



Southbourne Parish Council

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Clerk to the Council
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NOTICE OF A MEETING OF SOUTHBOURNE PARISH COUNCIL TUESDAY 11th FEBRUARY 2025

Councillors are respectfully summoned to attend a meeting of Southbourne Parish Council on **Tuesday 11th February 2025** commencing at **7.00pm** at **St John's Church Centre, Main Road, Southbourne PO10 8JE** for the transaction of the business on the Agenda below.

Members of the Press and public are welcome to attend.

Sheila Hodgson
Clerk to the Council

Date: 5th February 2025

AGENDA

1. Chairmans Introduction and Welcome.
2. Apologies for absence.
3. To approve and sign the Minutes of the Southbourne Parish Council Meeting held on the 14th January 2025 including to note the correction. Min. 153.4 refers
4. Declarations of Interest.
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should re-declare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days
5. Adjournment for Open Forum.
6. To Note the resignation of Cllr Humphrey due to ill-health and Cllr. Kimpton-Scott due to work commitment and consideration of recruitment for new co-opted Members.
7. Clerk's Update.
8. To Receive and Note the following reports if available including consideration of any recommendations:
 - WSCC Councillor's Bourne Parishes Report
 - CDC Councillor's Report
 - Inspectors Bi-monthly reports
 - CDALC
 - All Parish Meeting

9. To appoint a representative to the JBC Committee.
10. To Receive and Note the Minutes of the Planning Committee Meeting held on 30th January 2024 including consideration of any recommendations.
11. To Receive and Note the Minutes of the Southbourne Environment Group meetings held 9th January 2025 including consideration of any recommendations.
12. Recreation Ground including:
 - Consideration of quotations to install kissing gates at park entrances and repairs to broken fencing panels Min 153.1 Refers
 - To Note receipt of the outstanding pitch fees of £150.00 from AFC Southbourne
 - Update on ongoing claim for replacement goal nets and waste removal via small claims court
 - To note the Notes of the meeting with Bourne Sports and Emsworth in relation to the 2025/26 Licence agreement
13. Prinsted Area including:
 - Update on Sea Scouts regarding adverse possession claim
 - Update on Public Liability Claim
14. Speed Indicator Devices (SIDs) – including consideration of quotations for replacement devices Min. 156 Refers.
15. Consideration of a proposal to write a letter to the new pharmacy to welcome to them to Southbourne and invite them to a future meeting to give an update on the services they can provide to the residents of the Parish.
16. Consideration of arrangements for Business Plan including long term planning for pending devolution.
17. To consider draft agreement as an appendix to the Licence with Southbourne Village Hall in relation to the ongoing arrangements for heating.
18. Consideration of proposal to appoint a ditch warden for the Parish to map the main ditches of the village, to provide regular inspections of the systems to ensure they are clear and able to run free, and to liaise with land and riparian owners.
19. Update on Sussex Day Event including:
 - To ratify any associated expenditure
 - To consider a chosen charity for the event
20. Consideration of Grant application from the Western Sussex Rivers Trust for an amount of £842.35 to support monitoring of the Hambrook using electrofishing during the spring of 2025 at three sites on the Hambrook.
21. Date and Time of next meeting.

(Agenda Items 12 & 13 - members of the public may be required to leave the meeting temporarily for this item should Members Resolve to move to Confidential Business (S.O. 3d) legal)