

**ALLOTMENT COMMITTEE MEETING  
31ST MAY 2022  
REPORTS**

**AGENDA ITEM 1**

**Chairman's welcome and introduction**

**AGENDA ITEM 2**

**Apologies for absence.**

**AGENDA ITEM 3**

**Declarations of Interest.**

Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days

**AGENDA ITEM 4**

**Adjournment for Open Forum.**

**AGENDA ITEM 5**

**Consideration of quotes received for works at Flanders Close and to consider whether to apply for an extension to the NHB funding for these works.**

Appendix 1- Plan of works

| <b>Work to be quoted for</b>                                    | <b>Details</b>  |
|---|---|
| Supply and installation of raised beds                          | Approximately 2 x 2.4 metre   |
| Compost to fill raised beds                                     | If within budget  |
| Supply and install limestone dust/self-binding gravel pathways. | For accessibility to everyone including wheelchairs, mobility scooters                    |
| Dropped curb  | For accessibility to everyone including wheelchairs, mobility scooters. If within budget. |
| Remarking of 2 existing plots                                   | Divide each in half to make 4 in total.   |
| Clear material from 4 plots                                     | Potentially 6 inches. May not be required   |
| Concrete base for shed  | 6ft x 4ft fence   |
| Supply and installation of shed                                 | If within budget  |
| 6 ft fence with lockable gate                                   | Around south and east side of 4 newly marked plots.                                       |
| Re siting of water source within 6ft fenced area.               |   |

|   |                   |
|---|-------------------|
| Low 3ft fence with gate around raised beds and shed | If within budget. |
|---|-------------------|

Ref- Min 13 31.03.2022

Members **AGREED** to gaining quotes for the following;

- Remarking of the plots, no rotovating or removal of matter.
- Installation of 8 raised beds.
- Installation of fencing.
- Re siting of water source.
- Installation of a low fence and gate around the community plot.
- Chipping added to pathways.
- Installation of a concrete shed base.

Quote 1

| Item                            | Qty | Unit       | Sizes           | Unit Rate | Total             |
|---------------------------------|-----|------------|-----------------|-----------|-------------------|
| Rased beds (750mm ht)           | 4   | No.        | 2 x<br>2.4mtrs  | £794.60   | £3,178.40         |
| Compost/soil for raised beds    | 4   | No.        | 3 x<br>2.4mtrs  | £227.50   | £910.00           |
| Dropped kerb                    | 2   | linear mtr | N/A             | £153.70   | £307.40           |
| Clear material                  | 4   | plots      | N/A             | £147.50   | £590.00           |
| Concrete base                   | 1   | 6ft x 4ft  | 150mm<br>depth  | £1,035.20 | £1,035.20         |
| Forest Apex Overlap Timber Shed | 1   | No.        | 6ft x 4ft       | £714.00   | £714.00           |
| 6ft Timber fence panels         | 20  | No.        | 6ft x 6ft       | £154.70   | £3,094.00         |
| 6ft Timber gate                 | 1   | No.        | 180cm x<br>90cm | £195.50   | £195.50           |
| Picket fencing                  | 20  | No.        | 6ft x 3ft       | £158.60   | £3,172.00         |
| Picket gate                     | 1   | No.        | 90 x 90cm       | £169.50   | £169.50           |
| <b>Total</b>                    |     |            |                 |           | <b>£13,366.00</b> |

### Guide price

|                    |   |            |                  |        |        |
|--------------------|---|------------|------------------|--------|--------|
| Binded gravel path | 1 | linear mtr | 1.2 mtr<br>width | £98.28 | £98.28 |
|--------------------|---|------------|------------------|--------|--------|

### Quote 2

Supply and install:

50m 6' fence

Posts

Gravel boards

1 6' gate

8 x 3mx2m borders to demarcate plots

70 m 4x1 timber edging

1 muckaway of unusable material

Digging over plots to a suitable state for adding soil.

4 tonne of shingle to top up path around plots

16 rubber mats for disabled access

Extended water supply and refitting tap to within boundary of allotments

£13980+ vat

I'm happy to supply and erect the shed along with the base for £525 + vat. This cost is applicable alongside the other scheme and not as a standalone price as I've heavily discounted it.