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SOUTHBOURNE PARISH COUNCIL
Meeting held 10th May 2022

Present: Cllrs: L. Hicks (Chairman), T. Bangert, C. Bulbeck, P. Green, D. James, N. Redman, A. Tait, P. Thorne, and R. Taylor

In Attendance: S. Hodgson (Clerk and RFO)
M. Carvajal - Neal (Deputy Clerk)
3 Members of Public in the Public Gallery
Cllr. Kerry-Bedell - West Sussex County Councillor
Cllr. Jonathan Brown – Chichester District Councillor

The meeting opened at 7.00pm

1. APPOINTMENT OF CHAIRMAN - TO NOMINATE AND ELECT A CHAIRMAN FOR SOUTHBOURNE PARISH COUNCIL INCLUDING CHAIRMANS ACCEPTANCE OF OFFICE

The retiring Chair called for nominations for the position of Chairman of the Council for 2022/2023. It was proposed and seconded that Cllr. Hicks be appointed.

There being no other nominations, it was unanimously **AGREED** that Cllr. Hicks be appointed Chair of Southbourne Parish Council for 2022/23.

Cllr. Hicks thanked Members for their decision and duly signed the Declaration of Acceptance of Office.

Cllr. Hicks also wanted to thank Cllr. Bangert, the outgoing Vice Chair for all her help and support and made it known that Cllr. Bangert did not wish to be considered for the role of Vice Chair for 2022/23.

2. APPOINTMENT OF VICE CHAIRMAN - TO NOMINATE AND ELECT A VICE CHAIRMAN FOR SOUTHBOURNE PARISH COUNCIL

The Chair called for nominations for the position of Vice Chair of the Council for 2022/2023. It was proposed and seconded that Cllr. James be appointed.

There being no other nominations, it was unanimously **AGREED** that Cllr. James be appointed Vice Chair of Southbourne Parish Council for 2022/23.

3. CHAIRMANS INTRODUCTION AND WELCOME

The Chair welcomed Members to the meeting and also welcomed those in the public gallery.

4. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr. Riddoch due to a personal commitment.

5. TO APPROVE AND SIGN THE MINUTES OF THE SOUTHBOURNE PARISH COUNCIL COMMITTEE MEETING HELD ON 12th APRIL 2022

Members **AGREED** to **APPROVE** the Minutes of the Southbourne Parish Council Meeting held on the 12th April 2022 and they were duly signed by the Chairman.

6. DECLARATIONS OF INTEREST.

Cllr. Bulbeck declared a Pecuniary Interest in agenda item 11 as a Trustee of Southbourne Village Hall.

7. TO NOTE THE RESIGNATION OF COUNCILLOR BROWN

Members **NOTED** the resignation of Councillor Brown.

The Chair read out the following tribute:

“Jonathan has decided to step down from the Parish Council now that he is living in Chichester but thankfully, we still retain contact with him in his role as Chichester District Councillor. I would like to take this opportunity to recognise the significant contribution that Jonathan has made as a Parish Councillor since being co-opted in 2013. During the past nine years he has built a great relationship with many local residents as evidenced by his election success in 2019. He was elected as Parish Council Chair when Cllr. Bulbeck stepped down in 2020 and steered the Council through the challenging Covid months with zoom meetings and the establishment of Community Connections. His greatest contribution has been the outstanding work he has produced in relation to both the first and second Neighbourhood Plans and we are grateful that he will continue to be involved in the third version which is now being developed.

Please join me in thanking him for all he has done and wish him well for the future.”

Cllr. Bangert also asked to say a few words as follows:

“Very briefly I would like to add a few words to what Cllr. Hicks has so eloquently expressed. Having met Jonathan whilst working in Southbourne library back in 2009 he became a family friend. In 2019, he asked me to stand with him for the role of District and Parish Councillor. To say I was unprepared for my success, not his, is an understatement. It has since become a journey I am so proud to have taken with him.

Jonathan you are ever patient, caring and thoughtful, with a tireless passion for the neighbourhood and its community. A person I am proud to call my friend. You will undoubtedly be missed here.”

Cllr. Tait added:

"I would copy everything said and thank Jonathan very much for his support, guidance, and friendship. I will miss you and am very happy you will still be around on the Neighbourhood plan."

