



Southbourne Parish Council

Village Hall, First Avenue
Southbourne
West Sussex
PO10 8HN

01243 373 667

Admin@southbourne-pc.gov.uk
www.southbourne-pc.gov.uk

NOTICE OF A MEETING OF THE SOUTHBOURNE PARISH COUNCIL ALLOTMENT COMMITTEE 5th SEPTEMBER 2024

Councillors are respectfully summoned to attend a meeting of the Southbourne Parish Council Allotment Committee on **Thursday 5th September 2024 at 1.00 pm** at St John's Church Centre for the transaction of the business on the agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson
Clerk to the Council

Date 29.08.2024

AGENDA

1. Chairman's welcome and introduction
2. Apologies for absence
3. To approve and sign the Minutes of the Allotment Committee Meeting held on 6th June 2024.
4. Declarations of Interest
5. Adjournment for Public Open Forum
6. Clerk's update
7. Budget, Income and Expenditure. Including to note the income and expenditure to date, to consider rental fees for the next financial year (2025-26) and to consider the budget for 2025/26 including any required recommendations to Full Council.
8. Southbourne Fields - To receive any updates and consider any required actions including:
 - 8.1 The repair to the fencepost.
 - 8.2 The repair to the boundary of one plot.
 - 8.3 The notice regarding the communal pathway.
 - 8.4 Dog bins.

9. Flanders Close- To receive any updates and consider any required actions.

9.1 To consider a proposal by a tenant to erect a fence or barrier between his plot and the wildlife corridor.

9.2 To consider a proposal to purchase more weed membrane to cover the communal plot.

10. To note the current tenancies and waiting lists for both sites.

11. Site Inspections- to note the report from inspections undertaken on 15th August and to consider any actions.

12. To note the date and time of the next meeting.
