a Newsletter and, if agreed, to appoint a person(s) responsible.
15. To NOTE date and time of Next Meeting and to schedule future meetings for the remainder of the financial year.