8. ADJOURNMENT FOR OPEN FORUM

The Chairman adjourned the meeting at 7.10pm

Ruth Heelan asked to read out the following Statement:

"I have put up 3 banners along the A259 in celebration of the Queen's Jubilee. I am owning up, only because a previous banner "Love Southbourne" which the church permitted me to put up on the corner, caused the church some embarrassment. I have printed flyers for local events and put up posters. I contacted local venues in January and coordinated timings so that they did not clash and we have a weekend of events. So that you are aware I did contact St Johns Church, New Life Christian Church, Sussex Brewery and Tuppeny Barn but they are not organising events so are not in the programme. We have eight events on over the weekend from the Beacon on Thursday night to the Picnic in the Park on Sunday. The programme appeared on page 31 of the Village Magazine and will appear again in June, so hopefully, all events will be well supported.

I have put a display in the Village Hall lobby of all the events we did in 2012. There were a lot more venues and groups involved, but I was 10 years younger.

The Sussex Day Fete on the 18th June in St Johns Church Garden is organised by me. The church does the teas and I have 17 local groups with fundraising stalls booked so far. Lions, NTC, WI, SEG, Men' Shed, Sea Scouts, Free Church, Age Concern etc. We usually end up with between 20 - 24 stalls. I was asked one day "What happens to the Money?", so you need to know there is no money. I do not charge for space as the church does not charge me and I cover the cost of publicity as my donation to the stalls. It is usually well supported and the groups seem to do well as they come back. In case you wonder the idea of Sussex Day started in 2007 and is celebrated on the 16th June. Our PC did an event from 2009 to 2012. We didn't have one in 2012 so I started doing it in the church garden in 2014. This is my 6th. Fete. I will not be doing one next year so it may be something the Parish Council would like to do.

I have also done a new shopping bag, which I am selling at cost. £2.00 each.

Is there a reason why some Parish Councillors are removing their addresses from the website? I have checked with neighbouring Councils and they show addresses and so did we until recently. Cllr. Tait frequently advertises her address for people to collect litter picking gear but her address no longer appears on the website, is there a reason why? I think people have a right to know where Councillors live."

The Chair thanked Mrs Heelan and asked the Clerk to respond to her question relating to Cllrs. Addresses.

The Clerk reported that although some of the Councillor's private addresses had been removed from the website, they were still very much accessible to the public. Cllrs. can be contacted by their email addresses, telephone or via the Clerk. It is a personal choice for Cllrs. to decide if they wish to advertise their home address.

However, in light of some recent activities, the Clerk recommended that private addresses be removed from the public domain for security and safety reasons. There is no legal requirement for Cllrs to display their address.

Jonathan Brown thanked Members, staff, and members of the public for their best wishes. It had been a pleasure to have served as a Councillor for Southbourne Parish Council. He also asked if a report he had prepared as Chairman of the Neighbourhood Plan Steering Group could be added to the Parish Council website as it contained some relevant public information. The Clerk asked him to email the report and she would ensure it was added to Parish Council's Neighbourhood Plan page.

There were no other statements or questions.

The meeting was re-convened at 7.15pm

9. CLERK'S UPDATE

Members received updates from the Clerk as follows:

TRO Frarydene/Prinsted Lane

Confirmation had been received from the WSCC Officer that the STEP assessment has been carried out and the proposal will be incorporated into the next available TRO delivery programme.

Operation Watershed

WSCC have approved the application. Landbuild have been in touch to arrange a date for a site visit. The landowner has been contacted and arrangements are underway to agree a suitable date for a site visit to commence works.

Cllr. Bangert asked what arrangements had been made relating to the ongoing maintenance. The Clerk confirmed that the agreement, as per the application, was that the responsibility for future maintenance is the responsibility of either the landowner, Southbourne Parish Council and/or Parham Place Residents Association through agreement between said parties.

The updates were for information only and did not require any decision.

The Chairman adjourned the meeting at 7.20pm

10. ADJOURNMENT TO RECEIVE A PRESENTATION FROM THE SOUTHBOURNE TODDLER GROUP

A presentation followed by a Q&A session was given to SPC by a representative from the Southbourne Toddler Group based on the application for a Grant as previously circulated.

