



Southbourne Parish Council

The Village Hall
First Avenue, Southbourne
PO10 8HN
Telephone (01243) 373667

Clerk to the Council
Sheila Hodgson
clerk@southbourne-pc.gov.uk

www.southbourne-pc.gov.uk

NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 14th JANUARY 2025

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 14th January 2025** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson
Clerk to the Council

Date: 8th January 2025

AGENDA

1. Chairmans Introduction and Welcome
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 12th November 2024
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum
6. Consideration of an applications for the role of Co-opted Members to Southbourne Parish Council
7. Clerk's Update
8. To Receive and Note the following reports if available including consideration of any recommendations:
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - Road Safety Group
 - Inspectors Bi-monthly reports
9. To appoint a representative to the Allotments Committee

10. To Receive and Note the Minutes of the Joint Burial Committee meeting held 2nd December 2024 including consideration of any recommendations
11. To Receive and Note the Minutes of the Planning Committee Meeting held on 21st November 2024, the Extraordinary Committee meeting held on the 4th December 2024, the Planning Committee meeting held on 12th December 2024, and the minutes of the Planning Committee meeting held on 9th January 2025, postponed from 2nd January 2025, including consideration of any recommendations
12. To Receive and Note the minutes from the Staffing Committee meeting held on the 21st November 2024 including consideration of any recommendations
13. To Receive and Note the Minutes of the Allotments Committee held on the 5th December 2024 including consideration of any recommendations
14. To Receive and Note the Minutes of the Southbourne Environment Group meetings held 14th November 2024 including consideration of any recommendations
15. Financial Reports - Month End
To receive and Note, the reports for the Months of November 2024 and December 2024 as follows:
 - To Note verification of bank reconciliations for the Councils Current Account, Premium Business Account, CCLA Deposit Account, Nationwide Account, Redwood Account and Nat West Account for the months of November and December in line with the Councils Financial Regulations
 - To Note the Income & Expenditure for the period covering 1st April 2024 – 31st December 2024
 - To Note the Balance Sheet, Receipts and Payments report and EMR reports
 - To Note the proposed drop in interest rates for Barclays, Redwood and Nationwide Banks
 - To Note the savings account opened with Nat West as per the Councils Risk Management Strategy
 - To Approve Pending payments and ratify payments as previously circulated
16. To consider and approve the final draft of the budget for 2025/26 and to further approve the precept for submission to Chichester District Council
17. Recreation Ground including:
 - Further consideration of proposal to install kissing gates at entrances to prevent quad bikes entering the ground including, style and type of gate and identification of budget
 - Update of recent events and correspondence relating to AFC Southbourne/Southbourne FC including advice and updates from Surrey Hills Solicitors and Sussex FA
 - Consideration of meeting request with Bourne Sports, Emsworth FC and Bosham FC regarding arrangements for pitch hire and licences going forward
 - Update on maintenance requirements for playground equipment
18. Prinstead Area including:
 - Update on Sea Scouts regarding adverse possession claim and to ratify resubmission of application for first registration
 - Update on Public Liability Claim
 - Consideration of maintenance for area during dispute

19. Further consideration of Streetlighting following communication from members of the public (SPC 11th June Min.39 refers)
20. Speed Indicator Devices (SIDs) consideration of replacement devices that are not working Deferred from meeting 12th November 2024 Min. 135 refers
21. Consideration of a proposal regarding the underutilisation of empty homes alongside the governments directive to build more houses including consideration of lobbying the local MP 12th November 2024 Min. 135 refers
22. Benches – review of the survey results and consideration of installation sites for the remaining two benches.
23. Consideration of Grant Application for Sage House Dementia Support for an amount of £120 to provide refreshments to the group for one year
24. Consideration of request from a Trustee of the Henry Smith Foundation Trust regarding ongoing involvement with the Trust
25. Consideration and adoption of updated Local Government Pension Scheme Discretions Policy
26. Update on Sussex Day Event
27. Date and Time of next meeting

(Agenda Items 17 & 18 - members of the public may be required to leave the meeting temporarily for this item should Members Resolve to move to Confidential Business (S.O. 3d) legal)