A copy of the presentation is appended to these minutes (Appendix 1.)

Q&A

Q. You mentioned other groups, can you say where they are and when they are held?

A. Westbourne – morning session

Emsworth – morning session

Southbourne (St. John's) – morning session

Q. Is the toddler group run independently from the Village Hall?

A. Yes, it is a separate entity and is in the process of applying for charity status in its own name.

Q. I didn't notice any mention of a 5 year plan?

A. We have been planning since January. The first session was paramount and we will now adjust and adapt accordingly. The first session was very well received and we were really pleased. This will form the basis for future planning. The setting up of the charity will ensure the longevity of the group.

Q. Have you considered employing anyone rather than relying on volunteers that could drop out?

A. The level of funding at the moment would not cover the costs. We have a number of volunteers available and the groups we visited have a volunteer bank which we will be looking at.

Q. What is the money required for?

A. Predominantly for the baby area. The flooring is very hard and we would like some sensory floor covering for the area.

Q. Do parents stay?

A. Yes parents stay for the sessions.

Q. Are you exploring other funding streams?

A. Yes, though while we wait for the charity status process to be completed, some of the funding streams are limited. It is estimated that the application could take up to 6 months.

Q. Will financials be available later in the year?

A. Yes.

Q. Are there any volunteers who are not connected or a trustee of the Village Hall?

A. Yes. One of the team, an Early Help Practitioner volunteer, is independent

The meeting was re-convened at 7.36pm

11. FURTHER CONSIDERATION OF THE GRANT APPLICATION FROM SOUTHBOURNE TODDLER GROUP FOR AN AMOUNT OF £1,130.00

The Chairman asked Members to consider the proposal based on the presentation and the previously circulated applications.

Some of the comments were:

- Think it is a good idea and welcome anything that brings children and parents together.
- A parent and toddler group is a much needed resource for the area.
- A good presentation.

Following the discussion that followed, it was proposed and seconded that £600.00 be granted to the Southbourne Toddler Group. This was unanimously **AGREED**.

Cllr. Bulbeck abstained from voting due to his Interest.

Members further asked that the Toddler Group keep the Parish Council updated with its progress.

12. TO RECEIVE AND NOTE THE FOLLOWING REPORTS IF AVAILABLE:

- **WSCC COUNCILLOR'S BOURNE PARISHES REPORT**
- **CDC COUNCILLOR'S REPORT**
- **SOUTHBOURNE ENVIRONMENT GROUP**
- **PCSO'S REPORT**
- **COUNCILLOR DROP-IN SESSION**
- **CDALC**
- **OUTLIER'S REPORT**

WSCC Councillors Bourne Parishes Report

Members Noted the Report.

The Chairman thanked Cllr. Kerry Bedell on his excellent report and allowed him to speak briefly on some of the items.

CDC Report

Members Noted the Report.

Cllr. Thorne was pleased that the meeting regarding Police presence in Southbourne had gone well. However, she felt more dialogue was needed as the crime figures she had sourced reflected a greater number of crimes in Southbourne than Chichester.

Cllr. Hicks was pleased that there will be a PCSO in attendance at the September Southbourne Parish Council's Councillor drop-in surgery and the session will be entirely dedicated to policing matters.

Cllr. Green was concerned that a lot of the PCSO's time is wasted on neighbour disputes.

Cllr. Thorne congratulated Cllr. Bangert on her successful Ukraine Fundraising Benefit.

Southbourne Environment Group

Members **Noted** the Report.

Members were asked to consider the following recommendations from the Southbourne Environment Group:

Members were asked to consider a request from the Village Hall Caretaker for keys to the shed that will allow access to the rear of the shed so they can store some gardening equipment securely.

Members unanimously **AGREED** for a set of keys to be made available.

Members were asked to consider the proposed letter to Southern Water, as previously circulated and **AGREE** to **APPROVE** it be sent from the Southbourne Environment Group. This was unanimously **AGREED**.

PCSO's Report

Members Noted the PCSO's report.

Following on from Cllr. Thorne's observation on variations in crime figures it was noted that Police will only respond to intelligence reports and therefore members of the public should be encouraged to report incidents direct and not just post on social media platforms. Members asked that information on reporting be added to the Parish Council's website and Facebook page.

Councillor Drop-in Session

Cllr. Hicks gave a verbal update and reported that the session was attended by three visitors and the items discussed were all resolved.

Bournes Forum Report

Members Noted the Report.

Outliers Report

Members Noted the Report.

The Chairman thanked Cllr. Thorne for her excellent report

Cllr. Taylor gave a brief update on the Inlands Road, road surface. There were no other changes in the area.

13. TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS HELD ON THE 21st APRIL 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members **NOTED** the Minutes of the Planning Committee meeting held on the 21st April 2022.

14. TO RECEIVE THE NOTES OF THE TASK & FINISH GROUP (PRINSTED AREA) MEETING HELD ON 20th APRIL 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members **NOTED** the Notes of the Task & Finish Groups (Prinsted Area) meeting held on the 21st April 2022

15. TO RECEIVE AND NOTE THE MINUTES OF THE EXTRAORDINARY STAFFING COMMITTEE MEETING HELD ON 21ST APRIL 2022. (THESE MINUTES WILL BE CIRCULATED CONFIDENTIALLY)

Members **NOTED** the Minutes of the Extraordinary Staffing Committee meetings held on the 21st April 2022

16. TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE & GENERAL PURPOSE COMMITTEE MEETING HELD ON THE 4th MAY 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members **NOTED** the Minutes of the Finance & General Purpose Committee meetings held on the 4th May 2022 .

Members were asked to **AGREE** to **APPROVE** the following recommendations.

- To the AGAR section 1 Statement being submitted to the external examiner as proposed.
- That having reviewed the Statement of Accounts the Annual Return be duly signed by the Chairman as proposed

It was proposed, seconded and unanimously **AGREED** to **APPROVE** the recommendations as presented.

17. TO RECEIVE AND NOTE THE MINUTES OF THE JBC MEETING HELD 7th MAY 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members Noted that the Minutes were not yet available.

18. NEIGHBOURHOOD PLAN TO RECEIVE AND NOTE THE NOTES OF THE STEERING GROUP MEETING HELD ON 3RD MAY 2022 INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

Members **NOTED** the Notes of the Steering Group meeting held on the 3rd May 2022.

Members were asked to **AGREE** to **APPROVE** the following recommendations.

- To write to CDC to formally hand back the housing allocation*
- To endorse the strategy of proceeding with SPNP3 (an update of SPNP1 with modifications to Settlement Policy Boundaries to incorporate approved sites at Breach Ave, Cooks Lane & Wayside and policies from SPNP2 without the housing allocation).

It was proposed, seconded, and unanimously **AGREED** to **APPROVE** the recommendations as presented.

*As detailed in Notes, refers to housing allocation of 1250 as per SPNP 2. The housing allocation for SPNP3 of 350 (originally SPNP1) has already been met and exceeded.

The Chairman adjourned the meeting at 20.26pm for a short break

The Chairman re-convened the meeting at 20.31pm

19. TO APPOINT MEMBERS (AND CHAIR/VICE-CHAIR) TO SERVE ON THE FOLLOWING COMMITTEES.

- **ALLOTMENTS**
- **FINANCE & POLICY**
- **GREENSPACE AND COMMUNITY SERVICES**
- **PLANNING**
- **STAFFING CONSULTATIVE GROUP**
- **JBC**

19.1 ALLOTMENTS

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would be appointed to the Allotments Committee:

Cllrs: Bangert, James, Riddoch and Taylor

19.2 FINANCE & POLICY

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would be appointed to the Finance & Policy Committee:

Cllrs: Hicks, James, Redman, Tait, Taylor and Thorne

19.3 GREENSPACE AND COMMUNITY SERVICES

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would be appointed to the Greenspace and Community Services Committee:

Cllrs: Bangert, Green, Hicks, James, Redman, Riddoch, Tait and Thorne

19.4 PLANNING

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would be appointed to the Planning Committee:

Cllrs: Bangert, Bulbeck, Green, Riddoch, Tait and Taylor

19.5 STAFFING CONSULTATIVE GROUP

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would be appointed to the Staffing Consultative Group:

Cllrs: Bangert, Hicks, James and Thorne

19.6 JBC

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would be appointed to the JBC Committee:

Cllrs: Hicks, Tait and Thorne

Following discussion, it was unanimously **AGREED** that the appointment of Chair and Vice Chairs would be undertaken as the first order of business at each respective Committee meeting.

20. TO APPOINT MEMBERS TO SIT ON THE PARISH COUNCIL'S STEERING GROUPS, WORKING GROUPS AND OUTSIDE BODIES INCLUDING

- **SOUTHBOURNE NEIGHBOURHOOD PLAN,**
- **SOUTHBOURNE ENVIRONMENT GROUP**
- **TASK & FINISH GROUP (PRINSTED AREA)**
- **CDALC**
- **WSALC**
- **BOURNES FORUM**
- **PCC FORUM**
- **HENRY SMITH CHARITY**

20.1 SOUTHBOURNE NEIGHBOURHOOD PLAN

It was Proposed, Seconded and unanimously **AGREED** that ALL Councillors would be appointed to the Southbourne Neighbourhood Plan Group

20.2 SOUTHBOURNE ENVIRONMENT GROUP

It was Proposed, Seconded and unanimously **AGREED** that Councillor Tait be appointed to the Southbourne Environment Group

20.3 TASK & FINISH GROUP (PRINSTED AREA)

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would be appointed to the Task & Finish Group (Prinsted Area)

Cllrs: Hicks, James and Thorne

20.4 CDALC

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would represent Southbourne Parish Council at CDALC

Cllrs: Tait and Taylor

20.5 WSALC

It was Proposed, Seconded and unanimously **AGREED** that the following Councillors would represent Southbourne Parish Council at WSALC:

Cllrs: Bangert and James

20.6 BOURNES FORUM

It was Proposed Seconded and unanimously **AGREED** that the following Councillors would represent Southbourne Parish Council at the Bournes Forum:

Cllrs: Hicks and James

20.7 PCC FORUM

It was Proposed Seconded and unanimously **AGREED** that Councillor Hicks would represent Southbourne Parish Council at the PCC Forum and would rotate meetings with Councillor Thorne.

20.8 HENRY SMITH CHARITY

It was Proposed Seconded and unanimously **AGREED** that the following Councillors represent Southbourne Parish Council at the Henry Smith Charity

Cllrs: Bulbeck and Thorne

21. TO REVIEW THE TERMS OF REFERENCE AND ANY DELEGATION ARRANGEMENTS FOR THE COMMITTEES

Members reviewed the Terms of Reference for each Committee:

21.1 ALLOTMENTS

Members **AGREED** to adopt the Terms of Reference for the Allotments Committee as proposed with one amendment:

Southfield to be amended to Southbourne Fields.

21.2 PLANNING

Members **AGREED** to adopt the Terms of Reference for the Planning Committee as proposed.

21.3 GREENSPACE AND COMMUNITY SERVICES

Members **AGREED** to adopt the Terms of Reference for the Greenspace and Community Services Committee as proposed.

21.4 FINANCE AND POLICY

Members **AGREED** to adopt the Terms of Reference for the Finance and Policy Committee as proposed.

21.5 SOUTHBOURNE PARISH COUNCIL

Members **AGREED** to adopt the Terms of Reference for Southbourne Parish Council with one amendment:

To add Election of Vice Chairman.

22. TO RECEIVE AND NOTE A REPORT ON VILLAGE SIGNS FOLLOWING A RECENT SITE VISIT WITH NOMINATED COUNCILLORS AND CONSIDERATION OF ANY RECOMMENDATIONS

The Deputy Clerk's report was **NOTED**.

Members were asked if they **AGREED** to **APPROVE** the Recommendations as detailed in the report as follows:

- To agree 7 locations for the signs
- The installation of 9 new signs
- Removal of 1 sign
- To agree an amount to donate to the volunteers for installation costs and identify an associated budget

- To seek quotes as proposed for either
 - Replacing the signs alone. The installation of posts only at new locations where posts are required, or existing posts need replacing.
 - Replacing of the signs **and** posts (for uniformity).
 - To pursue quotes where a non-refundable deposit to cover site visits is required prior to quotation.

Members are further required to identify the preferred material

22.1 Members **AGREED** to **APPROVE** the 7 locations for the signs as detailed in the report.

22.2 Members **AGREED** to **APPROVE** the installation of 9 new signs.

22.3 Members **AGREED** to **APPROVE** the removal of one sign.

22.4 Following discussion Members **AGREED** for the signs to be installed by volunteers and further **AGREED** that a budget of up to £1,000 be made available as a donation.

22.5 Members **AGREED** to the replacing of the signs **and** posts (for uniformity).

As it was agreed for volunteers to install the signs there was no requirement to consider obtaining further quotes.

23. TO RECEIVE AND NOTE A REPORT ON SIDS INCLUDING CONSIDERATION OF ANY RECOMMENDATIONS

The Deputy Clerk's report was **NOTED**

Members were asked if they **AGREED** to **APPROVE** the Recommendations as detailed in the report as follows:

- Identify a means to which the Parish Council can demonstrate that a speeding issue is present in the newly approved SID location at Inland Road
- Members identify a person(s) to undertake this work
- Determine if the downloading of the data is necessary and, if so, that they identify a person(s) to undertake this
- That Officers continue to coordinate the alternating, charging, storing and maintaining of the SIDs and that a contractor continues to undertake the work.

During the discussion that followed Members felt that SIDs were in place purely as a deterrent and no penalty or enforcement could be applied. However, it was felt that their presence did have an effect on speed and raise awareness.

23.1 To identify a means by which the Parish Council can demonstrate that a speeding issue is present in the newly approved SID location in Inlands Road
Members **AGREED** not to proceed with this recommendation.

23.2 Members identify a person(s) to undertake this work

As the previous recommendation was rejected there was no requirement to consider this further.

23.3 Determine if the downloading of the data is necessary and, if so, that they identify a person(s) to undertake this.

Members **AGREED** not to proceed with this recommendation.

23.4 That Officers continue to coordinate the alternating, charging, storing and maintaining of the SIDs and that a contractor continues to undertake the work
Members **AGREED** that Officers continue to coordinate the alternating, charging and storing of the SID's and that a contractor continues to undertake the work.

24. CONSIDERATION OF THE DRAFT LICENCE FOR AFC SOUTHBOURNE FOR THE 2022/23 SEASON

Members considered the Draft Licence for AFC Southbourne as previously circulated.

Following discussion Members unanimously **AGREED** the following amendments:

- 2.2 the dates be change to 20th May for both references
- 2.2.1 to include that when using the pavilion facilities that any necessary permissions are obtained by the Licensor and any required licenses are held by relevant personnel and displayed.

Members further unanimously **AGREED** to the request from AFC to reduce the annual fee to £1405.00 per season to take into account junior games.

The Clerk will draw up the final Licence Agreement and obtain the necessary signatures.

25. UPDATE ON QUEENS JUBILEE BIG LUNCH EVENT ON SUNDAY 5th JUNE 2022 INCLUDING

- **REPORT FROM CLLR. JAMES ON EVENT PROGRESS AND ARRANGEMENTS**
- **RATIFICATION OF ANY SPEND**

Cllr. James' report was **NOTED**.

Cllr. Taylor is unable to be present all day due to other commitments so a replacement will be found to man the Ping Pong Ball in a Cup stand.

Cllr. James asked for as many volunteers as possible to be at the recreation ground by 7.30am on the day to help with the setting up. He also asked for help sourcing hessian sacks for the sack race.

26. UPDATE ON ARRANGEMENTS FOR THE ANNUAL PARISH MEETING

Cllr. Hicks reported that 37 invites had been sent out and as a result 11 had not yet replied, 3 were unable to attend and would not be providing a report, 6 were unable to attend but would be sending a report, 17 were attending and would be giving a report. Each invitee would have a maximum of 3 minutes to speak.

Members were reminded that the theme for this year's Annual Parish Meeting would be Recovery after Covid and would be a positive look to adapting post Covid and were further reminded of the change of date to Monday 23rd May 2022 @ 7.00pm at St Johns Church Meeting Place.

Cllrs Bangert, Hicks and Tait will organise the running order.

27. DATE AND TIME OF THE NEXT MEETING

The next meeting will be held on Tuesday 14th June 2022

The meeting closed at 21.40pm